Board of Selectmen Present:  Christopher Hartling, Chairman; Robert Hogan, Vice-Chairman; Mike Runyan; Joseph Morandi; James Tigges
Also Present:  John Petrin, Town Administrator

GENERAL SESSION
The Chairman called the Board of Selectmen (BOS) meeting to order followed by the Pledge of Allegiance.

232 Appointment: Bylaw Review Committee
The BOS is responsible to select appoint one member to the Bylaw Review Committee who is both a resident and a business owner. Sally Willard has been a member of Land Use, Capital Budget and Government Review Committee and applied for the position. She has an understanding of zoning issues and bylaws.

Motion:  Selectman Runyan moved to appoint Sally Willard to the Bylaw Review Committee. Seconded by Selectman Hogan and approved. (5-0-0)

Recognition:  Police Department
Police Assisted Addiction and Recovery Initiative (PAARI)
Chief Michael Kent said he received an extraordinary letter commending efforts made a year ago by Margie Taylor, Jackie Tayabji, and Officer Robert Aliosi of the PAARI program. They group provided support, resources and drug recovery efforts to a family in need. The writer stated that they saved her life. Chairman Hartling thanked the Chief for sharing the letter and the members of PAARI for their outreach to those suffering substance disorders. Town Administrator John Petrin (T.A. Petrin) thanked the members of PARRI and Captain Gregory Skehan for his efforts in obtaining grants for this program.

233 Appointment: Boards and Committees
• Police
• DPW

• Police:  Chief Kent recommended that Amanda Santos of Watertown be appointed as a full time police office. Ms. Santos graduated from the University of Massachusetts Amherst in with a double major in sociology and legal studies. She will next undergo field training. T.A. Petrin agreed with this recommendation and appointed Amanda Santos to the position of full time police officer and requested the BOS waive the standard fifteen day waiting period.

Motion:  Selectman Hogan moved to approve to waive the standard fifteen day waiting period. Seconded by Selectman Morandi and approved. (5-0-0)

BOARD OF SELECTMEN:
CHRISTOPHER HARTLING, CHAIRMAN • ROBERT HOGAN, VICE-CHAIRMAN • JOSEPH MORANDI • MICHAEL RUNYAN • JAMES TIGGES
She was sworn in by Town Clerk Amy Warfield.

**DPW**
John Sanchez, Director of Public Works, was present to recommend Christopher Hayes to the position of Special Heavy Motor Equipment Operator. Mr. Hayes had temporary employment with the Town. He has a hoisting license, a CDL and has snow plowing and truck driving experience. T.A. Petrin agreed with this recommendation and appointed Mr. Hayes to this position and recommended the BOS waive the standard fifteen day waiting period.

**Motion:** Selectman Morandi moved to approve to waive the standard fifteen day waiting period. Seconded by Selectman Runyan and approved. (5-0-0)

Mr. Sanchez announced that although the leaf pick up period had ended, residents were asked to be patient if their leaves were not yet picked up because an additional round was being conducted for leaf pick up.

T.A. Petrin recognized both Police and DPW former and current staff members that were present for the appointments.

**234 Update/Approval: Schools – Financial Investigation**
Roger Riggs, Chairman of Ways and Means (W&M) was present with W&M School subcommittee members Susan Harrigan and Diane Creedon. The BOS reviewed the procedure and Mr. Riggs explained that although a petition for an investigation of the books, etc. pertaining to the School Department from residents failed to gain support, the petition is still valid. The General Bylaws require this investigation be approved by the Board of Selectmen. The goal of the investigation is to avoid the past financial issues from occurring in the future. They are hoping to have a result for the January 2019 Town Meeting.

**Motion:** Selectman Hogan moved to support the School financial investigation as outlined in the proposed procedures. Seconded by Selectman Runyan and approved. (5-0-0)

**235 Public Hearing Approval: Tax Classification (new)**
The public hearing was opened with Paul Sagarino, Town Accountant, Brian Curtin, Town Treasurer, and Jim Doherty, Assistant Tax Assessor presenting real estate classification options in order to set the residential and commercial property tax rates for FY2019. Comparative data of surrounding towns demonstrating Burlington's sound financial condition were supplied as well as the town's sound historical tax data. T.A. Petrin said out tax rate is the second lowest in the area and the town continues to not have fees. Mr. Curtin noted that the town is rated AAA and our debt is low and industries continue to want to come to this community because of the reasonable taxes.

Mr. Sagarino explained that all options presented will provide enough tax dollars to balance the budgets passed at Town Meeting.

Mr. Doherty touched on the growth in the community. He said the Town's financial team is recommending Option B as the best option for a tax levy increase of 4.87%. The residential rate will increase by 4.16% and the corporate rate will increase by 5.31%. The BOS thanked the financial team and the Board of Assessors for the work completed on the submitted options with a class factor of 0.618061 for residents and 1.605308 for the corporate class factor.
There were no comments from the public

**Motion:** Selectman Morandi moved to close the public hearing. Seconded by Selectman Runyan and approved. (5-0-0)

**Motion:** Selectman Hogan moved to accept Option B, FY-2019, for a Class Factor of 0.618061 for residents and 1.605308 for the corporate class factor. Seconded by Selectman Morandi and approved. (5-0-0)

236 Public Hearing Approval: Grant of Location – Lexington Street - Conduit Southwest from Bedford Street

Maureen Connelly from Eversource was present. The two public hearings are for the same address and were discussed together and voted separately. The work being requested is for a new residence at Lexington and Bedford Streets to discuss conduit and pole installation.

**Conduit work to be done:** NStar Electric Company d/b/a Eversource Energy to install 6+/- feet of conduit in Lexington Street southerly from pole #2/1A, approximately 25 feet southwest of Bedford Street to provide underground electric service to a new residential development (Murphy Lane). Petitioner requested grant for permission to construct and a location for a line of conduits and manholes with the necessary conduits/wires/cables and manholes substantially as shown on the plan made by A. Debenedictia dated October 17, 2018.

No one from the public spoke.

**Motion:** Selectman Morandi move to close the public hearing. Seconded by Selectman Tigges and approved. (5-0-0)

**Motion:** Selectman Morandi moved to approve grant of location for the conduit work as described and authorize the Town Administrator to sign on behalf of the Board of Selectmen. Seconded by Selectman Hogan and approved.

Public Hearing Approval: Grant of Location – Lexington Street - Pole Southwest from Bedford Street

**Pole work to be done:** Lexington Street: Install one (1) JO pole, P.1A on the southerly side of Lexington Street approximately 67’ southwesterly from existing pole, P.1 located on the southerly side of Lexington Street. Relocate one (1) JO pole, P.2 approximately 33’ southwesterly from its existing location on the southerly side of Lexington Street. This petition is necessary in order to provide new service to Murphy Lane off Lexington Street. Request be granted joint or identical locations for and permission to erect and maintain poles, wires and cables, together with anchors, substantially in accordance with the plans filed marked VZ. N.E. Inc. No. 1A3D2Wx dated November 8, 2018. Also for permission to lay and maintain underground laterals, cables and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings for distributing purposes. Petitioner agrees that space shall be reserved and maintained for the limited purpose of attaching one-way low voltage fire and police signaling wires owned by the municipality or governmental entity for public safety purposes only.

No one from the public spoke.

**Motion:** Selectman Morandi move to close the public hearing. Seconded by Selectman Tigges and approved. (5-0-0)
Motion: Selectman Morandi moved to approve grant of location for the conduit work as described and authorize the Town Administrator to sign on behalf of the Board of Selectmen. Seconded by Selectman Hogan and approved. (5-0-0)

237 Public Hearing
(new) Approval: Transfer: Wines & Malt Alcohol License
From: Singh Saab Inc. d/b/a Singh & Ching
To: Aisha Jinwala Inc. d/b/a Al Maidah Cuisine
184 Cambridge Street

Approval: Manager

Sarfaraz Jinwala, owner, was present with Attorney Courtney Ball seeking BOS approval to transfer the wine and malt liquor license from Singh Saab Inc. d/b/a Singh & Ching to Aisha Jinwala Inc. d/b/a Al Maidah Cuisine for use in the operation of a full service restaurant located at in the same location, 184 Cambridge Street. Approval also sought for the manager. The Planning Board approved the Special Permit and the Building Department had no issues.

Mr. Jinwala said he has read and understands the towns alcohol rules and regulations.

No one from the public spoke.

Motion: Selectman Hogan moved to close the public hearing. Seconded by Selectman Morandi and approved. (5-0-0)

Motion: Selectman Hogan moved to approve the transfer of the wine and malt alcohol license from Singh Saab Inc d/b/a Singh & Ching to Aisha Jinwala Inc. d/b/a Al Maidah Cuisine. Seconded by Selectman Morandi and approved. (5-0-0)

Motion: Selectman Hogan moved to approve Sarfaraz Jinwala as the manager. Seconded by Selectman Morandi and approved. (5-0-0)

238 Public Hearing
(new) Approval: Transfer: Wines & Malt Alcohol License
From: Bickford’s Grill
6 Cambridge Street
To: Pepe’s
75 Middlesex Turnpike

Approval: Manager at Pepe’s
Approval: Alteration of Premises/Floor Plan

Present was Attorney William Proria on behalf of Pepe's with manager Kevin Gagliard seeking approval of a transfer of a wine & malt alcohol license from Bickford’s Grill, 6 Cambridge Street to new restaurant Pepe’s Pizzeria at the Burlington Mall on 75Middlesex Turnpike as well as to approve Mr. Gagliard as the manager, who has a long background with Pepe's and to approve the floor plan.

Attorney Proria said it would be the second Pepe's in Massachusetts. The Building Department is satisfied with the floor plan and all town permits are in place. Pepe's will be located within the area previously housed by Uno's
Pizzeria. They are expected to open in approximately seven months. Mr. Gagliard has read and understands the towns rules and regulations as they relate to the serving of alcohol.

No comments from the public.

**Motion:** Selectman Hogan moved to close the public hearing. Seconded by Selectman Tigges and approved. (5-0-0)

**Motion:** Selectman Hogan moved to approve Approval the transfer of the wine and malt alcohol license from Bickford’s Grill, 6 Cambridge Street to Pepe’s Pizzeria, 75 Middlesex Turnpike and to approve Kevin Gagliard as the manager and to approve the floor plan/alteration of premises as submitted. Seconded by Selectman Morandi and approved. (5-0-0)

### 239 Public Hearing

#### Approval: Transfer: All Alcohol License
From: Knights of Columbus
8 Blanchard Road
To: Bickford’s Family Restaurant
6 Cambridge Street

#### Approval: Change of License Category (Wine & Malt to All Alcohol)

#### Approval: Alteration of Premises/Floor Plan

#### Approval: New Manager at Bickford’s

Present were Attorney Tom Murphy on behalf of Burlington Forty-Niners d/b/a the Knights of Columbus (KofC). Attorney Ron MacKenzie was present on behalf of Bickford's Grill. Approval is being sought for:
- a transfer of an all alcohol license from the KofC to Bickford's Grill
- to change Bickford's license category from wine and malt to all alcohol
- for approval of the alteration of premises at Bickford's and
- to approve Bickford's new manager, Derrick Gagnon.

Mr. Gagnon has read and understands the towns rules and regulations as they relate to the serving of alcohol. The KofC is closed and had contracted with Bickford's for the transfer of their all alcohol liquor license. All requests for by the BOS through the alcohol subcommittee and Building and Fire Departments for a fire suppression system with sprinklers and smoke detectors as well as a new exit door have been satisfied and all were signed off by the Building Department. The Fire, Police and Planning Departments were satisfied with this request. Selectman Runyan added that he spoke with both attorneys and he appreciated Bickford's addressing the BOS's concerns.

No comments from the public.

**Motion:** Selectman Morandi moved to close the public hearing. Seconded by Selectman Runyan and approved. (5-0-0)

**Motion:** Selectman Morandi moved to approve the transfer of the all alcohol license from the Burlington Forty-Niners d/b/a the Knights of Columbus formerly of 8 Blanchard Road to Bickford’s Family Restaurant d/b/a Bickford's Grille, 6 Cambridge Street, to approve the change of Bickford's license category from wine and malt to all alcohol, to approve the alteration of premises at Bickford's and to approve Bickford's manager Derrick Gagnon. Seconded by Selectman Hogan and approved. (5-0-0)
**Approval:**

**Disability Access Commission**

Use of Handicapped Parking Fine Funds

- Special Details for the Burlington Police Department
- Two Handicap Accessible Door Openers-Burlington Recreation

Selectman Hogan said that the Disability Access Commission is recommending $10,000 for police detail be allocated from the Handicapped Parking Fine account to fund Operation Access which would be taking place during the holiday season. The purpose of the program is to make people aware with the goal being less people parking illegally in a space reserved for the handicapped.

**Motion:** Selectman Hogan moved to approve the amount of $10,000 for Operation Access. Seconded by Selectman Morandi and approved. (5-0-0)

- Two Handicap Accessible Door Openers – Burlington Recreation: No more than $6,000

Selectman Hogan said that the Disability Access Commission is recommending that no more than $6,000 be allocated from the Handicapped Parking Fine account to fund two handicapped doors in the Recreation Department.

**Motion:** Selectman Hogan moved to approve no more than $6,000 for two handicapped access door in the Recreation Department. Seconded by Selectman Morandi and approved. (5-0-0)

**Approval:**

**Municipal Electricity Aggregation**

It is being recommended that the town suspend the Community Choice Power Supply Program due to increased pricing. Those in the plan will automatically revert back to Eversource. The marketplace will continue to be monitored.

**Motion:** Selectman Hogan moved to approve to suspend the Community Choice Power Supply Program. Seconded by Selectman Morandi and approved. (5-0-0)

**Subcommittee Reports**

Selectman Runyan gave a reminder of the Wish Tree Program currently taking place at the Burlington Mall.

Selectman Hogan congratulated the Fire and Police Departments for their handling of recent events. He also commented on the amount of license renewal work currently taking place in the BOS and other departments.

**Town Administrator’s Report**

The Town Administrator and Town Accountant transition process continues to take place. The budget process will start soon with financial guidelines being discussed at the BOS’s next meeting. Free Cash has been finalized. All the departments do a fine job managing their funds. Condolences were expressed to the family of long-time Arlington Selectman Kevin Greeley who passed away on November 24.

**Chairman’s Report:**
Chairman Hartling commented on the recent race cancer fund raiser at the Marshal Simonds Middle School. He commended those who ran and those who attended.

245

Old/New Business: None.

Citizens’ Time
Mildred Nash, Town Meeting Member and attendee of COA events was present with COA member Valerie Weldon to again request that the door on the Kelly Murray Wing side of the Human Services Building continue to be accessible. They presented a letter and a petition signed by members of the Council on Aging. They also made reference to the Americans with Disabilities Act.

Adjourn:
Motion: Selectman Runyan moved to adjourn at 8:00 p.m. Seconded by Selectman Hogan and approved. (5-0-0)

Submitted by,

Betty McDonough
Recording Clerk