1. Chairman Zabolotny called the March 6, 2018 Capital Budget Meeting to order at 7:00 p.m. in the Town Hall Annex Basement, Room B, 25 Center Street.

Members Present: Ernest Zabolotny, Myrna Saltman, Pat Moreno, Steve Stamm, Gary Kasky, (Gary Mercier, and Adam Senesi)

Also Present: Prospective Board of Selectmen member, Nicholas Priest, 18 Prouty Road

2. Citizens Time

No one spoke.

3. Review of Building Department Capital requests

- Presented by: Senior Building, Andrew Ungerson

  a. Requested Capital Budget items

    - Replace One 2005 Chevy Trailblazer, and two 2009 Ford Focuses — $67,260
      modified in email dated March 7, 2018
    - Replace One Vehicle - $ unknown

    The Ford Focus vehicles should be replaced because of the rough construction sites have caused damage to them such as knocking off the muffler. Building Department vehicles: 2009 Ford Focus – 38,000 miles, 2009 Ford Focus – 60,000 miles, and 2012 Ford Escape – 45,900 miles.

    Member Mercier and Nicholas Priest arrived to the meeting at 7:03pm.

    Capital Budget Committee commented:
    - Suggested buying an off lease vehicle, and getting the warranty to save money

    Member Senesi arrived to the meeting at 7:06pm.

4. Review of Fire Department current Capital Budget requests and 10 Year Capital Plan

- Presented by: Fire Chief Steven Yetman, and Assistant Fire Chief Michael Patterson

  a. Previously Budgeted items
• Fire Station #2 – Terrace Hall Avenue

There was a kick off meeting with the departments, and the demolition of the existing building will begin in two weeks. It is expected to be complete in Spring 2019.

b. Requested Capital Budget items

• Command Car 2005 Chevy Trailblazer replacement - $32,025

The current vehicle has 97,000 miles. The new vehicle must be able to tow a boat, go in construction sites, and will be assigned to the fire prevention captain. Whoever is on call will take the vehicle home.

Capital Budget Committee commented:
  o Suggested buying a 6 cylinder vehicle for effective towing, because the requested vehicle can only tow 2,000 pounds

• Fire Engine - $762,859

The oldest fire engine is 21 years old, and refurbishing the vehicle is not worth it. The new fire engine will be a diesel engine, and will take 160 days to construct. A Fire Engine Design Committee will be formed to determine the appropriate specs of the new fire engine.

Capital Budget Committee commented:
  o Discussed battery vs. engine hydraulics, and the cost savings
  o Fire Department has done a refurbish to fix the electrical harness, and frame rail corrosion because it failed inspection

• Advanced Life Support (ALS) Start Up Costs - $150,000

More surrounding communities are starting to do fire based paramedics because the private ambulances are not always available. The town has hired 9 paramedics/firefighters, and the firehouse needs to get licensing through the state to house the narcotics. Currently, the town has 3 ambulances, and sometimes these ambulances cover other towns such as Billerica and Woburn. The ALS will be run out of Firehouse #1

Capital Budget Committee commented:
  o Requested a copy of the handling procedure for medication when it becomes available
  o Suggested listing all the items the fire department has gotten through grants at town meeting

c. Other items
• Updating the communications will come before the committee in 2 years, it is unclear weather or not the department will switch to digital

5. Minutes

NONE

6. Upcoming Meetings

Wednesday, March 21, 2018 at 7pm in the Town Hall Annex basement
  o School Department

Tuesday, March 27, 2018 at 7pm in the Town Hall Annex basement
  o DPW

7. Other Business

None

8. Adjourn

The Capital Budget Committee Meeting adjourned at 8:27 pm.

Respectfully Submitted by
Noelle Judd,
Recording Clerk

Minutes approved at the Capital Budget Meeting of March 27, 2018.