The Chairman called the Board of Selectmen (BOS) and Planning Board joint meeting to order.

**SELECTMEN/PLANNING BOARD JOINT INTERVIEW SESSION**

220  Appointment:  Planning Board Member
The Board of Selectmen and the Planning Board held a joint interview session to fill the open seat on the Planning Board. Planning Board Chairman Barbara L'Heureux described the advertising and subcommittee interview process. Three of the five candidates were put forward by the subcommittee; one applicant withdrew. The two candidates, Brenda Rappaport, current Board of Appeals member, and Andy Wells-Bean, current Town Meeting member, each gave a brief opening statement. At the request of Ms. L'Heureux, they each spoke about their vision for the Town of Burlington.

A roll call vote was taken for the choice of candidate by the BOS's clerk in the alphabetical order of the combined boards with the BOS Chairman not voting except to break a potential tie. Both candidates received five votes and Selectmen Chairman voted for Ms. Rappaport. Ms. Rappaport was congratulated on being selected, Mr. Wells-Bean was thanked for applying. All applicants were thanked for coming forward to apply.

**GENERAL SESSION**

The Chairman called the Board of Selectmen (BOS) meeting to order.

221  Appointment:  DPW
Director of Public Works John Sanchez was present recommending Aaron Chase for the position of Water and Sewer Working Foreman. TA Sagarino agreed with this recommendation and appointed Aaron Chase to the position of Water and Sewer Working Foreman and requested the BOS waive the standard fifteen day waiting period.

**Motion:**  Selectman Hogan moved to waive the standard fifteen day waiting period. Seconded by Selectman Priest and approved. (5-0-0)
222 Approve: Green Communities / Energy Reduction Plan
Rachel Caplan, Operations Analyst, was present with Mr. Sanchez seeking approval of the Energy Reduction Plan as submitted. Ms. Caplan described the Town of Burlington Energy Reduction Plan and expectations and reviewed the criteria and described the town's goals, permitting, and described the funding. The Green Communities Designation Program overview was provided along with energy saving plans. Meetings had been held to review the plan with Planning, Conservation and the MAPC, and the plan will include both the school and government side. Mr. Sanchez and Ms. Caplan were thanked for putting together the information and data.

Motion: Selectman Tigges moved to approve the Green Communities Energy Reduction plan. Seconded by Selectman Priest and approved. (5-0-0)

223 Approve: Town of Burlington EV Charging Policy
Mr. Sanchez and Ms. Caplan were present seeking approval of the Town of Burlington EV Charging Policy. The policy was reviewed by Town Counsel and it outlined how the electric vehicle spaces will be available and the fee schedule. There are guidelines and limitations of liability. Both Ms. Caplan and Mr. Sanchez were thanked for the work done on the policy.

Motion: Selectman Priest moved to approve the Town of Burlington EV Charging Policy. Seconded by Selectman Tigges and approved. (5-0-0)

224 Approve: Signboard Policy
Mr. Sanchez and Ms. Caplan reviewed a Town Signboard Policy for the electronic sign on the Town Common. BOS Selectman Runyan said previous discussions have been ongoing for a sign on the corner of the Town Common and the Building Department had advised that any permanent plans for an electronic sign would need a zoning change. Selectman Priest added that approving such a policy for the moveable electronic sign could create an issue by any petitioner that wishes to place a message on the board. The clerk explained that the BOS have agreed to only allow town government business to be advertised on the existing, permanent sign on the common. Selectman Hogan is satisfied that the current agreement for town government only covers all the bases needed at this time, and Selectman Tigges agreed. All agreed to postpone this request for approval for a signboard policy.

225 Approve: Buffalo Wild Wings Change of Ownership Interest
15 South Avenue
Pat Lennox, District Manager, Buffalo Wild Wings, was present seeking BOS approval for an amendment being made to Alcoholic Beverages Control Commission (ABCC) records as required to correctly identify ownership as it pertains to the corporate structure and taxation issues. All necessary documentation were submitted and the application is ready to be sent to the ABCC. There were no comments from the public.

Motion: Selectman Priest moved to closed the public hearing. Seconded by Selectman Tigges and approved. (5-0-0)

Motion: Selectman Tigges moved to approve the request from Buffalo Wild Wings, 15 South Avenue, for a change of ownership interest. Seconded by Selectman Priest and approved. (5-0-0)
226  Approve:  

Kohl's Special Extended Period Temporary 24 Hour license  
150 Lexington Street

Sarena Bearce, Kohl's District Manager, was present seeking BOS approval for special extended period temporary 24 hour license for Kohl's at 150 Lexington Street. The BOS had no issue with the submitted request and thanked the petitioner for submitting very specific details.

<table>
<thead>
<tr>
<th>Weekday</th>
<th>Date</th>
<th>Additional Hours to Add</th>
<th>Regular Hours</th>
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<tr>
<td>Saturday</td>
<td>December 7, 2019</td>
<td>7:00am - 8:00am; 11:00pm - 1:00am</td>
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<tr>
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<tr>
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<tr>
<td>Monday</td>
<td>December 23, 2019</td>
<td>12:00am - 9:00am; 10:00pm - 12:00am</td>
<td>9:00a.m. - 10:00p.m</td>
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<tr>
<td>Tuesday</td>
<td>December 24, 2019</td>
<td>12:00am - 9:00am</td>
<td>9:00a.m. - 10:00p.m</td>
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</tbody>
</table>

There were no comments from the public.

**Motion:** Selectman Runyan moved to close the public hearing. Seconded by Selectman Priest and approved. (5-0-0)

**Motion:** Selectman Hogan moved to approve the special extended periods of time for a temporary 24 hour license for Kohl's at 150 Lexington Street. Seconded by Selectman Tigges and approved. (5-0-0)

227  Approval:  

**Additional Health Insurance Rates for FY2020**

The BOS approved Health Insurance rates for FY2020 at the previous meeting. Treasurer/Collector Brian Curtin was present at this time to present an additional plan called Best Buy HSA HMO being offered by Harvard Pilgrim Health Care. There is an individual plan and a family plan. Employees would pay a lower premium per month but the deductibles would be higher when utilizing services. Since fees to institutions would be higher and the plan is riskier, this plan is recommended for young members or individuals who have very little health issues.

**Motion:** Selectman Runyan moved to approve the Harvard pilgrim Health Care Best Buy HSA HMO Individual and Family Plans as presented. Seconded by Selectman Hogan and approved. (5-0-0)

228  Public Hearing:  

**Slesar Bros. Inc. DBA Burlington Beer Works**  
34 Cambridge Street

Attorney Paul Sporn was present representing the licensee for Burlington Beer Works. He thanked the BOS for allowing the hearing to be continued from October 7, 2019. He explained that the license was placed up for auction and they are aggressively marketing the license, but it has not yet been sold. He commented on the letter of support received from Edens, the landlord which is on record with this hearing. He asked for the courtesy of another extension. The BOS expressed frustration on the amount of time that has passed but are satisfied that the licensee is
actively pursuing the sale of the license. The board discussed allowing the public hearing to remain open through December 16, 2019 at which the yearly renewal of all liquor licenses will be taking place and a discussion for consideration could continue at that time. The proponent is to continue to make strides in their attempts to sell their license and is to keep the board up to date on what is occurring with the attempts to sell the license. Attorney Sporn said it is expected that the licensee will be submitting their renewal for 2020 within the required timeframe.

**Motion:** Selectman Priest moved to allow to extend and continue the public hearing with respect to the consideration of cancellation of the all alcohol license of Slesar Bros. Inc. DBA Burlington Beer Works from October 28, 2019 at 7:00 p.m. to December 16, 2019 at 7:00 p.m. with the conditions as discussed. Seconded by Selectman and approved. (5-0-0)

**229 Approval: Remote Access / Selectmen Participation**

At their meeting of August 12, 2019, the BOS voted to approve a Town Counsel approved policy for Town of Burlington boards to conduct occasional meetings remotely. Each committee takes an individual vote and reports their vote to the Town Clerk, including the BOS. Selectman Priest commented that he would be in favor of voting to allow the BOS to hold remote access meetings knowing that it would be the exception and not the rule. It was further discussed that if approved this approved for BOS meetings, that it would be for a trial period through September 2020.

**Motion:** Selectman Priest moved that the Board of Selectmen agree to be able to hold remote access meetings following the guidelines in accordance with policy and with the Massachusetts General Laws for a trial period through September 2020. Seconded by Selectman Tigges. (4-0-1 with Selectman Runyan voting against)

**230 Update: Town Meeting**

The deadline to receive zoning articles is tomorrow, October 29, 2019. Four zoning articles have been received by the BOS's office and have been submitted to the BOS, Planning Department, the Zoning Bylaw Review Committee, and the Land Use Committee within the required time frame for board and committee review. They were also sent to Andy Ungerson, Interim Building Inspector as the Zoning Enforcement Officer and to Amy Warfield, Town Clerk.

**231 Review: 2020 Meeting schedule**

The Selectman were satisfied with the 2020 Meeting schedule as submitted.

**232 Approve Minutes:**

- **August 12, 2019 General Session**
- **September 9, 2019 General Session**
- **September 23, 2019 General Session postponed**

**Motion:** Selectman Hogan moved to approve the August 12, 2019 General Session minutes and the September 9, 2019 General Session minutes as submitted. Seconded by Selectman Tigges and approved. (5-0-0)

September 23, 2019 minutes postponed.

**233 Subcommittee Reports**

- **Selectman Tigges** interview sessions will be set up for the Fire Chief position.
- **Selectman Priest** said great progress is being made on the Economic Developer interviews.
- **Selectmen Runyan and Priest** reminded all to be aware of children on Halloween.
Chairman’s Report
Chairman Morandi said he and Selectman Tigges attended the opening of Millipore's Life Science Center and appreciates that Life Science is in Burlington and was impressed with the technology, the lab and training center.

Town Administrator’s Report
T.A. Sagarino attended the Board of Health's pandemic flu clinic which was very well coordinated and all were congratulated for the work done on the event.

The Veterans Day ceremony will be held on Monday, November 11, 2019 on the Town Common at 10:00 a.m. It will take place in the high school's wooden gym in the event of inclement weather.

Old/New Business: None.

Citizens’ Time: No one spoke.

ADJOURN
Motion: Selectman Tigges moved to adjourn at 8:30 p.m. Seconded by Selectman Priest and approved. (5-0-0)

Submitted by,

Betty McDonough, Recording Clerk
SELECTMEN/PLANNING BOARD JOINT INTERVIEW SESSION
220 Appointment: Planning Board Member - joint session instructions and chart

GENERAL SESSION
221 Appointment: DPW - letter of recommendation from DPW director
222 Approve: Green Communities / Energy Reduction Plan - Energy Reduction plan; chart of town building energy data; green communities designation program; the town of Burlington energy reduction plan manual;
223 Approve: Town of Burlington EV Charging Policy - town of Burlington EV Charging Policy
224 Approve: Sign Board Policy - signboard policy
225 Approve: Buffalo Wild Wings, 15 South Avenue, Change of Ownership Interest - public hearing notice; application for amendment and backup
226 Approve: Kohl’s Special Extended Period Temporary 24 Hour license, 150 Lexington Street - public hearing notice; Kohl's letter of request; temporary 24 hour license retail establishment; chart of times
227 Approve: Additional Health Insurance Rates for FY2020 - rate sheet for new approval; rate sheet for plans already approved
228 Public Hearing: Slesar Bros. Inc. DBA Burlington Beer Works, Continued from 3/11, 10/7 34 Cambridge Street - letter from edens-landlord of Burlington Beer Works
229 Approve: Remote Access / Selectmen Participation -
230 Update: Town Meeting -
231 Approve: 2020 Meeting Schedule - 2020 Schedule
232 Approve Minutes - August 12, 2019 General Session; September 9,019 General Session -
233 Subcommittee Reports -
234 Chairman’s Report -
235 Town Administrator’s Report -
236 Old/New Business -
237 Citizens’ Time -