MEMO
Shawsheen Valley Technical High School

TO: Town Clerks
   Bedford
   Billerica
   Burlington
   Tewksbury
   Wilmington

FROM: Karen Faiola

DATE: February 21, 2019

Please be advised that there will be a meeting of the:

Personnel Subcommittee of the Shawsheen Valley Regional Vocational/Technical School District Committee on Tuesday, February 26, 2019, at 6:30 p.m., to discuss non-union employee compensation.

Shawsheen Valley Regional Vocational/Technical School District Committee on Tuesday, February 26, 2019 at 7:30 p.m., with the Public Hearing on the FY20 Budget beginning at 7:30, followed by the regular school committee meeting, agenda attached.

All meetings will take place in the John P. Miller School Committee Room, 100 Cook Street, Billerica, Massachusetts.
AGENDA
February 26, 2019

1. PUBLIC HEARING – FY2020 BUDGET – 7:30 p.m.
   • Capital Budget
   • Operating Budget

2. VOTE ON FY2020 BUDGET
   • Capital Budget
   • Operating Budget

3. Approval of Bills and Payroll

4. Approval of Minutes of December 18, 2018 and December 27, 2018

5. Correspondence

6. Questions from Residents/Staff

7. Student Representative Report

8. Superintendent’s Report

9. Subcommittee Reports
   • Budget Subcommittee
   • Personnel Subcommittee
   • Technology Subcommittee

10. Old Business
    • Chapter 74 Post-Secondary Programs
       ○ Andrew Pigeon, Director of Community Services & Post-Secondary Programs
    • MASC Policy Review Project
       ○ Dorothy Presser, MASC Field Representative

11. New Business
    • Annual Report
    • Non-Union Employee Compensation Policy (First Reading)

12. Executive Session

13. Future Agenda Items
    Requests from Committee Requests from Administration
SHAWSEEN VALLEY REGIONAL VOCATIONAL/TECHNICAL SCHOOL DISTRICT

School Committee Meeting                               February 26, 2019

MINUTES

Meeting called to order by Chairman Gallagher at 7:30 p.m. with Superintendent-Director Broadrick and the following members present: Mrs. Lambert, Mrs. Meuse and Mrs. Puccia, Messrs. Buffum, Gedick, Gillis, McIntyre and Peterson.

Also in attendance were Ms. Melanie Hagman, Assistant Superintendent-Director/Business Manager; Mr. Howard Greenspan, Attorney; Ms. Jessica Cook, Principal; Mr. Andrew Pigeon, Director of Community Services & Post-Secondary Programs; Ms. Dorothy Presser of MASC; Mr. Robert Guelli, Drafting Instructor; Ms. Wendy Siegal-Botti, Design & Visual Instructor; Ms. Kathleen Maniscalco, Support Services Instructor. Also in attendance were Ms. Doreen Healy of Billerica; Ms. Diane Katz of Billerica, Ms. Kristin Caccimesi of Tewksbury and Mr. Timothy Smyth of Tewksbury.

Mr. Buffum made a motion to open the Public Hearing on the FY2020 Budget, seconded by Mrs. Meuse, at 7:31 p.m. With a roll call vote, Chairman Gallagher, Mrs. Lambert, Mrs. Meuse and Mrs. Puccia, Messrs. Buffum, Gedick, Gillis, McIntyre and Peterson voted aye. Motion carried unanimously.

Superintendent-Director Broadrick presented a PowerPoint with highlights from the Operating Budget for FY2020, as well as the Capital Budget.

Motion made by Mr. Buffum, seconded by Mrs. Meuse, to close the public hearing at 8:00 p.m. With a roll call vote, Chairman Gallagher, Mrs. Lambert, Mrs. Meuse, Mrs. Puccia, and Messrs. Buffum, Gedick, Gillis, McIntyre and Peterson voted aye. Motion carried unanimously.

Motion made by Mr. McIntyre, seconded by Mrs. Meuse, to vote approval of the Fiscal Year 2020 Shawsheen Valley Regional Vocational/Technical High School Budget of $31,820,054 which includes total assessments of $24,487,569; and to further apportion the assessments to the District communities as follows: Bedford - $599,251; Billerica - $10,256,850; Burlington - $2,389,971; Tewksbury - $6,593,936; and Wilmington - $4,647,563.

With a roll call vote, Chairman Gallagher, Mrs. Lambert, Mrs. Meuse and Mrs. Puccia, Messrs. Buffum, Gedick, Gillis, McIntyre and Peterson voted aye. The FY2020 Budget roll call vote was unanimous.

After discussion,

Motion made by Mr. Gedick, seconded by Mr. Buffum, to table the Parking Lot Renovation and to amend the Capital Budget to reflect this change. Motion carried unanimously.
Motion made by Mr. Peterson, seconded by Mr. Gillis, to approve the FY20 Capital Budget, as amended. Motion carried unanimously.

Motion made by Mr. Buffum to move agenda items out of order and to begin with Agenda Item #6, Questions from Residents/Staff.

Questions from Residents/Staff

Ms. Doreen Healey of Billerica asked whether all subcommittee meeting postings could be added to the Shawsheen website as well as regular meetings, and whether school committee member emails could be included on the website as well. She also commended Shawsheen for the work being done for students with social and emotional issues and felt that sending school districts should be doing more along these lines before students arrive at Shawsheen.

Old Business

Mr. Andrew Pigeon, Director of Community Services & Post-Secondary Programs was asked to update the Committee on the work he has done on Chapter 74 Post-Secondary Programs.

Superintendent Broadrick then introduced Ms. Dorothy Presser of the Massachusetts Association of School Committees (MASC), as Shawsheen’s new field representative. Ms. Presser will be working with the Policy Subcommittee on a policy review project to update Shawsheen’s Policy Manual, which is currently housed on the MASC website. Ms. Presser also detailed for the Committee the services that MASC offers for school committees.

Executive Session

Motion made by Mr. Buffum, seconded by Mr. Gedick, to enter into Executive Session for the purpose of discussing a confidential issue which if discussed in open meeting would have a detrimental effect on the public body. With a roll call vote, Chairman Gallagher, Mrs. Lambert, Mrs. Meuse and Mrs. Puccia, Messrs. Buffum, Gedick, Gillis, McIntyre and Peterson voted aye. The Committee entered into Executive Session at 8:47 p.m. stating they would return to public session for the purpose of finishing the scheduled Agenda.

The Committee returned to Open Session at 9:43 p.m.

Motion made by Mr. Buffum, seconded by Mr. McIntyre, to accept the Minutes of December, 18, 2018 and December 27, 2018 as written. Motion carried unanimously.

Bills and payroll approved.
Minutes of February 26, 2019

Legal Bills

Motion made by Mr. Buffum, seconded by Mr. Gedick, to approve, as recommended by Superintendent-Director Broadrick, the payment of the following invoices for legal services:

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<thead>
<tr>
<th>Company</th>
<th>Date</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Kurker &amp; Paget</td>
<td>02/08/2019</td>
<td>$17,124.50</td>
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<tr>
<td>Ropes &amp; Gray</td>
<td>12/18/2018</td>
<td>$660.00</td>
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<td>Howard Greenspan</td>
<td>02/01/2019</td>
<td>$2,140.00</td>
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<td>Howard Greenspan</td>
<td>01/02/2019</td>
<td>$2,120.00</td>
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<td>10/10/2018</td>
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<td>01/09/2019</td>
<td>$3,787.50</td>
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<td>Nuttal, MacAvoy</td>
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<td>$4,402.10</td>
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Motion carried unanimously.

Motion made by Mr. Buffum, seconded by Mr. McIntyre, to adjourn at 9:48 p.m.

Respectfully submitted,

Karen Faiola
Recording Secretary

Lisa Puccia
Secretary