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BURLINGTON SCHOOL COMMITTEE

RECEIVED

NOVEMBER 18, 2008

2008 NOV 14 AM 9:49

Agenda

TOWN CLERK
BURLINGTON, MA

Notice is hereby given in accordance with Chapter 39, Section 23B of the General Laws that a meeting of the Burlington School Committee will be held on Tuesday, November 18, at **7:30 p.m.** in the School Committee Room, Administration Offices, 123 Cambridge Street, Burlington, Massachusetts.

1. Pledge of Allegiance – **7:30 p.m.**
2. Approval of Minutes of 10/14/08 and 10/28/08
3. Public Participation
4. Information/Reports
 - a) Student Representative
 - b) Subcommittee Reports
 - c) Ways/Means
5. Instruction
 - a) Update on Initiatives
6. Technology – Update
7. Communication
 - a) Employee Assistance Program (EAP)
 - b) Memorial School
 - c) FY2010 Budget Discussion
8. Old Business
 - a) School Committee Member Ethics, Organizational Meeting, and Officers Policies – Second Reading
 - b) Teachers Draft Calendars 2009-10 and 2010-11 – Second Reading
9. New Business
 - a) 2009-10 BHS Program of Studies -- First Reading
 - b) Out-of-State Travel -- Providence, RI
 - c) Unexpired Term Fulfillment, Appointed Committee Officials, School Committee-Superintendent Relationship Policies – First Reading
10. Public Participation
11. Executive Session
 - a) Approval of Executive Minutes of 10/28/08
 - b) Contract Negotiations
 - c) Litigation
12. Adjournment

Duplicate

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**BURLINGTON SCHOOL COMMITTEE
MINUTES OF NOVEMBER 18, 2008**

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Chairman Michael F. DeSimone called this meeting of the School Committee to order at 7:30 p.m. in the School Committee Room, Administration Offices, 123 Cambridge Street, Burlington, Massachusetts. Present: Mr. Stephen A. Nelson, Mrs. Christine M. Monaco, Mr. Thomas F. Murphy Jr., and Mr. John L. Vanella. Superintendent Eric Conti, Director of Finance and Operations Craig Robinson and Assistant Superintendent Cindy Marchand also in attendance.

NOV 19 AM 9:15
TOWN CLERK
BURLINGTON, MA

APPROVAL OF MINUTES Moved by Mr. Murphy and seconded by Mr. Nelson to approve minutes of 10/14/08 and 10/28/08.

PUBLIC PARTICIPATION None.

INFORMATION/REPORTS
Student Representative
SCAB Committee
Jenna Burke stated that student council is discussing fund-raisers, dances, and spirit week. The senior SCAB announced they'd raised \$2,000 from the Halloween dance. The junior SCAB reported that the December 12 dance theme will be Glow in the Dark. The sophomore SCAB reported they're planning the spring semi-formal. The freshman SCAB commented that they're discussing themes for their March dance.

Subcommittee Reports
Mr. Murphy reported that the Francis Wyman Playground Committee met recently, and they looked at the bid plans to downsize the project and bid alternates, as funding has decreased. The project will be sent out for re-bid after the holidays.

Ways & Means No one in attendance.

INSTRUCTION
Update on Initiatives
Mrs. Marchand stated that on the 11/4 professional development day the focus for K-12 was on helping teachers build skills and technology into class curriculums. A Thinking Maps presentation was provided to guidance staff and special education teachers. Curriculum coordinators will review grade-level course expectations with the School Committee in the near future and groundwork is being worked on for the RTI model.

TECHNOLOGY - Update
Mr. Robinson noted that a meeting was held with CBE Technology and a consultant to lay the groundwork for a school and town network structure and the plan is expected to be completed in January. Dr. Conti is working with town personnel to identify possible funding sources.

COMMUNICATION
Employee Assistance Program
Dr. Conti announced that a new Employee Assistance Program (EAP) will be offered to all town employees on July 1.

Memorial School
Mr. Robinson reported that a letter was sent last week to the SBA with requested documentation on the Memorial

motion carried 5-0-0.

NEW BUSINESS

2009-10 BHS Program of Studies

Principal Larkin and Joe Attubato presented the recommended BHS Program of Studies for 2009-10 which included course: changes, additions, and deletions. As this is a first reading, the matter will be taken under advisement and voted on at the 12/9 School Committee meeting.

Out-of-State Travel – Providence, RI

Moved by Mr. Murphy and seconded by Mr. Vanella to approve out-of-state travel for Deidre Salvador and Renee Sacco to attend the Literacy for All workshop in Rhode Island on November 16-18, 2008; motion carried 5-0-0.

Unexpired Term Fulfillment, Appointed Committee Officials, School Committee-Superintendent Relationship Policies – First Reading

The Committee requested that the Superintendent research with the Town Clerk if the Town has a policy on Unexpired Term Fulfillment to coordinate with their policy if there is one. As this is a first reading, these draft policies will be taken under advisement and will have a second reading on December 9.

Ratify Cafeteria 2008-11 Contract

Mr. Robinson reviewed the memorandum of agreement, which included: increases of 3/3/2, language changes, and a health insurance agreement. Moved by Mrs. Monaco and seconded by Mr. Vanella to approve a three-year agreement with the Burlington School Cafeteria Employees, AFSCME Local 1703 for 2008-11; motion carried 5-0-0.

Landscape Services Bid

Mr. Robinson reviewed the tally sheet showing that 7 bids were received in response to a RFQ for landscaping services for the town and schools. The bids are being reviewed and a recommendation may be submitted during the budget review.

PUBLIC PARTICIPATION

In response to a query from the Press, Dr. Conti stated that contract negotiations have not been completed for Unit D and the nurses.

EXECUTIVE SESSION

Chairman DeSimone announced that the Committee had a need for executive session and would only return to public session for the purpose of adjournment. Moved by Mr. Vanella and seconded by Mr. Murphy at 9:40 p.m. to enter into executive session to approve minutes, discuss contract negotiations, and litigation. Motion carried 5-0-0. Mr. DeSimone, aye; Mr. Murphy, aye; Mrs. Monaco, aye; Mr. Nelson, aye; Mr. Vanella, aye.

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DEC 11 AM 9:08
TOWN CLERK
BURLINGTON, MA

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