



the  
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company

**RECEIVED**

By Planning Department at 12:15 pm, Jan 17, 2017

200 Wheeler Road  
Burlington, MA 01803

January 13, 2017

Ms. Kristin Kassner  
Planning Director  
Town of Burlington  
25 Center Street  
Burlington, MA 01803

Re: Burlington Summit: 400-600 Wheeler Road  
Phase II Plan & Minor Engineering Change

Dear Kristin,

As discussed, pursuant to the Planning Board Site Plan Approval issued for the Burlington Summit 400-600 Wheeler Road, Burlington, MA, dated October 14, 2014 revised to August 6, 2015 (the "Site Plan Approval"), and as modified by a prior Minor Engineering Change approval dated February 3, 2016, enclosed please find the Phase II Site Plan and Application for a Minor Engineering Change for the project.

As required in Condition #5 in the Site Plan Approval, the enclosed plans show Phase II of the project, referred to as 600 Wheeler Road, to be a 70,000± square foot addition to the existing Phase I (400 Wheeler) building. Phase II is currently being planned to accommodate an expansion should the existing Phase I tenant, MilliporeSigma, need the additional space. To accommodate the possible expansion, we would anticipate continued use of the first two floors for laboratory use, similar to the Phase I space. As a result of the lab space, there is a reduction in expected parking demand and therefore, the Phase II plans include reserving an area around the expansion for future parking. This reserved parking area contains approximately 250 spaces and preserves existing trees and provides additional open space.

In addition, to the reserved future parking area, the plan also includes the shifting of some of the parking spaces and aisles as required by Eversource, the addition of a utility line and the provision of the added pedestrian amenities as previously discussed with the Planning Board.

Enclosed with this cover letter, please find the following:

- Form V: Application for a Minor Engineering Change
- Check No. 52901 for \$500 covering the application fee
- Site Plans entitled: Burlington Summit, 600 Wheeler Road, Burlington, MA, by Symmes Maini & McKee Associates, revised to January 13, 2017.

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We request that you schedule this matter for the next available Planning Board meeting.

Please feel free to contact me with any questions or to let me know if you need any further information.  
Thanks.

Sincerely,

THE GUTIERREZ COMPANY

A handwritten signature in blue ink that reads "Scott J. Weiss". The signature is fluid and cursive, with a long horizontal flourish at the end.

Scott J. Weiss  
Vice President of Development

Enclosure:

cc: Jennifer Howe, Will Park - SMMA

Summit-MECAApplicationCvrLtr\_2017-01-13