Board of Selectmen Present: Michael Runyan, Chairman; Christopher Hartling, Vice-Chairman; Robert Hogan; Daniel Grattan; Joseph Morandi
Also Present: John Petrin, Town Administrator; Paul Sagarino, Town Accountant; John Sanchez, Director, Department of Public Works; Amy Warfield, Town Clerk

Pledge of Allegiance/Moments of Reflection

The Board of Selectmen (BOS) meeting was called to order at 7:00 p.m. followed by the Pledge of Allegiance and a moment of silence for the members of the armed forces and emergency responders.

077 Hearing: All Alcohol License/Change of Manager
Papa Razzi Trattoria of Burlington, Inc. d/b/a Papa Razzi 2 Wall St.
Postponed to a future meeting.

078 Review: Warrant (May Town Meeting)

Article 7-4: DPW Free Standing Columbarium - $200,000: At the March 23, 2015 meeting, Chairman Runyan expressed disappointment that funding for a free-standing burial columbarium for cremains was not being included in the Town Meeting Warrant. T.A. Petrin said this item has been added to the warrant and will be discussed with Ways and Means to potentially use funds from Free Cash. All members stated they would support this request.

Motion: Selectman Hogan moved to support a request to fund the free-standing burial columbarium at a cost not to exceed $200,000. Seconded by Selectman Grattan and approved. (5-0-0)

Article 8: Sewer Services Enterprise Fund MWRA Assessment - $5,045,646: This request is to transfer $5,045,646 from the FY2016 Sewer Services Enterprise Estimated Revenue Account in order to operate the FY2016 Sewer Services.

Article 9: MWRA I/I Debt Service - $98,560: This funding is to transfer funds from the Sewer Inflow/Infiltration (I/I) fund to pay the FY2016 debt service on the town's three existing 0% MWRA I/I loans.

Article 10: Inflow/Infiltration-MWRA Phase 10 - $917,000: This funding is to fund Sewer I/I Mitigation as required under an Amended Administrative Consent Order issued by DEP to pay costs of removing sources of I/I into the town's sewer system.
Mr. Sanchez explained the Sewer Enterprise Fund and the water and sewer accounts and debt service as it relates to grants and loans.

**Motion:** Selectman Hogan moved to support Articles 8, 9, and 10 as written. Seconded by Selectman Grattan and approved. (5-0-0)

Mr. Sanchez explained that there has been a $13,000 savings over a three month period due to the energy saving devices installed at Grandview, the Annex and the Main Town Hall buildings. The Police Department and library will be energy efficient as well as all refurbished town buildings.

**Rescind Two Previous Borrowing Authorizations - $6,955,905:** T.A. Petrin requested BOS support to rescind unspent, previously authorized funds.

**Motion:** Selectman Hogan moved to support the rescinding of previous unspent, borrowing authorizations in the amount of $6,955,905. Seconded by Selectman Morandi.

Selectman Grattan asked for an update on the authorizations, and Mr. Sagarino explained that these are authorization amounts remaining after completion of Memorial School and Terrace Hall pumping station.

**Motion approved.** (5-0-0)

**Article 13: School Solar Projects; Lease of Rooftops**
**Article 14: PILOT Agreements for School Solar Projects**
**Article 15: Net Metering Credit Purchase Agreements**
**Article 16: PILOT Agreements for Canopy Solar Projects**

T.A. Petrin reviewed leasing rooftop school property for the development of privately owned solar facilities, entering into credit purchase agreements with the owner of the facilities, 20-year terms running concurrently with the lease agreements, PILOT agreements and Net Metering Credit Purchase Agreements as described in the warrant and backup material.

**Motion:** Selectman Hogan moved to approve the solar project Articles 13, 14, 15, and 16 as one package, as written. Seconded by Selectman Morandi and approved. (5-0-0)

**Article 17: Chapter 90:** Article 17 relates to the town accepting Chapter 90 allocations from the state for the purpose of funding roadway improvements which is projected at $1.6 million.

**Motion:** Selectman Hogan moved to approve Article 17, Chapter 90, to authorize the acceptance of funds from the state for roadway improvements in the projected amount of $1.6 million. Seconded by Selectman Morandi and approved. (5-0-0)

**Article 18: Transfer of Funds-Health Insurance - $400,000:** This is the second year of payments into the town's Other Post Employment Benefits (OPEB) Trust Fund.
Motion: Selectman Hogan moved to approve the transfer of $400,000 into the OPEB Trust Fund. Seconded by Selectman Grattan and approved. (5-0-0)

Article 19: Amend Administrative and Professional Classification Plan:

Motion: Selectman Grattan moved to approve the amended Administrative and Professional Classification Plan. Seconded by Selectman Hogan for discussion.

The changes were reviewed:
Conservation Administrator from Group 12 to Group 13; add the title of Operations Analyst to Group 12; add title of Water Treatment Plant Operator to Group 14 and add title of Clinical Supervisor to Group 12 effective July 1, 2015.

Motion approved. (5-0-0)

Article 20: Fund the Administrative and Professional Compensation Plan: This is to request a vote to adopt the Administrative & Professional Compensation Plan for FY2016 and transfer $95,000 from the FY2015 Negotiated Settlement Account to fund the plan. A .5% COLA adjustment has been added effective January 1, 2016.

Motion: Selectman Hogan moved to approve Article 20 as submitted. Seconded by Selectman Morandi and approved. (5-0-0)

Article 21: Fund the Part-time Compensation Plan

Motion: Selectman Hogan moved to support Article 21. Seconded by Selectman Morandi and approved. (5-0-0)

Article 25: Fourth of July Parade: Chairman Runyan said he would be supplying updates. All of last year's participants will be returning and the request for $15,000 will cover public safety. The committee is seeking corporate partners.

Motion: Selectman Hogan moved to support Article 25 for $15,000 for public safety expenses for the 4th of July Parade. Seconded by Selectman Morandi and approved. (5-0-0)

079 Approval: A&P Classification and Compensation Plan
This agenda item was covered during the previous discussion on the Town Warrant.

080 Update: House Legislation No. 3188
This item relates to the Civil Service Act for the Burlington Police Department. T.A. Petrin said it has been amended for language and received approval from the House. It will before the Senate during the following week.
Approval: Minutes

March 9, 2015, General Session

Motion: Selectman Hogan moved to approve the minutes of March 9, 2015 as submitted. Seconded by Selectman Hartling and approved. (4-0-1 with Selectman Morandi abstaining)

March 23, 2015, General Session

Motion: Selectman Hogan moved to approve the minutes of March 23, 2015 as submitted. Seconded by Selectman Grattan and approved. (4-0-1 with Selectman Morandi abstaining)

April 23, 2015, General Session

Motion: Selectman Hogan moved to approve the minutes of April 23, 2015 as submitted. Seconded by Selectman Grattan and approved. (4-0-1 with Selectman Morandi abstaining)

Subcommittee Reports:

Selectman Hartling: The Burlington Area Chamber of Commerce's annual golf tour would be taking place on May 4 and there is still available space.

Town Administrator’s Report:

An open house will take place at 33 Center Street on May 7 from 5:00-6:30 for Town Meeting members to visit and review the plans.

There is an opening on the Board of Appeals to fill. If an alternate member is appointed, a new Board of Appeals member would be needed. The opening will be advertised and the appointment procedures will take place at the June 30 BOS meeting.

There will be a BOS meeting prior to the start of Town Meeting on May 11, 2015.

The Town Meeting Warrant has been mailed to Town Meeting members.

Betty McDonough, Amy Warfield and Pauline Gillingham were commended for their teamwork on the 2014 Annual Report which was completed on schedule and in time for the town's April election.

Chairman’s Report:

Chairman Runyan said yard waste collection takes place May 1 through May 22.

There are three available affordable housing sites in Burlington. Informational meetings and open houses will be taking place. The packet is available for pick up at the BOS office and the deadline to return the packet is June 5. Preference is made for Burlington residents and Burlington town employees.

New businesses in town welcomed were:
Flight Experience at 54 Middlesex Turnpike. There are 14 locations world-wide and Burlington is the first one in the United States. Limelight Networks which provides cloud storage and is located at 78 Blanchard Road.

Chairman Runyan recommended subcommittees to address panhandling and the sign bylaw. Burlington's Alcohol Policy will be studied by Selectmen Hogan and Morandi.

085 Old/New Business

Census/Survey: Ms. Warfield was present to report that 3,000 town census reports were received with surveys completed. 94% reported they were happy with Burlington, and 84% were satisfied with the taxes to services. Some residents are seeking a dog park and others noted that navigating through the town is sometimes difficult. T.A. Petrin said this was a great opportunity to hear back from the community, and the responses revealed pride and that Burlington is a good place to live. Ms. Warfield has forwarded the information to the Planning Board for the Master Plan.

National Public Works Week: Selectman Morandi read the certificate of appreciation in recognition of National Public Works Week. Mr. Sanchez is proud of his team of employees who work very hard throughout the year on visible and behind the scenes work. The BOS congratulated Mr. Sanchez as well as the DPW employees.

Citizen’s Time: No one spoke.

Motion: Selectman Hogan moved to adjourn at 8:10 p.m. Seconded by Selectman Morandi and approved. (5-0-0)

Submitted by, Betty McDonough
Recording Clerk
BURLINGTON, MA BOARD OF SELECTMEN
DOCUMENTS REVIEWED AT MEETING – MONDAY, APRIL 27, 2015

Agenda
077  Hearing: All Alcohol License/Change of Manager/Papa Razzi Trattoria of Burlington, Inc. d/b/a
    Papa Razzi 2 Wall Street - Petition for Change of license; Manager Application; manager
    identification; Personal Information Form; approval certification from director's for Ryan Blaney
    as manager; tips certification;
078  Review: Warrant - Town Warrant
079  Approval: A&P Classification and Compensation Plan - Admin & Profess Classification Plan;
    Compensation Plans FY 2016 eff. 7/1/15-12/31/15 and 1/1/16-6/30/16
080  Update: House Legislation No. 3188 -
081  Approval: Minutes of General Sessions: March 9, 2015, /March 23, 2015, April 23, 2015
    (Thursday, 8:30 a.m. by J.P.) -
082  Subcommittee Reports -
083  Town Administrator’s Report -
084  Chairman’s Report -
085  Old/New Business -
    Citizen’s Time -