



TOWN OF BURLINGTON

Conservation Commission

MINUTES

Open Space Recreation Plan Subcommittee

July 25, 2018 at 4:00 PM

Approved September 5, 2018

Members Present: Conservation Commission member Jennifer O' Riorden, Conservation Administrator J. Keeley, Assistant Conservation Administrator Eileen Coleman, ADA Coordinator Chris Hanafin, Parks & Recreation Director Brendan Eagan, Planning Board Chair Jack Kelly, Senior Planner Josh Morris, Assistant Planner Liz Bonventre, Horsley Witten Project Planner Krista Moravec. Not present at this meeting was Recreation Commission Chair Kristine Brown.

1. Community Survey

The 2017 Parks and Recreation Needs Assessment survey extensively covers recreation facilities and programming with limited focus on conservation areas. We agreed the committee will produce a survey focused on conservation areas and attitudes towards conservation and preservation as a supplement.

Discussed how to distribute the survey – agreed would use the Town Website, various departments' social media, School Superintendent's blog, possible presence at Council on Aging meal/event, leave paper surveys at the Health and Human Services Building and in Town Hall.

Will include the 2017 Parks and Recreation Needs Assessment survey in OSRP appendix.

John Keeley, Conservation, will cull the list of Conservation areas listed to remove areas that are inaccessible or wet.

The more familiar acronym CPA will be added after Community preservation Act under Question 9.

“Conservation” to be removed after Zoning for Open Space under Question 10.

2. Proposed supplemental community survey

The survey will be opened on August 20 so as to catch the beginning of the school year.

1st Public Workshop will be September 25 at 6pm. Krista reviewed the general format of the workshop. Planning Department to book Marshall Simonds Middle School Library for workshop

if available.

Brendan Egan, Recreation, will contact School Superintendent for permission to include reference to OSRP process and Public Meeting in blog and Krista Moravec will provide working.

Flyer will be created referencing Public Meeting and with link to Community Survey to be distributed at Truck Day on September 16 and to be circulated to Friends of Mary Cummings Park and Friends of the Landlocked Forest among other organizations.

Chris Hanafin will post to Veterans' and Disability Action Commissions.

Jennifer O' Riorden to post on Conservation Commission social media.

Krista Moravec to post press release to the Burlington Union and will ask Town Clerk, Amy Warfield, to post on Town Website and Town Calendar and on electronic billboards the week before the Public Workshop.

3. Draft OSRP Sections

a. Sections 3 and 4:

Krista ran through changes she had made to Section 3.

Planning Department will review sections 3.3.2 to 3.4.2. Some changes agreed to included Section 3.3.2, remove reference to Quinn Perkins and replace some of this section with wording from Master Plan. Add reference to being in process of seeking funding for Complete Streets.

Conservation Department (John Keeley) will have changes for section 4.3.1 and 4.3.3.

Both Planning and Conservation will provide changes for Section 4.6.

Planning will suggest new wording for Section 4.7.3 to highlight improvements provided by increasing green space.

Section 5.1.2, reference to Muller Road to be removed. Not Holly Glen.

b. Draft maps

Krista Moravec to change label for Route 128 where appropriate.

c. Section 5: Inventory

Conservation and Recreation departments to send changes to Krista Moravec including updating language under Recreation Potential.

Delete Wildwood under "Other Public Lands."

Combine Center School Field and Human Services Center.

ADA Compliance

Krista Moravec provided ADA Self-evaluation Guidance document to Chris Hanafin and clarified the survey will only be on lands under the jurisdiction of Conservation and Recreation, not schools or other lands.

Meeting adjourned at 5:45pm.

Upcoming meetings: The next meeting will take place on August 29 at 4pm.

*Minutes respectfully submitted by:
Eileen Coleman, Conservation Department*