MEMO

Shawsheen Valley Technical High School

TO:       Town Clerks
          Bedford
          Billerica
          Burlington
          Tewksbury
          Wilmington

FROM:     Karen Faiola

DATE:     April 26, 2019

Please be advised that there will be a meeting of the:

Personnel Subcommittee of the Shawsheen Valley Regional Vocational/Technical School District Committee on Wednesday, May 1, 2019 at 4:30 p.m. to discuss non-union employee compensation as well as the Superintendent search.

Public Hearing on School Choice, Wednesday, May 1, 2019 at 5:00 p.m.

Shawsheen Valley Regional Vocational/Technical School District Committee on Wednesday, May 1, 2019 at 5:00 p.m., directly following the Public Hearing on School Choice, with the agenda attached.

All meetings will take place in the John P. Miller School Committee Room, 100 Cook Street, Billerica, Massachusetts.
SHAWSHEEN VALLEY REGIONAL VOCATIONAL/TECHNICAL SCHOOL DISTRICT

AGENDA

May 1, 2019

1. PUBLIC HEARING
   SCHOOL CHOICE 2019 / 2020

2. Roll Call 5:00 p.m.

3. Approval of Bills and Payroll

4. Approval of Minutes of March 19, 2019

5. Correspondence

6. Questions from Residents/Staff

7. Student Representative Report

8. Superintendent’s Report

9. Subcommittee Reports
   - Personnel Subcommittee

10. Old Business

11. New Business
    - School Choice
    - School Committee Re-Organization
    - Last Day of School
    - MASC Official and Alternate Delegate
    - Authorization to Borrow
    - Authorization to Spend
    - 50th Anniversary Celebration
    - Superintendent Search

12. Executive Session
    - Pending Litigation
    - Review of Executive Session Minutes
    - Non-Union Compensation
      - Assistant Superintendent-Director/Business Manager
      - Assistant Principal / Director of Data & Assessment
      - Director of Academics
      - Director of Community Services & Post-Secondary Programs
      - Director of Digital Learning
      - Director of Support Services
      - Director of Vocational Programs
      - Principal

13. Future Agenda Items
    Requests from Committee
    Requests from Administration
SHAWSEEN VALLEY REGIONAL VOCATIONAL/TECHNICAL SCHOOL DISTRICT

School Committee Meeting

May 1, 2019

M I N U T E S

Meeting called to order by Chairman Gallagher at 5:00 p.m. with Interim Superintendent-Director Hagman and the following members present: Mrs. Asbedian and Mrs. Meuse, Messrs. Gedtck, Gillis, McIntyre and Peterson. Mrs. Lambert and Mrs. Puccia were absent. Mr. Howard Greenspan, Attorney, was also present.

The Committee held a Public Hearing on School Choice at 5:01 p.m. and discussed the options under school choice. The Chairman closed the public hearing at 5:03 p.m.

SCHOOL CHOICE

Motion made by Mrs. Meuse, seconded by Mr. Peterson, that Shawsheen Valley Technical High School would not be a receiving district for the 2019/2020 school year for the following reasons:

- Choice would eliminate occupational/technical preferences for District students;
- Enrollment projections for the 2019/2020 school year indicate a full complement of students will be enrolling from the District;
- Maximum payment under school choice is less than the District towns pay to send a student to Shawsheen Tech.

Motion carried unanimously.

Motion made by Mr. Peterson, seconded by Mr. Gillis, to accept the Minutes of March 19, 2019, as amended. Motion carried unanimously.

Correspondence

A thank you card from the family of Kenneth Buffum for flowers that were sent upon his passing.

LEGAL BILLS

Motion made by Mrs. Meuse, seconded by Mr. McIntyre, to approve the following payments for legal invoices:

Howard Greenspan 04/01/2019 $3,080.00
Nuttal, MacAvoy 04/08/2019 $1916.38

Motion carried unanimously.
Superintendent’s Report

Interim Superintendent-Director Hagman updated the Committee on the status of the back-up generator and the field house projects that were approved previously.

Motion made by Mr. Peterson, seconded by Mr. Gillis, to approve the specific line item transfers, as recommended by the Interim Superintendent, to transfer $125,797.08 from savings to fund the back-up generator, and to transfer $80,000 from savings to partial fund the fieldhouse renovation. Motion carried unanimously.

Ms. Hagman gave an update to the Committee on Project Explore and the work done by Andrew Pigeon, Director of Community Services & Post-Secondary Programs, to promote the activities that are ongoing at Shawsheen.

Ms. Hagman also updated the Committee on admissions for 2019-2020. The Committee would like a report listing total enrolled students by town/grade and an updated list of incoming students for the next meeting.

Subcommittee Reports

The Personnel Subcommittee met to discuss non-union compensation, which was tabled to be discussed in Executive Session.

Motion made by Mr. Peterson, seconded by Mrs. Meuse, to reimburse the Interim Superintendent-Director for mileage and to approve the rollover of vacation time to July 1. Motion carried unanimously.

REORGANIZATION

After accepting nominations, Mr. Gallagher was nominated for a second term by Mrs. Meuse and seconded by Mr. Peterson and nominations were closed.

Chairman

Motion made by Mrs. Meuse, seconded by Mr. Peterson, that Mr. Robert Gallagher he appointed Chairman of the School Committee for a second term. Motion carried unanimously.

After accepting nominations for Vice-Chairman, the following motion was made:
Motion made by Mr. Gedick, seconded by Mr. Gillis, that Mr. Robert Peterson be nominated as Vice Chair of the School Committee. Motion carried unanimously.

After accepting nominations for Secretary, the following motion was made:

Motion made by Mr. Peterson, seconded by Mr. McIntyre, that Ms. Nancy Asbedian be nominated as Secretary of the School Committee. Motion carried unanimously.

After accepting nominations for Treasurer, the following motion was made:

Motion made by Mr. Gedick, seconded by Mr. Peterson, that Ms. Patricia Meuse be nominated as Treasurer of the School Committee. Motion carried unanimously.

Motion made by Mrs. Meuse, seconded by Mr. Peterson, to approve the last day of school for students and staff as Tuesday, June 18, 2019. Motion carried unanimously.

Motion made by Mr. Peterson, seconded by Mr. Gillis, to designate Mrs. Meuse as the official voting delegate and Mrs. Puccia as the alternate voting delegate to the 2019 MASC Business Meeting. Motion carried unanimously.

Motion made by Mr. Peterson, seconded by Mr. McIntyre, that the District Treasurer is hereby authorized, under the provisions of General Laws, Chapter 71, Section 16 (g), as amended by Chapter 134 of the Acts of 1972, and with the approval of the Chairman of the District Committee, to borrow money from time to time in anticipation of revenue for the fiscal year beginning July 1, 2018, and to issue a note or notes thereof, payable within one year, and to review any note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17. Motion carried unanimously.

Motion made by Mr. Peterson, seconded by Mr. Gedick, that the Superintendent-Director be given authorization to spend District funds up to the FY2019 approved budget amounts set by the School Committee, be further authorized to purchase any materials in this fiscal year’s budget that have been previously approved by the Committee and to approve line items changes in the
FY2018 budget. No such transfers shall be made without the prior approval of the School Committee. Motion carried unanimously.

50TH ANNIVERSARY CELEBRATION

Motion made by Mr. Peterson, seconded by Mrs. Meuse, to table the discussion of the 50th Anniversary Celebration to the May 28th meeting.

SUPERINTENDENT SEARCH

Motion made by Mr. Peterson, seconded by Mr. McIntyre, to table the Superintendent Search discussions to the May 28th meeting. Motion carried unanimously.

Executive Session

Motion made by Mr. Peterson, seconded by Mrs. Meuse, to enter into Executive Session for the purpose of discussing personnel matters which if discussed in open meeting would have a detrimental effect on the public body. With a roll call vote, Chairman Gallagher, Mrs. Asbedian and Mrs. Meuse, Messrs. Gedick, Gillis, McIntyre and Peterson voted aye. The Committee entered into Executive Session at 5:45 p.m. stating they would return to public session for the purpose of adjournment.

The Committee returned to Open Session at 6:04 p.m.

Motion made by Mr. Gillis, seconded by Mrs. Peterson, to adjourn at 6:05 p.m.

Respectfully submitted,

Karen Faiola
Recording Secretary

Nancy Asbedian
Secretary