MEMO

Shawsheen Valley Technical High School

TO: District Town Clerks
   Bedford
   Billerica
   Burlington
   Tewksbury
   Wilmington

FROM: Karen Faiola

SUBJECT: CURRICULUM SUBCOMMITTEE MEETING

DATE: May 16, 2019

Please be advised that there will be a meeting of the Curriculum Subcommittee of the Shawsheen Valley Regional Vocational/Technical School District Committee on Tuesday, May 21, 2019. The meeting will be held in the John P. Miller Conference Room, 100 Cook Street, Billerica, Massachusetts and will be called to order at 5:00 p.m. with the agenda:

1. Student Handbook Revisions
2. Realignment of Graduation Requirements
3. Evaluation of AP Courses
4. Program of Studies
5. School Improvement Plan
Subcommittee Chair Mrs. Meuse called the meeting to order at 5:00 p.m. with the following member present: Mr. McIntyre. Mrs. Puccia was absent. Also present were Ms. Melanie Hagman, Interim Superintendent-Director, Ms. Andrea Gobbi, Director of Academics, and Ms. Jessica Cook, Principal.

The meeting began with a presentation by Ms. Cook of the revisions to the Student Handbook for 2019-2020. After discussion,

Motion made by Mrs. Meuse, seconded by Mr. McIntyre, to approve the revisions to the Student Handbook for 2019-2020, as amended. Motion carried unanimously.

Ms. Gobbi presented the Proposed Graduation Requirements, and the basis for these changes.

Motion made by Mr. McIntyre, seconded by Mrs. Meuse, to approve the Proposed Graduation Requirements as recommended by Ms. Andrea Gobbi, Director of Academics. Motion carried unanimously.

Motion made by Mr. McIntyre, seconded by Mrs. Meuse, to approve the Program of Studies for 2019-2020 as recommended. Motion carried unanimously.

Ms. Cook presented the proposed School Improvement Plan. After discussion,

Motion made by Mr. McIntyre, seconded by Mrs. Meuse, to approve the School Improvement Plan for 2019-2020 as recommended. Motion carried unanimously.

As part of the revisions to the Student Handbook for 2019-2020, the Bully Prevention Plan and the Physical Restraint of Students Policy were updated to align with changes in Massachusetts law.

Motion made by Mr. McIntyre, seconded by Mrs. Meuse, to approve the Bullying Intervention Plan to be included in the Student Handbook as recommended. Motion carried unanimously.

Motion made by Mr. McIntyre, seconded by Mrs. Meuse, to approve the updated Physical Restraint of Students to be included in the Student Handbook, as recommended. Motion carried unanimously.
Motion made and seconded to adjourn at 5:47 p.m.

Respectfully submitted,

Karen Faiola  
Recording Secretary

Patricia W. Meuse  
Subcommittee Chairperson