

**BURLINGTON SCHOOL COMMITTEE**

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**MINUTES OF APRIL 29, 2008**

2008 JUN 13 AM 9:38

Chairman Michael F. DeSimone called this meeting of the School Committee to order at 7:30 p.m. in the School Committee Room, Administration Offices, 123 Cambridge Street, Burlington, Massachusetts. Present: Mrs. Christine M. Monaco, Mr. Thomas F. Murphy Jr., and Mr. John L. Vanella. Acting Superintendent James Picone, Director of Finance and Operations Craig Robinson also in attendance. Mr. Stephen A. Nelson and Assistant Superintendent Cindy Marchand absent.

TOWN CLERK  
BURLINGTON, MA

- SPOTLIGHT ON EXCELLENCE** The School Committee presented the BHS Boys Gymnastics team a certificate in recognition for winning the state championship. Athletic Director Ed Gillis was also presented a certificate in recognition of his induction to the State Football Coaches Hall of Fame.
- Burlington Education Foundation Awards** BEF member Julie Conley announced spring 2008 awards totaling over \$28,000 to Burlington teachers.
- APPROVAL OF MINUTES** Moved by Mr. Murphy and seconded by Mr. Vanella to approve minutes of 4/8/08; motion carried 4-0-0.
- PUBLIC PARTICIPATION** None.
- INFORMATION/REPORTS**
- Student Representative** Three SCAB Committee class representatives and Katrina Harrington were in attendance and reported on upcoming events and fundraisers.
- Acting Superintendent's Report** Dr. Picone related upcoming events for high school students.
- Curriculum/Instruction** Absent.
- Business/Finance**  
**Discussion - Prioritize Warrant Articles** Mr. Robinson noted that 12 warrant articles have been submitted for the School Department for the May town meeting. The roof replacement for BHS and Francis Wyman for \$1.56 million has been put on hold until next fall/winter to be funded by a bond. After discussing the possibility of delaying funding requests, the Committee agreed to continue with the 11 warrant articles submitted and put an amount of \$100K on the computer technology replacement article.
- Subcommittee Reports** None.
- Ways & Means** Warrant articles for the School Department will be reviewed at the Ways & Means meeting tomorrow night.
- OLD BUSINESS** None.
- NEW BUSINESS** Director Laura Driscoll presented the budget and staffing for the 2008-09 year. Total projected revenues are \$558,727 with a budget surplus of \$33,966. Staffing

remains the same, salaries are up 2% to \$344,432, contracted services increased 2% to \$154,278, supplies increased 20% to \$21,050 for a total of \$524,760 in expenses, an increase of 3%. Mr. Robinson recommended including an increase of 11% for health insurance. Dr. Picone recommended delaying a vote on this budget until requested financial information is submitted to Mr. Robinson. Ms. Driscoll was requested to submit a copy of actual financial data for the program to Mr. Robinson for the 2007/2008 year as soon as possible. A surplus of \$17 - \$19K is projected for this year. Mr. Robinson will obtain and forward Ms. Driscoll a copy of the final audit report.

Ms. Driscoll noted that proposed parent handbook changes are clarifications of the admission policy, changes in the tuition policy to monthly billing, and vacation vouchers for planned absences. Ms. Driscoll was requested to check the wording on dispensing of medications to compare for consistency with the School Department policy.

Out-of-State Travel – Canobie Lake

Moved by Mrs. Monaco and seconded by Mr. Murphy to approve out-of-state travel for MSMS students and chaperones to Canobie Lake in Salem, NH on 6/5/08; motion carried 4-0-0.

**PUBLIC PARTICIPATION**

None.

**EXECUTIVE SESSION**

Chairman DeSimone announced that the Committee had a need for executive session and would only return to public session for the purpose of adjournment. Moved by Mr. Vanella and seconded by Mr. Murphy at 9:30 p.m. to enter into executive session to approve minutes, discuss contract negotiations, and a grievance. Motion carried 4-0-0. Mr. DeSimone, aye; Mr. Murphy, aye; Mrs. Monaco, aye; Mr. Vanella, aye.

**ADJOURNMENT**

Moved by Mr. Vanella and seconded by Mr. Murphy at 10:10 p.m. to adjourn the meeting. Motion carried 4-0-0.

Respectfully submitted,



Sharon D. Gilbert  
Recording Secretary

Date submitted: 5/13/08  
Date approved: 5/13/08

**EXECUTIVE SESSION**

Chairman Michael F. DeSimone convened this executive session at 9:30 p.m. in the Administrative Offices, 123 Cambridge Street, Burlington, Massachusetts, with Mrs. Christine M. Monaco, Mr. Thomas F. Murphy, Jr., and Mr. John L. Vanella present. Dr. James Picone and Mr. Craig Robinson also present. Stephen A. Nelson and Asst. Superintendent Marchand absent.

**APPROVAL OF MINUTES**

Moved by Mr. Vanella and seconded by Mr. Murphy to approve and release executive minutes of 3/18/08. Mr. DeSimone, aye; Mrs. Monaco, aye; Mr. Murphy, aye; Mr. Vanella, aye; motion carried 4-0-0.

**CONTRACT NEGOTIATIONS**

The Committee assigned representatives for union contract negotiations:

- Nurses – Mr. Vanella
- I/A – Mr. Murphy
- Cafeteria – Mrs. Monaco
- Custodians – Mr. Murphy
- BSAA – Mr. Nelson
- Clerical – Mr. DeSimone
- BEA – Mrs. Monaco, Mr. DeSimone
- Unit D – Mrs. Monaco, Mr. DeSimone

Dr. Picone discussed proposed salary increases, contracts, certifications, titles, and evaluations he is preparing for Mr. Robinson, Dr. Estep, and Mrs. Marchand. The School Committee agreed to the proposed salary increases and a one-year extension of Mr. Robinson's contract.

Dr. Picone stated that Principal Eric Sprung had resigned effective 6/30/08 and a brief discussion ensued regarding next steps to replace the Fox Hill principal. He also announced the confidential resignation of Ann Marciano.

**GRIEVANCE – AFSCME Local 1703**

Mr. Robinson announced this grievance was withdrawn by AFSCME Staff Representative James Breslin earlier this evening.

**ADJOURNMENT**

Moved by Mr. Vanella and seconded by Mr. Murphy to adjourn executive session at 10:10 p.m. Mr. DeSimone, aye, Mrs. Monaco, aye; Mr. Murphy, aye; Mr. Vanella, aye. Motion carried 4-0-0.

Respectfully submitted,



Sharon D. Gilbert  
Recording Secretary

Date submitted: 5/13/08  
Date approved: 5/13/08 hold  
Date released:

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**BURLINGTON SCHOOL COMMITTEE**

**APRIL 29, 2008**

**Agenda**

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2008 APR 25 AM 9:36  
TOWN CLERK *L*  
BURLINGTON, MA

Notice is hereby given in accordance with Chapter 39, Section 23B of the General Laws that a meeting of the Burlington School Committee will be held on Tuesday, April 29, at **7:30 p.m.** in the School Committee Room, Administration Offices, 123 Cambridge Street, Burlington, Massachusetts.

1. Pledge of Allegiance -- **7:30 p.m.**
2. Spotlight on Excellence -- BHS Boys Gymnastics Team
3. Burlington Education Foundation Grant Awards -- Spring 2008
4. Approval of Minutes of 4/8/08
5. Public Participation
6. Information/Reports
  - a) Student Representative
    - i) SCAB Committee
  - b) Acting Superintendent's Report
  - c) Curriculum/Instruction
  - d) Business/Finance
    - i) Discussion -- Prioritize Warrant Articles
  - e) Subcommittee Reports
  - f) Ways/Means
7. Old Business
8. New Business
  - a) FY09 Afterschool Program Budget and Student Handbook
  - b) Out-of-State Travel -- Canobie Lake
9. Public Participation
10. Executive Session
  - a) Approval of Executive Minutes of 3/18/08
  - b) Contract Negotiations
  - c) Grievance -- AFSCME Local 1703
11. Adjournment