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TOWN OF BURLINGTON

Meeting Posting

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Notice of Public Meeting – (As required by G.L. c. 30 A, c. §18-25)

DEPT/BOARD: Recreation Commission Meeting

DATE: March 27, 2020

TIME: 3:30 p.m.

PLACE: Virtual Meeting - WebEx

AGENDA

3:30 p.m. Call Recreation Commission Meeting to Order

New Business

Vote on Simonds Trust disbursement for 2020

Old Business

Executive Session

Adjourn

Meeting link:

<https://townofburlington.webex.com/townofburlington/j.php?MTID=macdd973073d91df10bfab20bd06b0708>

Password:

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NEXT MEETING: April 13, 2020



Approved at 4/16/20 virtual meeting

Burlington Parks & Recreation Commission

Meeting Minutes

03/27/2020

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By Town Clerk's Office at 9:17 am, May 13, 2020

Commissioners in Attendance:

Chair Kevin Sullivan, Vice Chair David Norden, Commissioner Kevin Sheehan, Commissioner Tom Murphy,

Staff in Attendance:

Director Brendan Egan

Chairman Sullivan called the WebEx meeting to order at 3:40 PM

Minutes:

Approval of Minutes: None to approve

Public Participation - none

Director of Parks & Recreation Report

Director Brendan Egan presented the Simonds Trust disbursement for 2020 in the amount of \$68,318.95. Director Egan asked the Commission to make a motion to accept the Simonds Trust disbursement in the amount of \$68,318.95. Commissioner Murphy moved the request; seconded by Commissioner Norden. Chairman Sullivan asked for a roll call vote.

Roll Call Vote: Tom Murphy – Aye
 Kevin Sheehan – Aye
 David Norden – Aye
 Kevin Sullivan – Aye

Vote: 4-0-0

Director Egan updated the Commission on the current work arrangements for the department, during the COVID-19 situation. The maintenance staff are working two half days a week and are working in groups of two. They are working on emptying the public trash containers in the parks and town properties. As the weather improves and the grass begins to grow the assignments will have to increase.

The program staff is working remotely on modifying our spring brochure so we are ready when the COVID-19 situation begins to ease out. The Easter Egg Hunt has been cancelled due to COVID-19 and program staff are working on a plan to hold a mobile Easter special event. Finally, the program division is working on summer program plans. Our clerks are also working from home on finishing the household credits from the cancelled winter sessions.

Director Egan discussed possible changes with the summer brochure due to the COVID-19 virus. The brochure may be available primarily online and not mailed to each resident. We are working on details currently.

Chair Sullivan asked to entertain a motion to adjourn. Motion to adjourn by Commissioner Murphy; seconded by Commissioner Norden.

Roll Call Vote: Tom Murphy – Aye
Kevin Sheehan – Aye
David Norden – Aye
Kevin Sullivan – Aye

Vote 4-0-0

Meeting adjourned at 3:56 pm.

Respectfully submitted,
Brendan Egan