TOWN OF BURLINGTON, MA
BOARD OF SELECTMEN
MINUTES
General Session - 6:30 p.m.
Burlington High School, School Committee Room

MONDAY, MAY 11, 2015

**Board of Selectmen Present:** Michael Runyan, Chairman; Christopher Hartling, Vice-Chairman; Robert Hogan; Daniel Grattan; Joseph Morandi

**Also Present:** John Petrin, Town Administrator

**Pledge of Allegiance/Moments of Reflection**

The Board of Selectmen (BOS) meeting was called to order at 6:30 p.m. followed by the Pledge of Allegiance and a moment of silence for the members of the armed forces and emergency responders.

086 **Approval: Appointment**

Town Administrator John Petrin (T.A. Petrin) said interviews were held and he selected Elizabeth McDonough to replace retiring Office Manager Pauline Gillingham in the Selectmen's/Town Administrator's office. Ms. Gillingham will be sorely missed. Ms. McDonough has been employed in the town's Veterans' Services department for 23 years and is the current recording clerk for the BOS. She has worked with many boards and commissions and will bring this experience to the BOS office. Sandi Madigan and Ms. Gillingham were present, he said, in support of this appointment. He recommended the BOS waive the standard 15 day waiting period.

**Motion:** Selectman Hogan moved to waive the standard 15 day waiting period. Seconded by Selectman Morandi and approved. (5-0-0)

087 **Hearing:** All Alcohol License/Change of Manager/Change of d/b/a

**Abbondanza, LLC d/b/a Osteria Nino**

19 Third Avenue

Attorney Robert Buckley was present representing Abbondanza's request seeking an All Alcohol License with a change of manager to Samuel Alberts as well as a change of d/b/a from Abbondanza to Osteria Nino. Mr. Alberts has tremendous experience in the restaurant business. The restaurant opened the previous week, and Attorney Buckley described the roman cuisine of the restaurant saying they insist on every ingredient being the best.

T.A. Petrin asked Mr. Alberts if he understood that alcohol was a subsidiary to eating, and he said he understands the town's alcohol policies.

**Motion:** Selectman Hogan moved to approve the All Alcohol License change of manager and change of d/b/a Abbondanza, LLC to Osteria Nino, located at 19 Third Avenue. Seconded by Selectman Morandi and approved. (5-0-0)
088 Approval: IMA Regional Housing Services
The BOS reviewed the signed agreement to enter into a collaborative with the Towns of Acton, Bedford, Concord, Lexington, Sudbury and Weston, the "Municipalities," in order to share services of a Regional Housing Services Office to provide expert service as it affects housing. The town is credited the following year for any non-use of fees. At this time, he said, the BOS may approve to enter the yearly agreement with the housing regional service. The program will be overseen by Jim Doherty in the Assessor's office with assistance from the BOS office.

Motion: Selectman Hogan moved to enter into the agreement for IMA Regional Housing Services. seconded by Selectman Grattan and approved. (5-0-0)

089 Approval: Town Hall Handicap Parking Spaces
T.A. Petrin explained he and John Sanchez have been in discussion with the Burlington Disability Access Commission (BDAC) to create handicapped access to the Town Common. The design is being reviewed with the town engineers. The BDAC has also requested more HP signage at the front of the main Town Hall and Town Common area. The Burlington Transit bus stop at the front of Town Hall can be changed to two HP spots since the bus can stop at any location for passengers.

Motion: Selectman Grattan moved to approve the bus stop at the front of the main Town Hall be converted into two handicapped parking spaces. Seconded by Selectman Morandi and approved. (5-0-0)

Selectman Hogan commented on the recently aired news piece on Burlington's Operation Access HP parking sting. Officer William Trelegan, he said, did a fine job and the news item was excellent.

090 Review: Warrant
T.A. Petrin said all items under the BOS jurisdiction had been reviewed and approved. Department heads are ready to answer any questions from Town Meeting.

091 Approval: Minutes April 13, 2015, General Session
Motion: Selectman Hogan moved to approve the minutes of April 13, 2015 General Session as submitted. Seconded by Selectman Morandi and approved. (5-0-0)

092 Old/New Business
Selectman Hogan said that Memorial Day would be held on Monday, May 25 with a 9:00 a.m. flag raising on the Town Common and a 10:00 ceremony at Chestnut Hill Cemetery. The theme is the 70th anniversary of the end of World War 2.

Chairman Runyan added that the Cemetery crew is working doubly hard preparing the grounds for Memorial Day.
ADJOURN

Motion: Selectman Hogan moved to adjourn at 6:50 p.m. Seconded by Selectman Hartling and approved. (5-0-0)

Submitted by,

Betty McDonough
Recording Clerk
BURLINGTON, MA BOARD OF SELECTMEN
DOCUMENTS REVIEWED AT MEETING – MONDAY, MAY 11, 2015

Agenda
086 Approval: Appointment - resume Elizabeth McDonough
087 Hearing: All Alcohol License/Change of Manager/Change of d/b/a Abbondanza, LLC d/b/a Osteria Nino 19 Third Avenue - 4/14/15 ltr from Riemer to BOS re Abbondanza change of manager and change of d/b/a; Petition for Change of License; Manager's Certificate; Consent of the members; business certificate for Osteria Nino; manager application; Samuel Alberts resume; Personal information form; manager license and passport; certificate of TIPS completion
088 Approval: IMA Regional Housing Services - Amendment to agreement; membership fee schedule chart of FY16; Agreement; Selectmen signatures from Action, Bedford; Concord; Lexington, Sudbury, and Weston; Exhibit A Core Housing Services outline; Exhibit B fee structure
089 Approval: Town Hall Handicap Parking Spaces - pic of bus stop to be converted to two HP spots
090 Review: Warrant
091 Approval: Minutes April 13, 2015, General Session
092 Old/New Business

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