TO: District Town Clerks
    Bedford
    Billerica
    Burlington
    Tewksbury
    Wilmington

FROM: Karen Faiola

SUBJECT: TECHNOLOGY SUBCOMMITTEE MEETING

DATE: February 7, 2019

Please be advised that there will be a meeting of the Technology Subcommittee of the Shawsheen Valley Regional Vocational/Technical School Committee on Monday, February 11, 2019. The meeting will be held in the John P. Miller Conference Room at Shawsheen Valley Technical High School, 100 Cook Street, Billerica, Massachusetts and will be called to order at 5:00 p.m. The Agenda is as follows:

1. Approval of Technology Subcommittee Minutes of October 16, 2018
2. Update on the new website design
3. Mobile device deployment planning (and budget impact)
4. Status of multi-year technology plan

/kf
Subcommittee Chairman, Mr. Robert Gallagher, called the meeting to order at 5:16 p.m. with the following member present: Mr. McIntyre. Mr. Gillis was absent. Superintendent-Director Broadrick, Ms. Annamaria Schrimpf, Director of Educational Technology, and Mr. Greg Bendel, Instructional Technologist, were also present.

Superintendent Broadrick asked that Mr. Greg Bendel, Instructional Technologist, present to the Subcommittee the updates that he has been working on for the school’s website. Mr. Bendel began by showing the Subcommittee the changes that have been made currently to the website, which is now purchased through Blackboard. The page has been updated to become more user-friendly with more social media links available to students/parents/staff. The process of populating the content is approximately fifty percent completed, with the hope to begin use of the new site in March, 2019. Messrs. Gallagher and McIntyre were very pleased with the work that has been done to the site.

Ms. Annamaria Schrimpf, Director of Educational Technology began her presentation to the Subcommittee with technology updates from the same PowerPoint that they had seen previously, only going over those line items that have been updated rather than going page-by-page. Ms. Schrimpf noted that 3-5 year technology plans that were required previously have now been eliminated from State requirements. Many of the tasks which came solely from Education Technology have now been distributed to the designated department, i.e., progress reports and report cards are managed from the Principal’s office, student updates are handled in Aspen by the Guidance Department and scheduling will be moving to the Assistant Principal. Ms. Schrimpf is working towards one-to-one students with devices and hopes to have this fully implemented by school year 2020-21.

Motion made to adjourn at 5:58 p.m.

Respectfully submitted,

Karen Faiola
Recording Secretary

Robert Gallagher
Chair