Town of Burlington
Meeting Posting

Notice of Public Meeting – (As required by G.L. c. 30 A, c. §18-25)

DEPT./BOARD:  Ways and Means Meeting
DATE:  March 27, 2019
Time : 7:00PM
PLACE:  Town Hall Main Meeting Room

AGENDA

Pledge of Allegiance
Public Comments

Updates to budget documents
171 Conservation – TH2
175 Planning Board – TH2
176 Board of Appeals – TH2
400 DPW – DPW
400 Trash Removal, Street Lights, DEP Drinking Water Assessment
300 Local Transportation (Burlington Transit)
549 Youth and Family Services – TH2
691 Historical Commission – TH2

Accommodated Accounts
710 Debt Principal and Interest
900 Negotiated Settlements
901 Middlesex Retirement - TH1
903 Capital Improvements - TH2

Other town budgets and accommodated accounts

Review of minute
Adjourn
MINUTES OF THE MEETING OF THE Ways and Means
BURLINGTON, MA

March 27, 2019

Present: Roger Riggs – Chairman, Steve Morin – Vice-Chairman, Doug Davidson, Susan Harrigan, John Iler, Frank Monaco, Sonia Rollins, Jayashree Voruganti, Tom Killilea, Phil Gallagher, Michael Hardy, Diane Creedon, Nicholas Priest
Absent: Brad Bond, David Tait

A quorum being present, the meeting was called to order at 7:00

Guests:
Joyce Fay – Chair of Historical Commissions
John Healey – Conservation Commission
Michael Murray – Board of Appeals
Kristin Kassner – Planning Director
John Kelley – Planning Commission Chair
Christine Shruhan – Youth and Family Services
John Sanchez – DPW Director
Rachel Caplan – DPW Operations Analysis
Brian Curtin – Treasurer
Paul Saragino, Jr. – Town Administrator
John Danizio – Town Accountant, Town Assistant Administrator
Whitney Haskell – Budget Analyst

Pledge of Allegiance

Public Comments – no one was present
Updates to budget documents – none

691 Historical Commission – TH2
$9,855 – 1.99% decrease
Subcommittee voted to approve: 2-0
W&M Voted to approve: 13-0-0

176 Board of Appeals – TH2
$13,731 – 0% level funded
Subcommittee voted to approve: 2-0
W&M Voted to approve: 13-0-0

171 Conservation – TH2
$252,128 – 1.52% increase
Subcommittee voted to approve: 2-0
W&M Voted to approve: 13-0-0
175 Planning Board – TH2
$344,941 – 3.8% increase
AppGeo planning application getting records online.
Planning is making connections with area development and research organizations to understand their needs.
Building dept brings in revenue for permitting fees.
Planning is driving investigations into 5G licensing.
Introducing life sciences accommodations and zoning to enable new businesses to locate in town.
Good to be part of state program for adaptive signals on Route 3 that coordinate lights and keep traffic moving.
Communication preservation act may be an asset to the community. But the community has to see the benefits and vote to accept it.
Subcommittee voted to approve: 2-0
W&M Voted to approve: 13-0-0

549 Youth and Family Services – TH2
As initially budgeted a small discrepancy $397) on the part time rate. Budget amount for part time needed to be updated to current minimum wage, vote deferred to April 5th.
385 residents. Services focused on families, ages 9-25 and group counseling.
Social services needs are increasing year of year.
Subcommittee voted to approve: 2-0
Vote deferred to April 3rd to correct an discrepancy in the part time hourly rate.

400 DPW – DPW
$11,881,338 – 2.48% increase
Includes increase in cemetery part time.
Money in budget for MWRA purchase water.
WMRA project is a long process.
Slight increases in tree removal costs, that are outsourced.
Contracted service increase for cleaning filter on vineBrook.
Garbage pickup is expanded to some condos to have equitable service.
Managing energy costs, contract to advise on how to save energy costs.
Pine Haven cemetery repair aft the fire is almost done.
MWRA – environment process is about a year long.
Water bans are in place to do maintenance that needs approvals from state to get water from Lexington to there is enough water to do maintenance.
Reduce capacity is a reality for at least a year.
Bids for trash transport are increasing, only a 3 year contract.
DPW facility design in progress, considering combining design of both phases may save costs.
Clark and Reid will be a new building.
Subcommittee voted to approve: 2-0
W&M Voted to approve operating budget: 13-0-0

Street Lights - $370,500  Vote: 12-0-0
Trash Removal - $213,530  Vote: 12-0-0
DEP Drinking Water Assessment - $15,000: Vote: 13-0-0

902 Local Transportation (Burlington Transit)
Funded by revolving account for fees, MBTA, and $50k from Burlington budget.
Operating cost for one bus is $135k. Reduce service from three to one bus to save on costs. Ridership decreases as a result. Have been investigating alternatives with regional communities; but so far no cheaper alternative viable has been found yet. This maybe the last year to operating. This years budget request is $120,000. Subcommittee voted to approve: 2-0 W&M Voted to approve: 12-1-0

901 Middlesex Retirement - TH1
$9,987,321 (5.63% increase over previous year)
Subcommittee voted to approve: 2-0
W&M Voted to approve: 10-0-1

Middlesex Retirement Board voted a 3% increase, has not had an increase in years. Applies only to 1st $16,000 of the pension. Annual increase is funding is 6.5 %. Employees contribute 11% to the fund The fund is invested in the PRIT fund managed by the State Pension Reserves Investment Management Board. All town employees are in the fund excepts for teachers who are in the Mass Teachers Retirement System. Average annual payout is $20k.

710 Debt Principal and Interest
Total 6,882,247, 8.03% increase over previous year
Principal $4,623,222 – Vote: 10-0-0
Interest $2,259,025 – Vote: 10-0-0

900 Negotiated Settlements
$880,000,– 3.5% increase over previous year The line item amount is reserved for contracts that are not settled, sick time, vacation buybacks, etc. Subcommittee voted to approve: 2-0
W&M Voted to approve: 11-0-0

903 Capital Improvements - TH2
Year 6 of a 6 year arrangement for Network Infrastructure.
$300,000, - Vote: 11-0-0

192 Library Occupancy
$95,943 – Vote: 11-0-0

Minutes – motion made and seconded to approve the minutes of March March 20, 2019
Vote: 8-0-3

Adjourn – Motion made and seconded to adjourn. All members voted to adjourn.