AGENDA

Pledge of Allegiance

1. Public Comments

2. Updates to budget documents

3. Town Warrant Articles (may be discussed in a different order)

4. 32 TH1 Fourth of July Parade

5. 6 Various Revolving Fund-Expenditure Limits

6. 8 FIRE Fire-Purchase of Ambulance

7. 7-1 TH2 MIS-Financial Software Modules

8. 7-12 DPW DPW-Storage Shed

9. 7-13 TH2 Board of Health- Administrative Vehicle

10. 7-2 TH2 Clerk-Website Redesign

11. 7-3 POLICE Police-Door Security and Camera Upgrades
Notice of Public Meeting – (As required by G.L. c. 30 A, c. §18-25)

7-4   FIRE   Fire-Fire and EMS Computer Aided Dispatch

7-5   FIRE   Fire-Security Camera Replacement at Headquarters

11   DPW   DPW/Recreation Facility Phase 2

12   DPW   Chapter 90 Roadwork

13   DPW   MWRA I/I Debt Service

14   DPW   MWRA Assessment

16   Brad/Roger   PEG Cable Access Enterprise Fund

17   DPW   Transfer from Water Stabilization Fund

18   SCHOOLS   Approval of School Transportation Contract

19   TH1   Approval of Revaluation Contract

20   FIRE   Establish Receipts Reserved Account for Ambulance

21   TH1   Economic Development Director

22   TH1   Fund Admin and Professional Classification Plan

23   TH1   Fund Part Time Plan

24   POLICE   Fund Police Patrol Contract

25   POLICE   Fund Command Contract
Notice of Public Meeting – (As required by G.L. c. 30 A. c. §18-25)

26  FIRE  Fund Fire Contract

27  DPW  Fund DPW Contract

28  TH1  Fund BMEA Contract

31  TH1  Small Cell Peer Review Services

Other May Town meeting financial articles (if any)

Review of minutes

Adjourn
Present: Roger Riggs-Chairman, Steve Morin- Vice-Chairman, Doug Davidson, Phil Gallagher, Michael Hardy, Susan Harrigan, John Iler, Jayashree Voruganti, Tom Killilea, Brad Bond, Frank Monaco, David Tait, Sonia Rollins
Absent: Diane Creedon

A quorum being present, the meeting was called to order at 7:00
Guests:
Deputy Chief Thomas Browne
Chief Steve Yetman
Clerk Amy Warfield
Kevin Sullivan
Mike Runyan

Pledge of Allegiance
Public Comments None
Updates to budget documents

Town Warrant Articles
32 TH1 Fourth of July Parade Subcommittee met and voted 2-0 in support of the $20,000. Mike Runyan explained the parade is a community event, half of the money is from donations and the town is asked to pay $20,000 for expenses associated with the parade. Discussion included the possibility of having donation jars at the elections, fireworks are expensive are paid for by business contributions. Motion made and seconded to support the $20,000. 13-0-0

6 Revolving Fund-Expenditure Limits Motion and made and seconded to support Revolving funds limits as printed, 13-0-0

FIRE Fire-Purchase of Ambulance – Subcommittee met and voted 2-0 in support of $380,000 to purchase an ambulance. There are currently 3 Type 1 Class1 ambulances. Discussion included there is a 5 year plan for replacing the ambulances, generally each ambulance last about 15 years. Also discussed was the source of funding would come from the overlay fund and how much remains in the fund. Motion made and seconded to support the purchase. 12-0-1(Mr. Killilea)

7-1 TH2 MIS-Financial Software Modules Subcommittee met and voted 2-0 to support the $68,000. Discussion include Munis modules to support self service functions for employees payroll, it will update tax and billing information, the request includes the $12,000 maintenance
fee, there are 3 modules/documents and they were explained, a position was eliminated and MIS will maintain the software.

7-12 DPW DPW-Storage Shed withdrawn

7-13 TH2 Board of Health- Administrative Vehicle - Subcommittee met and voted 2-0 in support of the purchasing a Ford Escape for $24,245. It was explained the department does not have a vehicle and the vehicle will serve many purposes for the Board of Health. Employees use personal vehicles to go to meetings, trainings and conferences and to conduct inspections and to investigate complaints. Motion made and seconded to support the $24,245 for the vehicle. 13-0-0

7-2 TH2 Clerk-Website Redesign Subcommittee met and voted 2-0 in support of the $40,000 for the website redesign. Discussion included back up systems, concerns of security, the website will be compatible with mobile devices, and there is daily back-up and has the ability to restore things.
Motion made and seconded to support. 11-0-1 (Mr. Davidson)

7-3 POLICE Police-Door Security and Camera Upgrades- Subcommittee met and voted 2-0 to support the $32,279 for door security and cell camera upgrades to allow for better security and more accountability.
Discussion included there are some places such as the cellblock doesn’t show the entire space, therefore they need a camera there, in all there will be 10 cameras, the current door lock is no longer supported by software and it will also track who comes in and out and will be compatible with the video cameras at the fire stations.
Motion made and seconded to approve the $32,279. 12-0-1 (Tom Killilea)

7-4 FIRE Fire-Fire and EMS Computer Aided Dispatch - Subcommittee met and vote 2-0 to support the $22,752.75 to upgrade the current reporting system. Discussion included there are 2 different systems currently in use and they did not interact with each other, it would allow the eliminate manual paper processing, and the it will provide a link between fire data and ambulance reporting together.
Motion made and seconded to support the $22,753. 12-0-1 (Mr. Killilea)

7-5 FIRE Fire-Security Camera Replacement at Headquarters- Subcommittee met and voted 2-0 to approve the request for $15,296 for the security system. It was explained the request to replace the current camera system is in disrepair. There are only 3 cameras out of 9 working. Discussion included the system will be the same as the new fire house.
Motion made and seconded to approve the $15,296. 12-0-1 (Mr. Killilea)

11 DPW DPW/Recreation Facility Phase 2 Subcommittee met and voted 2-0 in support of the $15,500,000. For the construction of Phase 2 of the DPW and parks Maintenance Facilities. They will be taking the building down verses renovating it. It was explained there would be a cost saving of $1 million through the elimination of redundant construction costs as well as reduced Engineering/Project Management if they bid the two projects as one project. Discussion included they were over requesting due to uncertainty of market especially metals, if any money left over it would be returned, there would be no change in the borrowing schedule.
consequences of the contaminated soil, demolition costs are included in the figure. Motion made and seconded to support the $15,500,000. 12-0-1 (Mr. Killilea)
A followup question about the existing DPW garage included concerns regarding soil contamination was discussed, mandated testing is completed every 5 years and the levels are at or below the levels require for worker safety.

12 DPW  Chapter 90 Roadwork- Subcommittee met and voted 2-0 to accept the $1,081,766 from the state road maintenance. Motion made and seconded to support the Chapter 90 money. 13-0-0

13 DPW  MWRA I/I Debt Service  Subcommittee met and voted 2-0 to pay $69,515. on the loan. Motion made and seconded to make the payment on the loan. 13-0-0.

14 DPW  MWRA Assessment  Subcommittee met and voted 2-0 to pay the $5,959,990. assessment. Motion made and seconded to support the paying of the assessment. 13-0-0

16 Brad/Roger  PEG Cable Access Enterprise Fund  Subcommittee met and vote 2-0 $585,000. It was explained this is the amount the local cable receives from the major carriers. The money goes into the Enterprise fund and then passed on to BCAT. Discussion included a concern for BCAT because of the downward trend of cable use and the cable companies are fighting not to have to pay these funds. Motion made and seconded to support. 12-0-0.

17 DPW  Transfer from Water Stabilization Fund- subcommittee met and voted 2-0 for the transfer $40,800 to start paying off some of the project. Motion made and seconded to support the transfer of $40,800. 13-0-0

18 SCHOOLS  Approval of School Transportation Contract – not ready to discuss

19 TH1  Approval of Revaluation Contract  Subcommittee met and voted 2-0 to support the reevaluation contract. Discussion included the Patriot contract provide a continuity of service, we already have the software, it would be more expensive to start fresh and it is for 9 years. Motion made and seconded to support the Reevaluation Contract. 12-0-0

20 FIRE  Establish Receipts Reserved Account for Ambulance  Subcommittee met and voted 2-0 Motion made and Seconded to support 12-0-1 (Mr. Killilea)

21 TH1  Economic Development Director – was not ready to vote on. Selectmen voted 5-0 in favor of the position proposal and job description.

22 TH1  Fund Admin and Professional Classification Plan - not ready to discuss

23 TH1  Fund Part Time Plan not ready to discuss

24 POLICE  Fund Police Patrol Contract –was not ready to discuss

25 POLICE  Fund Command Contract – was not ready to discuss

26 FIRE  Fund Fire Contract – was not ready to discuss

27 DPW  Fund DPW Contract was not ready to discuss

28 TH1  Fund BMEA Contract – was not ready to discuss
31 TH1 Small Cell Peer Review Services Subcommittee voted 2-0 to support. Discussion included $35,000 for a consultant to review and prepare the applications, there is a lot of unknown territory, can’t stop them from coming and there is little control the town can do. Motion made and seconded to support the $35,000 12-0-0

Other May Town meeting financial articles (if any)
Review of minutes Motion made and seconded to approve the amended minutes of April 10th. 12-0-0
Adjourn Motion made and seconded to adjourn. 12-0-0