DEPT./BOARD: Bylaw Review Committee
DATE: Tuesday, August 7, 2018
TIME: 6:45 PM
PLACE: Town Hall Annex – Meeting Room B

Meeting Posting
Notice of Public Meeting – (As required by G.L. c. 30 A, c. §18-25)

Proposed Agenda - Initial

- Review & approve prior meeting minutes
- Construction Hours (Miller)
- Littering (Warfield)
- 2/3 voting (Warfield)
- Bylaw Renumbering (Tigges)
- Any other business
- Adjourn
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Minutes

Committee Members:
Present: Wendy Guthro, Sandra MacKay, David Miller, Adam Tigges, Larry Warfield
Absent: None

Topics
1. Review & approve prior meeting minutes
   (Motion: To approve the minutes as revised Moved: MacKay, Second: Tigges, 5-0-0)

2. Construction Hours (Miller)
   Member Miller presented his revision to the Construction Hours bylaw modification that addresses the concerns raised last meeting regarding home owners working on their own residences on the weekend. After the committee agreed upon the revised wording, they completed a final review pass making minor grammatical edits.
   (Motion: To approve the bylaw as revised Moved: Warfield, Second: MacKay, 5-0-0)

3. Littering (Warfield)
   Member Warfield explained that we needed to review the proposal we approved at the last meeting because we did not notice that the section 2.10.1 had a variable range for the fine which would need to be changed for non-criminal disposition. After looking at the revised section 2.10.1 the committee tweaked the language of 2.10.2 to break the run-on sentence into several sentences.
   (Motion: To approve the bylaw as revised Moved: Guthro, Second: MacKay, 5-0-0)

4. 2/3 voting (Warfield)
   At the last meeting we reviewed and approved a proposal to Article III to address allowing the moderator to call 2/3 votes, standing voting, and various cosmetic changes. Unfortunately, Article III is part of Special Act 686 which established representative town meeting and would require a home rule petition to change. So, we should revise our approach.

   Town Counsel provided a suggestion for modifying Article II Section 4.0 Moderator. We tweaked that wording to match our style guide. Since we were revising this section we also modified the language to make it gender neutral. We will approach the Rules Committee to encourage them to implement a rule to address standing voting. The prior cosmetic changes will have to wait until sometime when we have a significant change to 686.
   (Motion: To revoke our prior approval and approve the new bylaw as revised Moved: Warfield, Second: Guthro, 5-0-0)

5. Bylaw Renumbering (Tigges)
   Member Tigges reviewed the proposal that he raised at our last meeting. The discussion revolved around how can we add a check to verify the Clerk’s edits. Suggestions raised included requiring a review by Town Counsel and/or the Bylaw Review Committee. We also discussed moving it to section 13.0.

6. Any other business
   Member Warfield mentioned that we have not met with the new Town Counsel. Perhaps we could discuss their observations on improvements required, guidance for developing good bylaws, and determining the best way to work together to avoid last minute reviews & changes.

7. Adjourn (5-0-0)