



Town of Burlington
29 Center Street
Burlington, MA 01803

Phone (781)270-1660
FAX (781)238-4692

Office of the Town Clerk

clerk@burlmass.org

Amy E. Warfield, CMC
Town Clerk

Daniel C. McCormack
Archivist/Records Manager

NEW ____
RENEW ____

Expiration Date: ____
Filing Fee: \$40.00

BUSINESS CERTIFICATE

In conformity with the provisions of Chapter One Hundred and Ten, Section Five of the General Laws, as amended, the undersigned hereby declares that a business is conducted under the title of:

(Name of Business) _____
(Business Address) _____
(Mailing Address) _____
(Telephone) _____ (Email) _____
(Nature of Business) _____

By the following named persons(s):

CORPORATE NAME/TITLE OF OFFICER

RESIDENCE/CORPORATE ADDRESS

Signature(s): _____

Print: _____

***A NOTARY PUBLIC MUST WITNESS SIGNATURES
IF NOT SIGNED AT THE TOWN CLERK'S OFFICE.***

On _____, personally appeared _____, proved to me through satisfactory evidence of identification, which was _____, to be the person whose name is signed above and who swore or affirmed to me that the contents of the document are truthful and accurate to the best of his/her knowledge and belief.

TOWN CLERK, or OFFICE

(Seal) _____
Commission Expiration Date

NOTARY PUBLIC

In accordance with the provisions of Chapter 337 of the Acts of 1985 and Chapter 110, Section 5 of Massachusetts General Laws, Business Certificates shall be in effect for four years from the date of issue and shall be renewed each four years thereafter. A statement under oath must be filed with the Town Clerk upon discontinuing, retiring or withdrawing from such business or partnership.

Copies of such certificates shall be available at the address at which such business is conducted and shall be furnished on request during regular business hours to any person who has purchased goods or services from such business. Violations are subject to a fine of not more than three hundred (\$300) for each month during which such violation continues.

DATE RECORDED: _____

(Seal) _____
TOWN CLERK or OFFICE



Town of Burlington
29 Center Street
Burlington, MA 01803

Office of the Town Clerk

Phone (781)270-1660
FAX (781)238-4692

clerk@burlmass.org

Amy E. Warfield, CMC
Town Clerk

Daniel C. McCormack
Archivist/Records Manager

BUSINESS CERTIFICATES

ISSUANCE OF THIS CERTIFICATE DOES NOT AUTHORIZE YOU TO CONDUCT A BUSINESS IN AN AREA FOR WHICH IT IS NOT PROPERLY ZONED. IF YOU HAVE ANY QUESTIONS ABOUT PERMITTED USES, PLEASE REFER TO THE TOWN'S ZONING BYLAWS OR CONTACT THE BUILDING DEPARTMENT.

DEPENDING ON THE TYPE OF BUSINESS, YOU MAY NEED FURTHER PERMITS OR LICENSES FROM THE BOARD OF SELECTMEN OR BOARD OF HEALTH.

If you are conducting a business out of your home, the following bylaws apply:

Zoning Bylaws, Article V

Additional Regulations for Home Occupations - An occupation conducted in a dwelling unit, provided that:

- (a) No person other than members of the family residing on the premises shall be engaged in such occupation.
- (b) The use of the dwelling unit for the home occupation shall be clearly incidental and subordinate to its use for residential purposes by its occupants, and not more than 25 percent of the floor area of the dwelling unit shall be used in the conduct of the home occupation;
- (c) There shall be no change in the outside appearance of the building or premises, or other visible evidence of the conduct of such home occupation other than one sign, not exceeding one square foot in area, non-illuminated, and mounted flat against the wall of the principal building;
- (d) No traffic shall be generated by such occupation in greater volumes than would normally be expected in a residential neighborhood, and any need for parking generated by the conduct of such home occupation shall be met off the street and other than in a required front yard.
- (e) No equipment or process shall be used in such home occupation which created noise, vibrating, glare, fumes, odors, or electrical interference detectable to the normal senses off the lot, if the occupation is conducted in a single-family residence, or outside the dwelling unit if conducted in other than a single-family residence. In the case of electrical interference, no equipment or process shall be used which creates visual or audible interference in any radio or television receivers off the premises.