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TOWN OF BURLINGTON
Conservation Commission

MINUTES

Open Space Recreation Plan Subcommittee

November 14, 2018 at 2:00 PM

Approved January 16, 2019

Members Present: Horsley Witten Project Planner Krista Moravec, Conservation Administrator John Keeley, Assistant Conservation Administrator Eileen Coleman, Planning Board Chair Jack Kelly, Senior Planner Josh Morris, Parks & Recreation Director Brendan Egan and ADA Coordinator Chris Hannafin. Not present at this meeting were Recreation Commission Chair Kristine Brown and Conservation Commission member Jennifer O' Riorden,

1. Acceptance of Meeting Minutes

J. Keeley moved to accept the minutes from the October 10 meeting, J. Kelly seconded. Motion passed.

2. Draft Sections 6-9

Section 6

It was agreed that Section 6 looks good as is.

Section 7

K. Moravec rewrote Section 7 based on previous feedback. She added a description of the Mass Statewide Comprehensive Outdoor Recreation Plan process as it is referenced in the OSRP guidelines.

Section 7.2.2 In response to the question of whether to remove the paragraph referring to environmentally responsible management decisions, J. Keeley pointed out that there will likely be changes to the public water supply by the time the next OSRP is written but those supplies are in use now, so the paragraph should remain. B. Egan confirmed that while commercial herbicide has been used to manage crab grass, ongoing maintenance can use organic products. K. Moravec may add something about water supply protections and will tweak the wording to include reference to LID.

Section 7.3 Community Needs

K. Moravec took some wording from the Recreation Assessment and included some takeaways from the Open Space public meeting.

7.3.3 Accessibility Needs

K. Moravec may add a couple of examples of DAC priorities.

7.4 Management Needs

B. Egan will provide some corrections to this section. Second sentence of 3rd paragraph to be removed.

Section 8: Goals and Objectives

Goal A: Agreed this goal would be deleted. Move some of the Objectives e.g. move A-4 to Goal E.

Goal B: Add B-4 Beautify Town Common. Add reference to incorporating native plantings in landscape plans.

Goal C: Reword *Provide Additional to Maintain/Improve* and remove *High School Sports* in title.

Remove C-1, C-4, amend C-3 to reference adult softball complex.

Goal D: Remove objective D-1, move D-2 to Goal E.

Goal E: Change wording of title to *Continue to Improve Maintenance...*

Change E-5 to Continue to upgrade facilities as needed. Move mention of drainage (E-6) to E-4.

Goal F: Add a reference to The Trustees in F-1. Remove F-2, F-3, F-4.

Goal G: Remove G-4 and G-5. Add Provide cricket pitch as G-4.

Goal H: Add a reference to parking and reference to the Transition Plan and disability access.

Goal I: K. Moravec's proposed changes approved.

Goal J: K. Moravec's proposed changes approved.

Goal K: K. Moravec's proposed changes approved.

Goal L: Remove L-4 and L-5.

Section 9: Seven Year Action Plan

Since time was short the committee only looked at the first Actions.

K. Moravec will tweak the Action Plan and will resend Sections 8 and 9 for committee review by November 16.

Send back edits and additions to the Action Plan by the end of day November 27.

3. Next Public Input Event

Upon reflection the Tree Lighting is not an ideal venue to get feedback on the Action Plan.

It was agreed K. Moravec will create display board to be placed at the Library and Recreation Department providing information on the process and Action Plan. Flyers will be placed at other departments and locations around town informing residents of availability of display boards and an online survey.

The boards and survey will be live during the first two weeks of December.

B. Egan to ask the School Superintendent to post flyer information to parents.

K. Moravec will provide press release, flyers, posters and wording for BCAT note.

E. Coleman will post flyers.

Meeting adjourned at 4pm.

Upcoming meetings: The next meeting will be decided by doodle poll.

*Minutes respectfully submitted by:
Eileen Coleman, Conservation Department*