DEPT./BOARD: Capital Budget Committee

DATE: March 12, 2019

TIME: 7:00 P.M.

PLACE: Town Hall Basement Lounge

AGENDA

1. Review of DPW Capital requests and 10 year Capital Plan

2. Board of Health Capital request
Ernest Zabolotny called the March 12, 2019 Capital Budget Meeting to order
at 7:00 p.m. in the Town Hall basement, 25 Center Street.

Members Present:
Ernest Zabolotny, , Pat Moreno, Gary Mercier, Gary Kasky, Adam Senesi, Myrna Saltman, Salvana Shakaib
Also attending:  John Sanchez, Whitney Haskell, Tom Hayes, Wayne Saltman, Ed Weiner, Susan
Lumenello

Ernie made a motion to approve the minutes from 3/5/19.  Unanimous vote to approve.

Department of Public Works – presented by John Sanchez and Tom Hayes

Stream cleaning / Drainage Repair: $200,000
In order to relieve flooding of residential streets, the Department has cleaned sediment from town streams and repaired damaged drains annually since 2001. This year, DPW plans to clean a stream that runs from Cedar Street to Eastern Ave and repair a drain line on Carey Ave.

DPW Vehicle Replacement Program – $480,250
The Department is postponing its request for 1 vehicle (the H-17) replacement to next year, while still planning to replace 3 vehicles this year; H-15, H-37, and CSA.
H-15 is 2001 diesel sander that needs a new engine.
H-37 is a 1997 Volvo front-end loader; 1 of 2. The DPW tries to replace these every 20 years. H-37 is 22 years old now. The plan is to replace it and use the 10 year old one as the backup.
CSA 2006 Ford van buildings and cemeteries truck. DPW proposes to replace the CSA van with a pickup truck and a plow; allowing for multiple uses. (A front loader is almost $232K)

DPW Facility and Parks & Recreation Department Facility - $15,500,000
This warrant is requesting the funds for construction of Phase 2 in order to bid Phase 1 and 2 as one project - requesting to design the entire facility; 1 design, 1 permit for the entire project. The project has started the design phase and is currently looking at zoning, potential cost, and cost savings. The departments would like to have a meeting with the Building Committee within next 2 weeks to see if they can adopt a single Project Engineer/Manager to reduce duplication of effort. Both current engineering contractors have suggested that there would be a significant cost savings to combine the project phases. The construction will still be phased, but by being 1 project it will save in construction
management. The objective is to get to Town Meeting this year rather than next. The borrowing schedule would remain the same, and the debt schedule would not be affected. Projected savings of approximately $0.5M to $1MM are expected

**Historical Storage Shed - $30,000**
The Historical Commission is requesting a storage shed for the artifacts currently being stored at the Clark and Reid building. The goal is to build behind the School Museum at the corner of Francis Wyman and Bedford Street. Prior to storage at Clark & Reid building (which is going to be demolished), the town was renting a container for approximately 10 years. A simple 14 x 22 (x 8ft high) square ft shed like the size of a one car garage is being requested. The artifacts are currently being stored at the Cambridge/Bedford Street facility and brought out several times a year. The current storage situation makes it difficult to find the artifacts for display as they are not organized well. A question was raised about simply using a storage shed. This is not a possible alternate solution due to zoning. More information and discussion needs to occur. Ernie will ask the Historical Commission to present to Capital Budget at the next meeting.

**Library Roof - $220,000**
DPW is continually repairing and patching leaks in the Library roof. It’s a rubber roof covered with stones and is original to the building built in 1995. At this time, it needs to be replaced in its entirety. DPW is planning to spec it out and put it out to bid for a proposed solution. Myrna inquired about the HVAC system at the Library which is on the plan in 2 years and asked if the projects could be combined. (Library HVAC proposal is $465K). John Sanchez explained that Burlington is trying to become a Green Community and when that occurs the we could apply for a grant of $125,000. For this reason, and for the fact that the HVAC system is still working, it is not necessary or feasible to combine the projects at this time.

**Police HQ Elevators – $50,000**
Several of the elevator controls in town buildings are in need of repair due to age. The plan is to replace the elevator controls in one building a year for the next few years starting with the Police Department, as they are the oldest. The Fire Department and Library are also on the list. The elevators are over 25 years old. The warrant is for replacing the controls.

**Inflow & Infiltration Program through the MWRA - $2,220,000**
This warrant article is requesting the Town to continue to fund the Inflow and Infiltration program. The I/I Mitigation Program has been required by the ACO (the Administrator Consent Order) since 1986. The town is required to remove illicit connections to the sewer system and leaking sewer pipes. The MWRA’s Local Financial Assistance Program offers 75% grant and 25% loan. Burlington has created a funding agent to help support re-paying the loan through sewer charges. No local taxpayer money will be used for this program and represents a return of a portion of State tax payments to the local community. This is the 12th phase of the Program. This money will be used over 3 years.
PS Rehabilitation - $50,000
The Burlington sewer system was constructed in the mid 1960s using asbestos cement pipe. There are 14 sewer stations operating throughout the town. All of the stations will be upgraded and made compliant with current code. DPW plans to create a long term maintenance program to ensure the pump stations continue to be in good working order.

Mill Pond Finish Water & Effluent Repair - $42,000
Town Meeting approved the installation of an automated sediment removal system at the Mill Pond Facility. The plan is to install the system during the low water demand season in Winter 2019/2020. This warrant proposes to repair the filters and re-line the effluent troughs.

Vinebrook Filter Repair - $80,000
At the Vine Brook Facility, there are 8 ground water filters, a couple of which are off-line, and one that developed leaks that caused the summer water ban last year. DPW is proposing a preventative plan to take one filter off-line a year in order to analyze it and repair any necessary leaks. Each investigative cycle should take 6-8 weeks and would be planned during the winter months. The goal is to avoid future summertime water bans.

Water Main Upgrade / Replacement - $1,000,000
Outside of the upgraded interconnections between standpipes, Burlington’s water main system is approaching the 50 year pipe design life. Two water mains on Terrace Hall Ave and Burlington Mall Road (between South Bedford Street and Stony Brook Road) are from the 1960s. Problems with these water mains would be extremely disruptive to the town’s business and retail areas. DPW plans to move the water main from the median on Mall Road into the road, and to replace the AC pipe with ductile iron water main, as well as other water mains that were disturbed during the Terrace Hall Forcemain project.

Health Department – presented by Wayne Saltsman, Ed Weiner, and Susan Lumenello

New Vehicle - $22,000
The Health Department staff has grown from 3 to 8. They oversee and sponsor the Volunteer Reserve Corps which is almost 200 members; conduct health inspections for more than 200 food establishments, swimming pools, tanning facility, tabacco sales enforcements; trash complaints; beaver flooding; and hoarding. The number of food inspections increased from 657 last year to 740 this year. The BOH conducts 100s hazardous of material inspections; and approximately 50 complaint investigations a year. Currently, the BOH has no vehicle, the staff has to use their personal vehicles and mileage reimbursements to help cover their costs. It is critical to have a dedicated vehicle to store and transport emergency equipment required for their emergency response duties and to allow easier access to inspection locations. The Department is requesting a basic White Ford Escape to be consistent with other Town Vehicles and has the request has the support of the Town Administrator.
Other Items Brought to DPW attention was the water fountain by the bathroom in the Human Services building which is in need of repair; and the condition of Mill Street.

**Adjournment**
The meeting adjourned at 9:16 pm.

**Next Meeting**
The next meeting is scheduled for Tuesday, March 19th.
On the Agenda for March 19:

School Department

Respectfully Submitted,
Terese Castellano