**Board of Selectmen Present:** Michael Runyan, Chairman; Christopher Hartling, Vice-Chairman; Robert Hogan; Daniel Grattan; Joseph Morandi  
**Also Present:** John Petrin, Town Administrator

---

**Pledge of Allegiance/Moments of Reflection**

The Board of Selectmen (BOS) meeting was called to order at 7:00 p.m. followed by the Pledge of Allegiance.

---

**094 Recognition: Council on Aging Volunteer of the Year**

Marge McDonald, Director, Council on Aging (COA) announced that Arlene Johnston was COA’s Volunteer of the Year because of her dedication, hard work, and willingness to assist with tasks. Town Administrator John Petrin (T.A. Petrin) said the volunteers do a great job. Ms. Johnston was thanked for her service and congratulated for being selected from a great number of volunteers.

Ms. McDonald next reported that she is applying for another Cummings Foundation" $100,000 to 100" local nonprofits. If approved the grant would be used for an additional outreach worker to assist older residents, underserved South Asian population and the unemployed, but not ready for retirement. T.A. Petrin thanked Ms. McDonald for her work done on the grants and commended the Cummings Foundation for making this possible.

---

**095 Approvals: Appointments**

1. **Veterans' Services**
2. **Police Department**

---

**1. Veterans' Services:**

Veterans' Agent-Christopher Hanafin: T.A. Petrin said interviews were held to replace retiring Veterans' Agent Bob Hogan and was pleased to announce the appointment of Christopher Hanafin as veterans' agent. Mr. Hanafin is a graduate of Burlington High School and is a soon to be veteran from the Marine Corps. He attended USMass Boston and has a Bachelor's Degree and was in the Marine Corps for eight years. It was recommended the BOS waive the standard 15-day waiting period.

**Motion:** Selectman Hogan moved to waive the 15-day waiting period. Seconded by Selectman Morandi and approved. (5-0-0)
Principal Clerk-Jennifer Goldsmith: T.A. Petrin continued that Betty McDonough, principal clerk, would start work in the BOS office on July 1. Interviews took place, and Mr. Hanafin said he was recommending Jennifer Goldsmith, an 11 year Navy veteran, for the position. T.A. Petrin agreed and appointed Ms. Goldsmith to the principal clerk position in Veterans' Services and recommended the BOS waive the standard 15-day waiting period.

**Motion:** Selectman Hogan moved to waive the 15-day waiting period. Seconded by Selectman Morandi and approved. (5-0-0)

2. Police Department

Special Police Officer Appointment-Stephen Mahoney: Chief Michael Kent recommended Stephen Mahoney to the position of Special Police Officer to assist during the summer detail season. Mr. Mahoney has lived in Burlington for more than 40 years and recently retired from the Waltham Police Department. T.A. Petrin agreed with the recommendation and appointed Stephen Mahoney to the position of Special Police Officer.

**Motion:** Selectman Hartling moved to waive the standard 15-day waiting period. Seconded by Selectman Hogan and approved. (5-0-0)

Two Full Time Police Officer Positions-Gregory Gough & Patrick Lyons: Chief Kent reviewed background information and recommended Gregory Gough and Patrick Lyons be appointed to fill two full time police officer positions.

T. A. Petrin said they were both academy trained and agreed with the recommendation and appointed Gregory Gough and Patrick Lyons as full time police officer positions.

**Motion:** Selectman Hartling moved to waive the standard 15-day waiting period for the appointment of Gregory Gough as a full time police officer. Seconded by Selectman Hogan and approved. (5-0-0)

**Motion:** Selectman Hartling moved to waive the standard 15-day waiting period for the appointment of Patrick Lyons as a full time police officer. Seconded by Selectman Hogan and approved. (5-0-0)

Deputy Chief Position-Burlington Police Capt. Thomas Duffy: Chief Kent was pleased to recommend the promotion of Command Officer Capt. Thomas Duffy to the newly created Deputy Chief position. He gave a brief history of Capt. Duffy and added that he had a pool of excellent, qualified candidates.

T.A. Petrin emphasized the importance of a second in command and agreed Capt. Duffy is well qualified to fill the position and appointed Capt. Duffy as the first Deputy Chief for the Town of Burlington.

**Motion:** Selectman Hartling moved to waive the standard 15-day waiting period. Seconded by Selectman Hogan and approved. (5-0-0)
Selectman Hogan commented on the excellent turnout from the Police Department in support of tonight's appointments.

096 Public Hearing: Wine & Malt License/New Paul Burlington, LLC d/b/a Paul Bakery/62 Second Avenue

Attorney Robert Buckley, Riemer & Braunstein was present to request that this hearing be continued to the next meeting.

Motion: Selectman Grattan moved to continue the public hearing for a new wine and malt license for Paul Bakery 62 Second Avenue to the Board of Selectman meeting of June 22, 2015. Seconded by Selectman Hartling and approved (5-0-0)

097 Approval: Sewer Allocation Burlington Corporate Center, 25 Corporate Drive

Attorney Buckley explained that the Davis Companies are renovating and expanding the existing cafeteria service at 25 Corporate Drive, and the plans were approved by the Planning Board. The planned increased seating will result in an increase in sewer discharge of 1,185 gallons per day (GPD) into the sanitary system. As a result, the petitioner he said is requesting the allocation of 1,185 GPD and they will undertake inflow and infiltration projects as directed by the Town Engineer.

T.A. Petrin said that DPW reported the Town's sewer bank has sufficient allocation to cover the request, however, the documents submitted did not include a seating plan as required, and they were unable to verify the calculations with the submitted backup. He added that DPW Director, John Sanchez, recommended the BOS approve the request, and that department would handle the request for more documentation, without having to come back before the BOS.

Motion: Selectman Hartling moved to approve the request of sewer discharge in the amount of 1,185 for 25 Corporate Drive contingent upon the appropriate, requested backup being submitted to DPW to support the request. Seconded by Selectman Morandi and approved. (5-0-0)

098 Public Hearing: Grant of Location Nationalgrid/Wildmere Avenue

Ann Sandstrom and John Loretz, residents of 18 Wildmere Avenue were present with Nationalgrid representative Stephen DiLorenzo seeking BOS approval for a Grant of Location for Nationalgrid to open the ground to extend the gas main 44' of 2" plastic on Wildmere to serve #18 as that address is converting from oil to gas. The work, he said, would take a couple of days. Chairman Runyan asked if they were of the fees, and Ms. Sandstrom said she understood.

Jack Gilbert, 14 Wildmere, asked where the pipe would be coming from, and Mr. DiLorenzo replied from the area of 20 Winn Street.

There were no additional comments from the public.

Motion: Selectman Hogan moved to close the public hearing. Seconded by Selectman Morandi and approved. (5-0-0)
Motion: Selectman Hogan moved to approve the Grant of Location request from Nationalgrid to serve 18 Wildmere Avenue. Seconded by Selectman Grattan and approved. (5-0-0)

099 Public Hearing: Grant of Location Hearing: Comcast/Burlington Woods
Present were Rick Maio, contractor, Mirra Construction and David Fallen, Comcast, seeking BOS approval for a Grant of Location to place two 4" PVC communication conduit approximately 310' from utility pole #8 on South Bedford Street to proposed Comcast handhole in the grass area in the existing sidewalk in the entranceway to Burlington Woods Drive. The asphalt sidewalk will be completely restored upon completion. They will apply for a permit from Engineering following Dig Safe's visit to the site.

There were no comments from the public.

Motion: Selectman Hogan moved to close the public hearing. Seconded by Selectman Hartling and approved. (5-0-0)

Motion: Selectman Hogan moved to approve the Grant of Location to place PVC communication conduit to Burlington Woods Drive, as discussed. Seconded by Selectman Morandi and approved. (5-0-0)

100 Public Hearing: All Alcohol License/New Officer Director/Transfer of Stock Uno Restaurants, LLC d/b/a Uno Chicago Grill 75 Middlesex Turnpike

T.A. Petrin explained that the State Alcoholic Beverages Control Commission (ABCC) received a request from Uno Restaurants, LLC, for a Change of Officers and Directors and a Transfer of Stock at twenty-two of their Uno's locations, including Burlington. The ABCC directly collected all application fees and no other fees were required to be collected.

There were no comments from the public.

Motion: Selectman Hogan moved to close the public hearing. Seconded by Selectman Grattan and approved. (5-0-0)

Motion: Selectman Hogan moved to approve the request for the All Alcohol License, New Officer Director, Transfer of Stock for Uno Restaurants, LLC. Seconded by Selectman Grattan and approved. (5-0-0)

101 Continued Hearing: All Alcohol License/Change of Manager/ Papa Razzi Trattoria of Burlington, Inc. d/b/a Papa Razzi/2 Wall Street
This was continued from the May 18, 2015 meeting because of concerns as to whom would be fully responsible for all issues as they pertain to the serving of alcohol. Staff was consulted and it was confirmed that Ryan Blaney would be the person responsible for all liquor issues.
Motion: Selectman Hogan moved to approve the All Alcohol License, Change of Manager for Papa Razzi Trattoria of Burlington, Inc., d/b/a Papa Razzi, 2 Wall Street. Seconded by Selectman Grattan and approved. (5-0-0)

Approval: Use of the Town Common Youth Public Safety Academy Community Day Middlesex Sheriff’s Office

Ken Doucette, Director of Community Affairs, was present representing Peter Koutoujian, Middlesex Sheriff's Office, seeking BOS approval to use the Town Common on Wednesday, July 8, 2015 for the 16th Youth Public Safety Academy (YPSA) Community Day. The students range in age from 9 to 11. They also plan to tour the Police and Fire Stations.

Selectman Hogan said the Sheriff takes the training very seriously and commended the program. Mr. Doucette said the public safety officials do a great job. Chairman Runyan thanked the program directors. Mr. Doucette said registration information is on the Sheriff's website.

Motion: Selectman Hogan moved to approve the use of the Town Common by the Middlesex Sheriff’s Office for the Youth Public Safety Academy Community Day on Wednesday, July 8, 2015. Seconded by Selectman Morandi and approved. (5-0-0)

T.A. Petrin said this is a good opportunity to join an important program, and the students and staff have a good time.

Approval: Entertainment Licenses Uno Restaurants, LLC d/b/a

1. Uno Chicago Grill, 75 Middlesex Turnpike
2. Burtons Grill of Burlington, LLC d/b/a Burtons Grill, 43 Middlesex Turnpike

1. Uno Chicago Grill, 75 Middlesex Turnpike

Uno General Manager, Bob Reardon, was present seeking BOS approval for an entertainment license for Uno Pizzeria & Grill for weekly live entertainment on Friday nights from 9:00 p.m. to 12:30 p.m., closing time. The music would be one or two individuals playing acoustic music in the lounge area.

T.A. Petrin reminded Mr. Reardon that the consumption of alcohol is subsidiary to the function of dining and no more than two drinks are to be served without dinner being a part of that function.

Selectman Grattan reviewed the floor plan and asked if tables would be removed to make room for the entertainers. Mr. Reardon said two tables would be removed.

T.A. Petrin asked if there would be audience participation, and Mr. Reardon said there would not. Chairman Runyan said this request can be voted as temporary and revisited in December when the licenses are renewed.
Motion: Selectman Hogan moved to grant the request for a temporary entertainment license for no more than two nights of the week, that the music be for background only for the function of eating, there will be no audience participation, and that the request will be reviewed at the time of license renewal. Seconded by Selectman Grattan and approved. (5-0-0)

Selectman Hogan asked if they would be advertising, and Mr. Reardon said they would like to have the ability to advertise.

2. Burtons Grill of Burlington, LLC d/b/a Burtons Grill, 43 Middlesex Turnpike

Michael Tyren, Project Manager was present representing Burtons Grill of Burlington seeking BOS approval to have live background music on Tuesdays and Thursdays from 6:00 p.m. to 9:00 p.m. in the lounge, with no audience participation. T.A. Petrin said this request can be revisited in December when the licenses are renewed.

The BOS was satisfied with this request.

Motion: Selectman Hogan moved to grant the request for a temporary entertainment license for two nights of the week as discussed, that the music be for background only for the function of eating, there will be no audience participation, and that the request will be reviewed at the time of license renewal. Seconded by Selectman Grattan and approved. (5-0-0)

104 Approval: Disabilities Access Commission Use of Handicapped Parking Fine Funds

Selectman Hogan said the Disability Access Commission approved the use of Handicapped Parking Fine funds totaling $5,972.31 as follows:

1. $4,033.33: Administrative input of all HP tickets into Mass. Registry site as well as Appeals for January through May 2015;

2. $165.00: Handicapped Parking window envelopes;

3. $1,773.08: Request from Town Clerk for consideration to pay for State required annual programming for the AutoMark Voting Machine as well as supplies for same. This will be an annual request. The machine reads aloud and assists the blind and hard of hearing to mark their ballots during elections;

The BOS was satisfied with the total request. Chairman Runyan commented on the vigilance of the police officers in ticketing those illegally parked in a handicapped space. Selectman Hogan said Channel 7 televised a very good report on the ticketing being done in Burlington.

Motion: Selectman Hartling moved to approve the request from the Handicapped Parking Fine account in the amount of $5,972.31 as discussed. Seconded by Selectman Morandi and approved. (5-0-0)
105 Approval: Permits

a) Block Graduation Party/Old Colony Road
b) Block Party/Old Colony Road

a) Block Graduation Party/Old Colony Road
Marianne Purvis was present seeking approval to close Old Colony road to all traffic except emergency vehicles on Sunday, June 21, 2015 from 12 noon to 10:00 p.m., rain or shine, for a joint high school graduation party at 1 and 19 Old Colony Road. They will use barriers that can be removed for emergency vehicles. All neighbors will be notified. Selectman Hartling said there are nearby alternate routes so as to not create too much of a hardship.

Selectman Hartling will be abstaining on these two requestds as he lives in the neighborhood.

Motion: Selectman Hogan moved to approve the June 21, 2015 request for a block graduation party. Seconded by Selectman Grattan and approved. (4-0-1 with Selectman Hartling abstaining)

b) Block Party/Old Colony Road

Allison Crawford requested approval to close Old Colony Road to all traffic except emergency vehicles on Saturday, August 15, 2015 from 12 noon to 9:00 p.m., rain or shine, for a neighborhood block party. They will use barriers that can be removed for emergency vehicles. All neighbors will be notified.

Motion: Selectman Hogan moved to approve both the August 15, 2015 request for a block party on Old Colony Road. Seconded by Selectman Grattan and approved. (4-0-1 with Selectman Hartling abstaining)

106 Approval: Minutes April 27, 2015, General Session

Motion: Selectman Hogan moved to approve the April 27, 2015 General Session minutes as submitted. Seconded by Selectman Morandi and approved. (5-0-0)

107 Subcommittee Reports

Selectman Hogan said that according to an article in the Mass. Municipal Association's publication, a website is being created to discuss the complicated issue of double poles within communities.

Selectman Grattan thanked Pauline Gillingham for her assistance with his recent request for a particular certificate of commendation.

Selectman Hartling congratulated all the recent BHS graduates of the class of 2015. He was impressed with the number of students who had enlisted to serve their country.
**Town Administrator’s Report**

T.A. Petrin congratulated Mr. Hogan and Ms. McDonough of the Office of Veterans Services for another fine Memorial Day stating his awareness of the amount of time and effort involved. He was pleased with the amount of people in attendance, including the scouting community.

The regional dispatch review is ongoing and he is hopeful it will be completed by the end of June.

Volunteers from the Grace Chapel of Lexington were thanked for their hours of work at Burlington's Historic Museum to assist with cleaning and putting things in order. The members of the Historical Commission, he said, were grateful.

**Chairman’s Report**

Chairman Runyan said the Memorial Day ceremony was well attended and he appreciated the comments by Reverend Wells.

The Council on Aging will be receiving a grant for Meals on Wheels. He commented on the business organizations and volunteers who provide critical support for this program run by Minuteman Senior Services (MSS). T.A. Petrin said those wishing to volunteer may contact MSS.

The 4th of July Committee has announced that Virginia and John Mooney will be the grand marshals of the parade.

**Old/New Business Citizen’s Time**

Christine Shruhan, Director of Youth and Family Services, was present with Peggy Stallins Duran who is retiring after 37 years of working with the community in her capacity as a group coordinator in that department. They will replace her with two new individuals.

Peggy she said is committed to the young people of Burlington and was the impetus of the town's involvement in the National Youth Project Using Minibikes (NYPUM) behavior modification program.

T.A. Petrin said she has done a great job in this-needs based department that can be difficult but rewarding. Her efforts have certainly been appreciated.

Selectman Hogan added that she was present at the onset of the department's unique structure and that it has been a pleasure to work with her during his years in Veterans' Services.

**Citizen’s Time:** No one spoke.
EXECUTIVE SESSION

Discussion: Contact Negotiation - Chief of Police

Chairman Runyan recommended the BOS enter into executive session for the purpose of discussing contract negotiations with non-union personnel because holding it in an open session may have a detrimental effect on the government's bargaining position and to also conduct strategy sessions in preparation for negotiations with non-union personnel. The BOS will return to public session only for the purpose of adjournment.

Moved by Chairman Runyan and seconded by Selectman Hartling to enter executive session at 9:35 p.m. Selectman Morandi, aye; Selectman Hartling; Selectman Hogan, aye; Selectman Grattan, aye; Chairman Runyan, aye. Motion approved. (5-0-0)

Adjourn:
The BOS returned to public session to adjourn.

Motion: Selectman Hartling moved to adjourn at 9:55 p.m. Seconded by Selectman Hogan and approved. (5-0-0)

Submitted by,

Betty McDonough
Recording Clerk
BURLINGTON, MA BOARD OF SELECTMEN
DOCUMENTS REVIEWED AT MEETING – MONDAY, JUNE 8, 2015

Agenda

094 Recognition: Council on Aging Volunteer of the Year -

095 Approvals: Appointments Police Department, Veterans Office - Thomas Duffy resume; Gregory Gough resume; Patrick Lyons resume; 5/28/15 memo from Chief Kent to John Petrin (JP) re Special Officer appointment; Christopher Hanafin resume; Jennifer Goldsmith resume

096 Public Hearing: Wine & Malt License/New Paul Burlington, LLC d/b/a Paul Bakery 62 Second Avenue - 5/14/15 memo from JP to staff re new wine & malt for Paul Bakery; 5/19/15 email from PG to Kristin Kassner; 5/28/15 email from s Lumenello to pg re Paul; 5/14/15 email to S Yetman from pg re Paul; 5/15/15 email from MK to PG re Paul's; public hearing notice for 5/15/15; 5/13/15 ltr from B Buckley to JP re implement plan for Paul's; 5/4/15 ltr from Paul bakery to Paul in Boston re beer and wine license; 4/27/14 ltr from Riemer to JP re Paul's; application for retail alcoholic beverage license; applicant's statement; NWO CAPITAL LLC Manager's Certificate; Investor Information; 2/5/15 ltr from Eastern Bank to Daniel Bowen of Nordblom; Manager's certificate; written consent of managers; floor plan; manager application; resume of Lucien Flahaut; Personal Information Form; driver's license and passport

097 Approval: Sewer Allocation Burlington Corporate Center, 25 Corporate Drive - 5/27/15 email from Brian White to PG re Sewer Allocation Request, 25 Corporate Drive; Sewer Bank Report; 5/26/15 memo from JP to Tom Hayes re Sewer Allocation; 5/21/15 ltr from Riemer to JP re sewer allocation; 5/20/15 report from Tetra Tech Richard Alfonso, Land Development to the Davis Companies re increased daily flow, sewer allocation;

098 Public Hearing: Grant of Location Nationalgrid/Wildmere Avenue - 6/8/15 Grant of Location form for Wildmere Ave; 5/18/15 email from TH to PG re grant of location Wildmere; 5/18/15 memo from JP to TH re Grant of Location; 5/12/15 memo from JP to abutters re public hearing notice; chart of lines; 4/21/15 petition of National Grid for gas main locations; drawing of location

099 Public Hearing: Grant of Location Hearing: Comcast/Burlington Woods -6/8/15 grant of location form Burlington Woods; 5/28/15 email from TH to PG re review of Burl Woods GOL; 5/27/15 memo from JP to TH re GOL Burl Woods; 5/20/15 abutter letter from JP; 5/18/15 ltr from Tim Broderick Comcast to BOS; 5/18/15 petition for GOL Burl Woods; list of abutters; site drawing and plans 3 pages

100 Public Hearing: All Alcohol License/New Officer Director/Transfer of Stock Uno Restaurants, LLC d/b/a Uno Chicago Grill 75 Middlesex Turnpike - 4/17/15 ltr from ABCC to all towns with UNO re change of officers and directors and a transfer of stock; 5/14/14 ltr from skene law firm to Burlington; public hearing notice for posting on 5/20/15; application for retail alcoholic beverage license; list of licensed locations affected by transfer; applicant's statement; petition for transfer of ownership; tree of ownership; 10/14/14 ltr to Uno in Boston from Ian Baines re resignation - chief executive officer and president; list of entities and jurisdictions; 10/10/14 unanimous written consent of the board of directors; 2/6/15 certificate of secretary of Uno restaurant holdings corp.; 10/21/2002 Uno Restaurants foreign limited liability company; 10/21/02 duly sworn under laws of the state; 10/17 & 21/02 ltr from Uno to Office of Secretary of
101 Continued Hearing: All Alcohol License/Change of Manager Papa Razzi Trattoria of Burlington, Inc. d/b/a Papa Razzi 2 Wall Street - Petition for Change of License; Manager application; list of past employment; passport i.d.; personal information form; certification from Papa Razzi of appointment of Ryan Blaney as manager; tips certification

102 Approval: Use of the Town Common Youth Public Safety Academy Community Day Middlesex Sheriff’s Office - ltr from Middlesex Sheriff's office re YPSA

103 Approval: Entertainment Licenses Uno Restaurants, LLC d/b/a Uno Chicago Grill 75 Middlesex Turnpike Burtons Grill of Burlington, LLC d/b/a Burtons Grill 43 Middlesex Turnpike - 6/3/15 ltr to BOS from Bob Reardon GM Uno's re entertainment request; site plan; 5/13/15 email from Michael tynan new project manager re request for entertainment; general license application from town of Burlington; site plan

104 Approval: Disabilities Access Commission Use of Handicapped Parking Fine Funds - 6/3/15 Ltr from DAC to BOS re request to use hp fine funds; printing place invoice; 4/6/15 ltr from Amy Warfield to DAC re AutoMark fund request and two invoices

105a Approval: Permits a)Block Graduation Party/Old Colony- 6/8/15 block party form for Old Colony Road; 6/3/15 email from T Duffy to PG re block party recommendations; 6/1/15 email from S Yetman re block party request; 6/1/15 memo from JP to SY and MK re block party; ltr from Marlanne Purvis re request for block party on June 21

105b Road b) Block Party/Old Colony Road - 6/8/15 block party request form; 6/3/15 email from T Duffy re recommendations; 6/1/15 email from SY to PG re block party; 6/1/15 memo from JP to SY and MK re block party; letter from Alison Crawford re block party request

106 Approval: Minutes April 27, 2015, General Session -

107 Subcommittee Reports -

108 Town Administrator’s Report -

109 Chairman’s Report -

110 Old/New Business Citizen’s Time -