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TOWN OF BURLINGTON

Meeting Posting

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Notice of Public Meeting – (As required by G.L. c. 30 A, c. §18-25)

DEPT./BOARD: Bylaw Review Committee
DATE: Tuesday, April 21, 2020
TIME: 6:30 p.m.
PLACE: ~~Town Hall Annex, Room B~~ Remote via Webex

Agenda

1. To approve minutes of previous meeting
2. Review proposal by Information Systems Advisory Committee (ISAC) to add a new bylaw to Article V for May Town Meeting creating a permanent standing ISAC committee – Steve Morin/Larry Warfield
3. Shari Ellis request for time to review effort to amend both Zoning and General Bylaws affecting signage for May Town Meeting and BRC representation
4. Article III Procedures Town Meeting – Shari Ellis
5. Article for restricting short term rentals – Shari Ellis
6. Report on Animal Control (Article XIII, Section 2) – Phyllis Neufeld
7. Construction hours Bylaw – Dave Miller
8. Prepare list of articles for September Town Meetings
 - a. Article
 - b. Backup
9. To conduct any other appropriate bylaw business





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Webex Information:

<https://townofburlington.webex.com/townofburlington/j.php?MTID=m77422e62434296610634edbeeb49ae6d>

Meeting number (access code): 716 960 294

Meeting password: MrvXZrfn888

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Tap to call in from a mobile device (attendees only)

[+1-408-418-9388](tel:+14084189388) United States Toll

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RECEIVED

By Town Clerk's Office at 3:17 pm, May 06, 2020

Bylaw Review Committee Meeting Minutes – April 21, 2020

Attendees: Sandra MacKay, David Miller, Phyllis Neufeld, Scott Martin

This was a virtual Webex meeting – Wendy Guthro experienced technical difficulties

Guests: Steve Morin, Larry Warfield, Shari Ellis

1. Steve Morin and Larry Warfield presented and discussed with the committee the warrant article that would establish an Information Systems Advisory Committee (ISAC). There were changes made based on our previous meeting regarding this matter and additional changes made based on their committee's recommendation. During the discussion there were small changes recommended. The motion to in favor with the changes and small modifications was made by Phyllis and seconded by Sandra. The BRC voted in favor of the article (4-0-0). Steve would provide a copy to the BRC of the modified article.
2. Shari Ellis presented and discussed with the committee the Zoning Bylaw Review Committee's effort to amend the existing signage bylaws. These bylaws currently are in both the General and the Zoning Bylaws. The sub-committee of the ZBRC has been having meetings to work on more details. Phyllis has agreed to represent the BRC at the upcoming meeting of the subcommittee. Depending on scheduling the BRC representation may need to rotate.
3. The proposed bylaw to define the backup requirements for town meeting articles will be tabled at this time.
4. Shari Ellis presented and discussed with the committee the warrant articles, both General and Zoning Bylaw changes, that would not allow any short term, less than 28 day, rentals. The ZBRC will be taking a final vote at their May meeting regarding where the Bylaw will be placed and the final wording. The BRC will need to take a vote at the May meeting for this article.
5. Phyllis gave the committee a report on her discussions with the animal control officer, Jerry Mills. Based on his input, he would not be supportive of the proposed changes to the leash bylaw at this time. The BRC will table any further discussion on this matter.
6. David discussed a proposal for a new noise bylaw. Currently there isn't one in town. He will discuss this with the Chief of Police to determine if the BRC should pursue starting the process of including this type of bylaw in the General Bylaws.
7. The committee discussed the backup material that Scott prepared for the BRC sponsored warrant article requesting the establishment of a recording clerk for the BRC. Scott contacted Joanne Faust, Human Resources, to further discuss with her salaries and duties. Her response was forwarded to the committee. The backup material will be modified to include clarification and additional information based on the information the Ms. Faust provided.
8. The meeting was adjourned at 8:45pm.

The next meeting will be another Webex meeting on May 19, 2020 at 6:30pm. Scott will send out a meeting notification.