

TOWN OF BURLINGTON
Department of Public Works

- Fax this form back to the DPW at 781-238-4695
- Then call 781-270-1670 or 1675 to schedule the Final Reading Inspection

July 25, 2018

Dear Realtor/Attorney:

Due to the large number of sales/closings, the Department of Public Works requires a minimum of 7 business days (2 weeks preferred) written notice for Inspection and final water meter readout. The final bill will be available after 11 am the day following the inspection appointment.

Any inspection and readout needed sooner than 7 business days may be subject to a fee as stated in the Rules and Regulations.

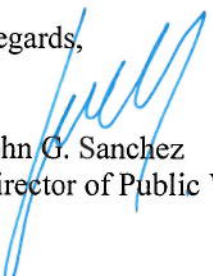
The following information may be faxed, mailed or brought to the DPW office at the Town Hall Annex:

- Property Address: _____
- Date of Closing: _____
- Name of Buyer: _____
- Name and New Address of existing owner: _____
- Contact Information for final read appointment: _____

We are also enclosing an application for service to be filled out by the new property owner. For copies of the Rules & Regulations please visit the Town website at www.burlington.org.

Please feel free to contact us with any questions at 781-270-1670.

Regards,


John G. Sanchez
Director of Public Works

