DEPT./BOARD: Capital Budget Committee

DATE: March 26, 2019

TIME: 7:00 P.M.

PLACE: Town Hall Basement Lounge

AGENDA

1. Review of completion status of major Capital projects and 10 Year Capital plan with Administration
Town of Burlington  
Capital Budget Committee

Minutes of the Capital Budget Committee
Meeting of March 26, 2019

Ernest Zabolotny called the March 26, 2019 Capital Budget Meeting to order at 7:00 p.m. in the Town Hall Lounge, 29 Center Street.

Members Present:
Ernest Zabolotny, Myrna Saltman, Pat Moreno, Gary Mercier, Gary Kasky, Adam Senesi, Salvana Shakaib
Others: Paul Sagarino, Whitney Haskell

The committee discussed the status of major facility projects with TA Sagarino. The Fire Station 2 project was determined to be on schedule and within budget although some of the provisional funding added last year to preclude project delays will be used. Costs related to the sidewalk along the station frontage were said to be one of the factors that resulted in a cost increase. The connecting piece of sidewalk to the finished section to the east on Terrace Hall was also discussed. All connected with the design and planning of the facility were generally pleased with the result and no issues are apparent that would delay completion.

The COA and 33 Center St. projects are in the final stages of completion with no budget concerns evident or major issues expected. The primary missing element of the project was the expansion of parking area in front of the building which was expected to be done this spring.

Changes in the Project Management approach for the DPW/Rec. garage project are expected to provide better project control and some cost savings. Current efforts are focused on getting the temporary facilities cleared and the site readied for construction. One issue that has arisen relates to the temporary storage of some historical artifacts which need to be relocated from the Casey and Hayes site. The site chosen for a storage facility for the Historical Commission appears to be one that is also being considered for a permanent historical display/museum. The conflict requires resolution and appropriate parties have all been notified.

No issues were identified with the 10 year plan except for the noted New Police Station study. Any effort to begin the process for design and construction of such a station was set for some time further in the future because of competing needs and it was suggested that reference to any preliminary work for the station be set as an item further into the future than currently shown.
There was a general discussion of the financial health of Burlington and a short discussion of the percentage of the total budget that is devoted to capital projects. Because of the request for a vehicle by the Health Dept. it was suggested that it may be an appropriate time to review the town policy for Town vehicle sharing and personal car mileage reimbursement for Town business. There was also a discussion of the potential value for combining facility maintenance personnel for the Town and School Dept. as a means for improving efficiency in planned maintenance requirements. The IT department was cited as an example of how such a combination could be of benefit.

Recommendation votes of approval were taken for DPW Warrant articles and all were unanimously approved with the exception of the Historical Commission storage facility pending resolution of site and design issues. Paul Sagarino suggested that optional sites would be discussed with the Recreation Dept. The vote on the Health Dept. vehicle request, was 6-1 for approval.

Additional information was being sought from the SD and a meeting will be scheduled for additional review of the proposed SD warrant articles when the final list id defined.

Submitted by E. Zabolotny