

## **Grand View Farm Advisory Committee**

Wed. Oct. 28, 2009

The meeting opened at 7 P.M. In attendance were Co-Chair Nick Rubino, Bill McDonough, Toni Faria, Brenda Cahoon, Selectperson Sonia Rollins, Kevin McKelvey, Rob Zahora, Janet Atkinson, and Hope Paulsen. Kathi Horton was not present because of speaking engagement about the Grand View at the Burlington Garden Club which met on the same night.

**Minutes of the Sept. 23, and Oct. 26 meetings** were presented. The Sept. 23 minutes were accepted as read. The Oct. 26 minutes were accepted with the addition of the donation of the Abner Marion cake by Sonia Rollins the day of the Fair on the common.

### **Treasurer's Report –**

Treasurer Kevin McKelvey reported the total funds available are \$60,730.39. The 14<sup>th</sup> month CD rolls over this month and will be done at the Northern Bank, and money raised at the Fair will be forthcoming.

It was noted that funds must be approved by Committee Vote, then a Vendor's invoice for the amount to the co chair for authorization to pay, then to the Treasurer issues a check.

A discussion followed on a second signing authority and the 401 3 c set up. Sonia made a motion for a second signing and the motion was seconded by Brenda Cahoon. It was agreed that the second person should sign checks only if Kevin McKelvey cannot do so.

The 401-3c discussion followed. Sonia suggested that we use the Town's number and will speak to the Town Accountant. Kevin spoke about the time and paper work involved in the non-profit status and suggested that we have the help of a CPA

### **Phase II -**

Shawsheen is working inside the house and the landscaper, Ryan Wikman of Wik Works has begun the brickwork on the bump out in front of Grand View. Sonia is has sent plans to Tom Hickey, Tom Hayes, and Officer Schiplelliti. Joe Silva is finishing the inside panels. The bid for the Barn will go out in the spring.

### **Buy a Brick –**

Bill McDonough reported that the bricks had arrived and were on the site. The installation of the bricks has begun. A motion was made and accepted by all to pay the Old Mill Company \$870.00 for engraving of the bricks.

A motion was made and accepted by all for the purchase of a brick for Ryan Wikman who designed and installed the bricks.

BCAT has been notified to film the brick work, and a request to Bruce Coulter of the Burlington Union has been made to cover the story.

### **Phase I Ribbon Cutting –**

A tentative date of November 14<sup>th</sup> was set for the ribbon cutting.

A discussion on the publicity, attendees, refreshments, program, open house, police detail, and use of a canopy followed. It was agreed to provide cider, coffee and donuts. Sonia will coordinate the ribbon cutting. Members offered to help.

Judy Wasserman will write publicity about the ribbon cutting as well as the 1749 coin found at Grand View, and the cooperation of Shaw sheen in the completion of the project. Kevin asked about a canopy, ceremonial scissors. The same program as the ground breaking was suggested.

Members discussed who will cut the ribbon. Suggestions were: The Board of Selectman, and the Committee, or the people who helped move the project forward, such as Charles Murphy, and the Gutierrez Company, along with the Board of Selectmen. Abner Marion will be present.

### **Commemoratives –**

Janet Atkinson requested a storage space that is more accessible. Alternative ways to sell the items were suggested such as selling at the polls, and putting a flyer in the local newspapers.

### **Newspaper and TV Coverage –**

Judy Wasserman will publicize the Shawsheen School involvement in the completion of the interior of Grand View, notice of the ribbon cutting, and advertise in BCAT, Boston Globe, Herald, and the Boston Business Journal. Kathi Horton will speak on the Grand View project at the Garden Club meeting this month.

### **Web Site -**

Rob Zahora and Amy Warfield will add photographs of the ribbon cutting, update the membership list and change the Grand View name to two words instead of the old version of the name Grandview.

### **Committee Name and Members –**

The Board of Selectmen has changed the committee name to the Grand View Farm Advisory Committee.

The Town Administrator has notified all Grand View members asking if they wish to remain on the committee.

The next meeting will be held on Wednesday, Nov. 11<sup>th</sup>.

Respectfully submitted,  
Toni Faria