GENERAL SESSION

Pledge of Allegiance
The Chairman called the Board of Selectmen (BOS) meeting to order at 6:00 p.m. followed by the Pledge of Allegiance.

027 Approval: Use of Town Common / Recreation Department
Director of Parks and Recreation, Brendan Egan presented two programs: Light it Up Blue (for autism awareness) on Monday April 2 and Revenge of the Fifth (Star Wars related theme) to be held on Saturday, May 5, 2018.

Motion: Selectman Runyan moved to approve the use of the Town Common as discussed. Seconded by Selectman Morandi and approved. (5-0-0)

028 Promotion: DPW
DPW Director John Sanchez was present seeking approval to appoint Michael Giardina to the position of Highway Working Foreman. Town Administrator John Petrin (T.A. Petrin) agreed with this recommendation and appointed Mr. Giardina to the position and requested the BOS waive the standard fifteen-day period. The BOS congratulated Mr. Giardina on his promotion.

Motion: Selectman Hogan moved to waive the standard fifteen-day period. Seconded by Selectman Morandi and approved. (5-0-0)

029 Review/Approval: F2019 Budget Review
T.A. Petrin said that the financial guidelines have gone out and the department heads have put together their budgets. At this time the guideline is within range and this is not expected to change. Paul Sagarino and Whitney Haskell were congratulated for the fine work in putting the budgets together.

The BOS reviewed the following budgets for approval. The Building Department budget was postponed.
<table>
<thead>
<tr>
<th>Department</th>
<th>Total Overall Budget</th>
<th>Overall Budget % Increase Request</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accounting</td>
<td>$363,960</td>
<td>2.64%</td>
</tr>
<tr>
<td>Board of Selectmen</td>
<td>$569,283</td>
<td>0.99% for salaries</td>
</tr>
<tr>
<td>Conservation Commission, John Keeley, Director, present</td>
<td>$244,695</td>
<td>0.77%</td>
</tr>
<tr>
<td>COA, Marge McDonald, Director, present</td>
<td>$355,838</td>
<td>9.62% with driver being request for more hours for outreach and other salaries</td>
</tr>
<tr>
<td>EMT</td>
<td>$23,600</td>
<td>0.00%</td>
</tr>
<tr>
<td>Fire: Chief Yetman and Assistant Fire Chief Patterson were present</td>
<td>$7,584,548</td>
<td>0.84%</td>
</tr>
<tr>
<td>Human Resources</td>
<td>$143,318</td>
<td>1.25%</td>
</tr>
<tr>
<td>IT (MIS) Bob Cunha present</td>
<td>$589,359</td>
<td>2.49% to maintain a four year replacement cycle on computers and supporting the network and server infrastructure.</td>
</tr>
<tr>
<td>Veterans</td>
<td>$238,416</td>
<td>1.41%</td>
</tr>
<tr>
<td>Youth &amp; Family Services, Christine Shruhan present</td>
<td>$444,091</td>
<td>1.52%</td>
</tr>
</tbody>
</table>

**Motion:** Selectman Morandi moved to approve the budgets as presented for: Accounting, Board of Selectmen, Conservation Commission, COA, EMT, Human Resources, IT (MIS), Veterans, and Youth & Family Services, Seconded by Selectman Tigges and approved. (5-0-0)

**Motion:** Selectman Morandi moved to approve the budget as presented for the Fire Department. Seconded by Selectman Tigges and approved. (4-1-0 with Selectman Runyan abstaining)

**030 Update:** Fire Station 2

T.A. Petrin said that bids had been received and were below budget with enough room to allow for contingencies, and the award of the bid will be moving forward with Castagna Construction. The project is expected to take fourteen months to construct and finish with an expected completion date of April 2019. Steps for hazardous remediation have taken place and demolition will be occurring soon. The Fire Station 2 committee was thanked for their involvement and input on this project.

**031 Review/ 2018 License Approval**

**Class II License / Burlington Motors**

Zach Fahey, owner, was present. This Class II license was granted a temporary license until the parking lot configuration could be reviewed once again with the new owner. The new permit will allow for various sorts of motor vehicles to be parked at the location. The owner was reminded to maintain the premises and to have no more vehicles or types of vehicles than that allowed on the provided plan for the facility.

**Motion:** Selectman Hogan moved to approve the Class II License for Burlington Motors as discussed until December 31, 2018, when all licenses are reviewed. Seconded by Selectman Runyan and approved. (5-0-0)

**032 Discussion:** Global Activists

**Use of Reusable or Paper Bags Vs. Polystyrene Bags**

Present was Stavan Shah and Michael Ross, members of the Global Activists, a group of student environmentalists who attend Burlington High School, seeking BOS review and consideration to place a green bylaw ordinance on the May Town Meeting Warrant in order to propose a ban on the distribution of any polystyrene bags in a retail
environment. A presentation on environmental issues that are created by polystyrene bags as well as potential costs that would be incurred by shoppers and businesses and necessary involvement by certain Town departments was discussed in the event this ordinance were to pass. The group studied surveys of local communities which indicated that businesses support the concept. The Board is interested in seeing their survey results. If this is to become a warrant for the May Town Meeting, it was recommended by the board that the group seek assistance with this work and to solicit comments from Burlington businesses. All items going forward to Town Meeting are first reviewed by Town Counsel.

The BOS congratulated the members on this endeavor and will discuss further on the format that may be followed in order for this to move forward for present at the May Town Meeting.

033 Approval: Town Administrator Search Process
With the upcoming retirement of T.A. Petrin, the board is developing a process to put in place for consideration of both in-house and outside candidates. An external search would involve a search committee and/or consultant.

034 Approval: Minutes - January 22, 2018

Motion: Selectman Hogan moved to approve the minutes of January 22, 2018. Seconded by Selectman Tigges and approved. (4-0-1 with Chairman Hartling abstaining)

Chairman Hartling departed with Selectman Morandi, Vice-Chair, as Acting Chair.

035 Subcommittee Reports
Selectman Runyan was sorry to report the recent deaths of:
Ann McNamara, (January 25, 2018), member of the Conservation Committee and former principal at Memorial School.
John Norden, (February 10, 2018), a retired Burlington firefighter
Mary Lou Raleigh (February 7, 2018), former employee in Burlington's Town Clerk's office.
Ken Ramsdell (February 13, 2018), a Burlington school custodian and Vietnam Veteran who was a member of the Rifle Squad for the American Legion who worked with and participated in the July 4th parades.
Selectman Hogan added that Mr. Ramsdell was also a member of the Allied Veterans and attended each of the Veterans' Service's ceremonies as a long-time member of the Rifle Squad.

Donald and Paul Gedick were thanked for assisting seniors during recent cold weather.

Selectman Hogan said that the Government Review Committee has had two meetings and two different individuals came to the meetings to discuss the process that occurred in their towns. The public is invited to attend.

036 Town Administrator’s Report: None.
037 Chairman’s Report: None
038 Old/New Business: None.

Citizen’s Time
Shari Ellis was present to express concern that the Marriott Residence Inn at the District may be violating the Restrictive Covenant as prepared by the Zoning Board of Appeals with respect to having certain meals available to the residents. T.A. Petrin said they would have staff review this issue.
Adjourn

Motion: Selectman Hogan moved to adjourn at 7:50 p.m. Seconded by Selectman Tigges and approved. (5-0-0)

Submitted by,

Betty McDonough, Recording Clerk