TOWN OF BURLINGTON
Bylaw Review Committee Minutes

DATE: February 13, 2018, 6:30 PM
PLACE: Town Hall Annex – Meeting Room B

Minutes

Committee Members:
Present: Wendy Guthro, Sandra MacKay, David Miller, Adam Tigges, Larry Warfield  Absent: None

Topics

• Review & approve prior meeting minutes
  
  Motion: Approved as corrected (Moved: Guthro, Seconded: Miller, 5-0-0)

• Review and discussion of results of January Town Meeting
  A. Zoning Bylaw Review
  B. Keeping Property Clean
    - Discussion of how to improve our warrant backup materials to keep the focus on the form and not the content.

• Discussion of bylaws changes under consideration for May Town Meeting
  A. Length of Moderator term
    - No sections governing committees appointed by the Moderator are affected by the change in terms.
    - The review of these sections raised questions about the Town Facilities Committee and if the committee is still active.
    - Mr. Warfield informed the committee that he researched other times the town changed the term of service and whether the bylaw contains transitional language. There are two previous times that a term was changed. Both did not contain transitional language in the bylaw proper. They were:
      1. 1970 - Increasing term of clerk from 3 to 5 years. No effective language either in bylaw or motion.
      2. 2014 - Changing Constable from first & second constable to just Constable vote for two. - had effective date change in the motion, but not the bylaw text.
  B. Timely public accessibility of supporting public meeting materials
    - Mr. Morin is talking to committees gathering data. It is unclear if he will have a submission for May Town Meeting

• Any other business
  A. Discussion of Government Review Committee
  B. Creating a true style guide
• Adjourn (5-0-0)