Board of Selectmen Present: Christopher Hartling, Chairman (6:45 p.m.); Robert Hogan, Vice-Chairman; Joseph Morandi; Michael Runyan; James Tigges

Also Present: John Petrin, Town Administrator

GENERAL SESSION
The Chairman called the Board of Selectmen (BOS) meeting to order at 6:00 p.m. followed by the Pledge of Allegiance.

108 Promotions: Police Department
Police Chief Kent was present recommending promotions of seven officers receiving promotions. Chief Kent reviewed the accomplishments of these individuals. Town Administrator John Petrin (T.A. Petrin) said he was very impressed throughout the entire interview process and proceeded with the process of promoting the following police officers. They were congratulated by the BOS, and the board waived the standard fifteen-day waiting period for each.

Patrolman Peter Abaskharoun to the position of Sergeant effective June 13, 2018.
Motion: Selectman Tigges moved to waive the standard fifteen-day waiting period. Seconded by Selectman Morandi and approved. (4-0-0)

Detective Thomas Carlson to the position of Sergeant effective June 12, 2018.
Motion: Selectman Tigges moved to waive the standard fifteen-day waiting period. Seconded by Selectman Morandi and approved. (4-0-0)

Sergeant Kevin Cooney to the position of Lieutenant effective June 13, 2018.
Motion: Selectman Tigges moved to waive the standard fifteen-day waiting period. Seconded by Selectman Morandi and approved. (4-0-0)

Sergeant Daniel Hanafin to the position of Lieutenant effective June 12, 2018.
Motion: Selectman Tigges moved to waive the standard fifteen-day waiting period. Seconded by Selectman Morandi and approved. (4-0-0)

Lieutenant Robert T. Kirchner to the position of Captain effective June 11, 2018.
Motion: Selectman Tigges moved to waive the standard fifteen-day waiting period. Seconded by Selectman Morandi and approved. (4-0-0)
Sergeant Timothy McDonough to the position of Lieutenant effective June 11, 2018.

**Motion:** Selectman Tigges moved to waive the standard fifteen-day waiting period. Seconded by Selectman Morandi and approved. (4-0-0)

Patrolman Bernard Schipelliti to the position of Sergeant effective June 11, 2018.

**Motion:** Selectman Tigges moved to waive the standard fifteen-day waiting period. Seconded by Selectman Morandi and approved. (5-0-0)

**Announcement**

Chief Kent and Captain Greg Skehan announced that they were the recipients this year of the Cummings Foundation grant, “$100K for 100 Communities.” The funds will be used to support the Police Department’s Mental Health Initiative and will aid in the cost of training and certification for officers in mental health first aid and crisis intervention. They will also recruit a part-time mental health clinician to work daily as needed with officers for the next two and a half years. T.A. Petrin commended Officer Robert Aloisi for his work with the Police Assisted Addiction and Recovery Initiative (PAARI) AmeriCorps Program. Selectmen Runyan and Hogan both commented that it is always a pleasure to work with this department.

T.A. Petrin asked everyone to remember Officer Lindsay LaPrad who is currently in the military serving her Country.

**Update/DPW Approval:**

- **Water Rates**
- **Residential AMR Meter**
- **Solid Waste Changes**

**Water Rates**

John Sanchez, Director of Public Works, described and the BOS reviewed the chart with the recommended new rates for FY19, FY20, and FY21 for commercial, residential and residential irrigation bills generated on or after July 1, 2018 and on July 1 every year thereafter. Residents who use more water for irrigation will pay more. T.A. Petrin said that moving forward to join the MWRA was approved at this year's May Town Meeting. Mr. Sanchez noted the need for rate increases is directly related to funding the newly created Water Stabilization Fund to cover expenses related to the Town joining the MWRA. Sewer rates remain unchanged. Selectman Runyan noted the great deal of work that was done to reach out to Town Meeting.

Mr. Sanchez explained to Patrice O’Brien, 1 Oak Street, the tier structure of the increase.

**Motion:** Selectman Runyan moved to approve the FY19, FY20, and FY21 Water Rate Increases as outlined. Seconded by Selectman Morandi and approved. (5-0-0)

**Residential AMR Meter**

Mr. Sanchez next explained that some water customers were requesting to opt out of the Automated Meter (AMR) Reading Program and have requested their AMR Reading Device be removed. He is recommending the creation of a $20 manual water meter reading fee every six months to manually read the non-AMR meter.

**Motion:** Selectman Hogan moved to approve the creation of a $20.00 fee to manually read a non-AMR water customer every six months.
• Solid Waste
Mr. Sanchez recommended the elimination of the free pick up of appliances, large metal items, CRTs/TVs/monitors, tires, and small electronics per a fee schedule. This will assist with keeping the trash and recycle collection cost within a reasonable level.

Motion: Selectman Runyan moved to approve to charge a fee for certain trash items as described and listed on the schedule. Seconded by Selectman Hogan and approved. (5-0-0)

110 Approval: Use of Town Common
Middlesex Sheriff’s Office / Public Safety Academy
Ken Doucette, Director of Community Affairs for the Middlesex Sheriff’s office, was present seeking BOS approval for the Youth Public Safety Academy (YPSA) to use the Town Common on Wednesday, July 11, 2018 for their Community Day of the YPSA. They will also visit with the Police and Fire Departments. Although the class is full, Mr. Doucette recommended applying on-line to be placed on a waiting list.

Motion: Selectman Hogan moved to approve the use of the Town Common on Wednesday, July 11, 2018 by the Middlesex Sheriff’s Office for their Youth Public Safety Academy. Seconded by Selectman Runyan and approved. (5-0-0)

112 Approval: Block Party
Old Colony Road
A request was received from Steve Hardy to hold a block party on Old Colony Road on June 16, 2018 from 2:00 to 8:00 p.m. Fire and Police Departments did not have any issues as the petitioner adheres to the recommendations on the application.

Motion: Selectman Runyan moved to approve the request for a block party at 15 and 16 Old Colony Road on June 16, 2018 from 2:00 to 8:00 p.m. with the recommendations. Seconded by Selectman Hogan and approved. (5-0-0)

112 Approval: Grant of Roadway and Sidewalk Easement
Second Avenue
Staff was satisfied with the final easement for Second Avenue where that road will widened. The document has been reviewed and approved by Town Counsel and is ready for execution by the Board of Selectmen.

Motion: Selectman Morandi moved to approve the Grand of Roadway and Sidewalk Easement for Second Avenue as submitted. Seconded by Selectman Hogan and approved. (5-0-0)

113 Approval: Refinancing First Mortgage / Local Initiative Program
7 Springs Lane 54B
The BOS reviewed the submitted documents for a mortgage loan commitment for this affordable housing home. Documents were reviewed and approved by Jim Doherty, Housing Coordinator.

Motion: Selectman Hogan moved to approve the Local Initiative Program refinancing first mortgage as submitted for 7 Springs Lane, Unit 54B. Seconded by Selectman Morandi and approved. (5-0-0)
Approval: Regional Housing Services Office
Agreement / Collaborative Administrative Service
This is the yearly appointment to the Regional Housing Services Office. They offer backup technical assistance to the Town's housing team. T.A. Petrin explained that the staff in the Selectmen’s office handles daily requests for assistance and guidance, and Housing Coordinator, Jim Doherty, also works on applications for low income housing.

Motion: Selectman Hogan moved to approve to continue the Agreement for the Regional Housing Services Office Collaborative Administrative Services. Seconded by Selectman Morandi and approved. (5-0-0)

Appointments: Board and Committees: Postponed.

Approval: Minutes: May 21, 2018
Selectman Hogan moved to approve the minutes of May 21, 2018 as submitted. Seconded by Selectman Tigges and motion passed (5-0-0)

Subcommittee Reports
Selectman Runyan provided an update of the July 4 Committee’s activities. On July 4, 2018 there will be a parade in the morning and a concert on the Town Common in the early evening. The fireworks which start at 9:00 p.m. draw many people and parking is being discussed. Dottie Yeadon was selected as this year’s Outstanding Citizen. She is a very popular school bus driver. She is not well and she was given a standing ovation at Scholarship Night and the Hugs for Dottie cause was presented on a local news station.

Town Administrator’s Report
T.A. Petrin thanked Town Meeting for the approval of the many articles on the May Town Meeting that passed. He also thanked the BOS and Town employees. With respect to the DPW/Recreation building article that passed, a committee will be formed to discuss the future plans for this building on Meadow Road. Work is being done at this time to prepare for the Phase I bid process.

Roadway reconstruction including signals on sections of Middlesex Turnpike Extension and Route 62 have been completed.

Chairman’s Report: None.

Old/New Business: None.

Citizen’s Time
Gregory Smith, 36 College Road, addressed speeds on his street plus the traffic is heavy during morning and afternoon hours. He also mentioned the drainage issue on his property. He was directed to the appropriate departments for these issues.

Adjourn: Motion: Selectman Morandi moved to adjourn at 7:50 p.m. Seconded by Selectman Tigges and approved. (5-0-0)

Submitted by,

Betty McDonough, Recording Clerk