TOWN OF BURLINGTON
Meeting Posting

Notice of Public Meeting – (As required by G.L. c. 30A, §18-25)

DEPT./BOARD: School Committee
DATE: April 24, 2018
TIME: 7:00 p.m.
PLACE: School Committee Room, 123 Cambridge Street, Burlington, MA

AGENDA*

1. Approval of 4/10/18 Minutes
2. Public Participation
3. Information/Reports
   a). Student Representative
   b). Subcommittee Reports
   c). Ways/Means
4. Instruction/Technology
   a). BHS Tenacity Challenge Participants
   b). Elementary Science Curriculum Update
5. Communication (7:30 – 7:40 estimated time)
   a). New Special Education Director
   b). School Lunch Account Update
6. Old Business (7:40 – 7:45)
7. New Business (7:45 – 9:00)
   a). Revision of School Medical Policies: Administering Medicines to Students, Automated External Defibrillation, Allergen, and Allergy Policy & Procedures – First Reading
8. Public Participation
9. Executive Session
   a). Contract Negotiations
   b). Approval of 3/27/18 Executive Minutes
10. Adjournment

*Agenda is subject to change
BURLINGHAM SCHOOL COMMITTEE
MINUTES OF APRIL 24, 2018

Chairman Russo called this meeting of the School Committee to order at 7:00 p.m. in the School Committee Room, Administration Offices, 123 Cambridge Street, Burlington, Massachusetts. Present: Mr. Stephen Nelson, Mrs. Christine Monaco, and Ms. Martha Simon. Superintendent Eric Conti, Assistant Superintendent Patrick Larkin, Director of Operations Bob Cunha and Finance Manager Nichole Coscia also present. Mr. Thomas F. Murphy, Jr. absent.

APPROVAL OF MINUTES
Moved by Mrs. Monaco and seconded by Mr. Nelson to approve minutes of 3/27/18; motion carried 4-0-0.

PUBLIC PARTICIPATION
None.

INFORMATION/REPORTS

Student Representative
The student representative was absent.

Subcommittee Reports
Mr. Larkin reported that at the Wellness Committee meeting this afternoon some of the areas discussed were: later school start time in September, Youth Risk Behavior Survey, puberty unit for 5th graders, and mandatory training for staff in August. Elementary principals will be invited to a future School Committee meeting to discuss elementary homework choice. An audit committee meeting will be held at town hall tomorrow.

Ways & Means
No one in attendance.

INSTRUCTION/TECHNOLOGY

BHS Tenancy Challenge
Participants
BHS teachers Christina Change and Judith Grossman were in attendance with seven of the students who participated in the recent tenancy challenge at Bedford high school for African American and Latino students. Thirty teams from around the state and Burlington sent four teams with 21 students. The School Committee congratulated students and staff.

Elementary Science Curriculum
Update
Sean Musselman and Wendy Pavlick from the Science Center reviewed a progress on Implementing the Mass. STEM Standards¹, which is in year four of a five year implementation plan, including:
- Over 550 hours of curriculum & kit design
- 18 Burlington educators contributing
- 750 pages of curated, adapted, and original lesson plans and assessments

They reviewed examples of K-5 classroom science units and student projects. The School Committee thanked Wendy & Sean for their creative work with students and teachers.

COMMUNICATION

BEA President Diana Marcus provided an overview of a two-day kick-off meeting she & Dr. Conti attended on the new initiative "Mass. Systems Initiative" during which they spent mapping the current educational landscape and what would be needed in educational to ready all students to thrive in life.

New Special Education Director
Dr. Conti announced that a new Special Education Director has been hired after extensive and multiple interviews; Mary Houde is currently working in Amesbury and will begin in Burlington on July 1. The Superintendent thanked the search committee for their efforts.

School Lunch Account Update
Director of Operations Bob Cunha noted that the current cafeteria deficit is $30,000, which is less than last year at the same time. They are looking at ways to offset the deficit including an increase in lunch prices, increased student participation, and transaction fees for the Paypams system. In response to Mrs. Monaco, Mr. Cunha replied that if lunch prices were raised at the middle and high school it would amount to an additional $5,000 per month for a total of $50,000 per school year. Cafeteria staff serve 1,500 lunches per day. Mrs. Monaco commented that lunches have upgraded to include fresh bread, fruit, and vegetables, the quality has improved, funds may need to be included in the budget to help maintain appetizing quality food, vending machines at the high school are empty but they should have protein bars and sports drinks as snacks for students’ after school sports. Ms. Simon suggested the possibility of the cafeteria catering in district school events to be more self-supporting. Chairman Russo recommended that the Committee discuss over the next couple

¹ Goal: A Next Generation STE Education
months the potential to increase lunch prices and invite Cafeteria Manager Karen Damaso to a future meeting to provide greater details of the lunch program. Dr. Conti explained that the cafeteria account doesn’t carry deficits from year to year; it’s zeroed out at the end of the school year. The Superintendent commented that he appreciates the efforts of the cafeteria director and staff who are concerned about and interact with students daily.

OLD BUSINESS

None.

NEW BUSINESS

Revision of School Medical Policies – First Reading

A meeting was recently held with Nurse Leader Barbara Conley, Mrs. Monaco, Mrs. Russo, and Mr. Larkin to review school policies to change language to meet state regulations. The Committee received proposed changes in their meeting packet for Administering Medicines, Defibrillation, Allergy, and Allergy Procedures & Guidelines. As this is a first reading, the School Committee will vote on these proposed changes at the May 8 meeting.

PUBLIC PARTICIPATION

None.

EXECUTIVE SESSION

Chairman Russo announced that the Committee had a need for executive session to discuss contract negotiations because holding it in an open session would have a detrimental effect on the position of the public body. The School Committee will only return to public session for the purpose of adjournment. Moved by Mr. Nelson and seconded by Ms. Simon at 9:05 p.m. to enter executive session to discuss contract negotiations. Mrs. Monaco, aye; Mrs. Russo, aye; Mr. Nelson, aye; Ms. Simon, aye. Motion carried 4-0-0.

ADJOURNMENT

Moved by Mr. Nelson and seconded by Ms. Simon at 9:45 p.m. to adjourn the meeting. Motion carried 4-0-0.

Respectfully submitted,

[Signature]

Sharon Gilbert
Recording Secretary

Date submitted: 6/12/18
Date approved: 6/12/18