1. Chairman Zabolotny called the April 10, 2018 Capital Budget Meeting to order at 7:09 p.m. in the Grandview Farms, 55 Center Street.

Members Present: Ernest Zabolotny, Pat Moreno, Myrna Saltman, Gary Kasky, (Gary Mercier), and Adam Senesi

Members Absent: Steve Stamm

Also Present: Matt Frost, TMM precinct 3, 14 Chadwick Road; (Eileen Sickler, TMM precinct 4, 13 Foster Road); (Shari Ellis, TMM precinct 3, 3 Hickory Lane); (Gene Rossi, TMM precinct 2, 174 Winn Street)

2. Status Review of Facilities Projects
   • Presented by: Town Administrator John Petrin, Town Accountant Paul Sagarino, Budget Analyst Whitney Haskell

   a. Human Services Building - $3,300,000

   The project is staying on schedule. The second floor has been completed and work has begun on the first floor. Ceramics classes have been cancelled, because of the construction work occurring in that room. At the Planning Board meeting of April 5, 2018, a parking lot construction plan was presented to the Planning Board for comments. The plan will add 54 parking spaces to the Human Services Building. Staff will incorporate the comments into the plan and then present the Site Plan to the Planning Board for approval.

   Gary Mercier arrived to the meeting at 7:05pm.

   b. Fire Station 2 - $8,500,000

   The project is staying on target in regards to cost and will be completed April 1, 2019. Last week, they broke ground. The building has been demoed and the geo piles are being constructed now. In two weeks there will be a groundbreaking ceremony. There will be no elevator for the building at this time.

   Gene Rossi arrived to the meeting at 7:16pm.
3. **Review of current Capital Budget requests for Town Facilities**
   - Presented by: Town Administrator John Petrin, Town Accountant Paul Sagarino, Budget Analyst Whitney Haskell

   **a. DPW & Recreation Department Facility - $32,000,000**

   On BCAT they will broadcast the video tour of the facilities. Burlington has four sites: Overlook Park, Highway Garage, Water & Sewer, and Clark & Reid. The Water & Sewer and Overlook Park will be eliminated. Phase 1 ($16,000,000) will be to design and renovate the existing buildings for DPW and recreation maintenance at the former Clark and Reid site. $1,000,000 will be used to replace the 30-year-old rusted fuel pumps at Town Hall. Phase 2 ($15,500,000) will be to tear down the highway division garage and to reconstruct the Highway and Water & Sewer Division buildings. Town of Burlington owns all four properties, and a building committee will be formed if Town Meeting approves the funding.

   Capital Budget Committee commented:
   - Requested a cost break down for the $32,000,000 to understand how that number was arrived at
   - Requested the payment plan for handling this debt

   **b. Phase I MWRA Water Connection - $700,000**

   In response to the 1,4 dioxin contamination at Vine Brook which closed three wells, Burlington will connect to the MWRA. During the winter Burlington uses 3 million gallons of water per day, and in the summer time Burlington uses 5.5 million gallons of water per day; more than half the water usage in the summer is for irrigation systems. This is supported by the data extracted from the second meter on homes. BOS addressed that issue by raising the cost of water for irrigation systems. By shutting down the Vine Brook wells, Burlington has lost a million gallons of water per day. Based on a study conducted of the Vine Brook, the recommendation is to connect to the MWRA. Phase I is to buy into the MWRA ($4.6 million = 1 million gallons of water), and construct a connecting pipe to Lexington on Adams Street ($700,000). This pipe will give Burlington 1 million gallons of water per day. Burlington currently supplements the cost of water with tax money to keep the water affordable for residence.

   *Shari Ellis arrived to the meeting at 7:47pm.*

   In future, a $16 million request will be presented to build a pipeline that goes through Lexington and connects to Arlington. This will allow Burlington to draw 7 million gallons of water per day. The long-term plan is to make Vine Brook obsolete, continue to use the reservoir, and create redundancy in the system.
Eileen Sickler arrived to the meeting at 8:00pm.

Capital Budget Committee commented:
- Requested an explanation of the affects of this on residence water bill
- Vine Brook was constructed out of litigation, could Burlington still get money from that?

3. Project Changes to the Ten-Year Plan
   - Presented by: Town Administrator John Petrin, Town Accountant Paul Sagarino, Budget Analyst Whitney Haskell

   a. Sports Field Utilization

Recreation Commission did a Community Needs Assessment the results of that were presented at their meeting of April 9, 2018. It noted the need to improve field utilization. Gary Mercier is working on getting money from the School Committee to the Parks and Recreation Department to improve the varsity fields. Burlington also has a Master Plan, which is being done through the Planning Board, and items that are on that plan will be implemented over the next 25 years. If field improvements are something that Burlington wants, it should be on that plan, and the Implementation Committee will ensure those items are done.

4. Citizens Time

Eileen Sickler, and Shari Ellis presented a letter requesting information from the School Committee and Dr. Conti about the revolving accounts. The purpose is to understand how the funds are being spent, the restrictions for these accounts, and how much money is in the accounts. This information will assist Town Meeting Members in the future when it comes to the methods of funding for certain projects. If there are members that support this letter, please email Eileen Sickler or Shari Ellis, and they will add their name to show their endorsement of the letter.

5. Minutes
   None

6. Upcoming Meetings

Thursday, April 26, 2018 at 7pm at Town Hall Annex basement
- Vote on the recommendations to Town Meeting

7. Other Business
   None

8. Adjourn
The Capital Budget Committee Meeting adjourned at 8:59 pm.

Respectfully Submitted by
Noelle Judd,
Recording Clerk

Minutes approved in an email dated May 15, 2018.