TOWN OF BURLINGTON, MA  
BOARD OF SELECTMEN  
MINUTES  
Executive Session - 6:15 p.m.  
General Session - 6:30 p.m.  
Burlington High School, School Committee Room  
123 Cambridge Street

MONDAY, SEPTEMBER 28, 2016

Board of Selectmen Present: Daniel Grattan, Chairman; Christopher Hartling, Vice-Chairman; Robert Hogan; Michael Runyan; Joseph Morandi  
Also Present: John Petrin, Town Administrator

Open General Session  
Pledge of Allegiance

EXECUTIVE SESSION  
The Chairman of the Board of Selectmen (BOS) recommended and the BOS agreed to enter into executive session at 6:15 p.m. to continue to discuss strategy with respect to collective bargaining as an open meeting may have a detrimental effect on the bargaining position of the public body.

Motion: Selectman Hogan moved the Board of Selectmen adjourn to executive session to discuss the status of the negotiation with the police patrol, police command, fire DPW, BMEA unions and A&P and that the Board would reconvene into general session upon conclusion of the executive session for the General Session. Selectman Grattan voting aye, Selectman Hogan voting aye, Selectman Hartling voting aye, and Chairman Runyan recusing himself. Motion approved. (5-0-0)

GENERAL SESSION RESUMED

216 Approval: Contracts  
Burlington Municipal Employees' Association  
Departments of Public Works  
Burlington International Firefighters' Association  
Burlington Police Command Officers

Town Administrator John Petrin presented for consideration the three year contracts for the Burlington Municipal Employees' Association (BMEA) and the Department of Public Works (DPW) each at a salary increase of 2.5% per year. Also presented was a one year agreement for the Burlington International Firefighters' Association also at a 2.5% salary increase. Fire is agreeing to one year at this time as discussions continue regarding new personnel and potential for Advance Life Support
Burlington Municipal Employees' Association

Motion: Selectman Hogan moved to approve the three year contract for the Burlington Municipal Employees' Association at a 2.5% salary increase. Seconded by Selectman Morandi and approved. (4-0-1 with Selectman Runyan abstaining)

Departments of Public Works

Motion: Selectman Morandi moved to approve the three year contract for the Departments of Public Works at a 2.5% salary increase. Seconded by Selectman Hogan and approved. (4-0-1 with Selectman Runyan abstaining)

Burlington International Firefighters' Association

Motion: Selectman Hogan moved to approve the one year contract for the Burlington International Firefighters' Association at a 2.5% salary increase. Seconded by Selectman Morandi and approved. (4-0-1 with Selectman Runyan abstaining)

Burlington Police Command Officers

Withdrawn.

The Town Administrator, Human Resource Director Joanne Faust and department directors were thanked for their many months of negotiating with the various unions.

217 Approval:

Administrative & Professional Classification Plan
Administrative & Professional Compensation Plan
Part-Time Plan

Administrative & Professional Classification Plan

This is the list of positions and grades. The only changes are the 2.5% contractual stipends for the Facilities Director (Director of Public Works) and the Town Accountant/Assistant Town Administrator.

Motion: Selectman Hogan moved to approve the Administrative & Professional Classification Plan with 2.5% increase in stipends for Facilities Director and Town Accountant/Assistant Town Administrator. Seconded by Selectman Morandi and approved. (4-0-1 with Selectman Runyan abstaining)

Administrative & Professional Compensation Plan

This plan is voted upon annually and the salary increase request is 2.5%.

Motion: Selectman Hogan moved to approve the one year Administrative & Professional Compensation Plan with a 2.5% salary increase. Seconded by Selectman Morandi and approved. (4-0-1 with Selectman Runyan abstaining)

Part-Time Plan

A 2.5% increase is recommended for the one-year Part-Time Plan effective January 1, 2017.

Motion: Selectman Hogan moved to approve the one year Part-Time Plan effective January 1, 2017 with a 2.5% salary increase. Seconded by Selectman Morandi and approved. (4-0-1 with Selectman Runyan abstaining)
218  Discussion/Approval:  Liquor Licenses Warrant Article
Selectman Hartling said he would be presenting the Home Rule Petition for additional liquor licenses for the Cambridge Street Town Center Overlay District to Town Meeting this evening. At this time the request is for six On-Premise All Alcohol licenses and two On-Premise Wine & Malt Beverage licenses. The request is to enhance this area, and if Town Meeting approves, the next step would be to submit a request to the State Legislature. Both the 3A Overlay and Master Plan members are in agreement with this request. Selectman Hogan asked if the BOS had control over who can receive the licenses. T.A. Petrin explained that the board has some control over the licenses as they are issued based on need and how an application is presented. The BOS agreed that they will be looking for small bistro-style restaurants. Discussions included changing the regulations to allow a lower number of restaurant seating in the District.

Licenses approved under this special legislation would only be for this particular district and if these licenses are sold, they would have to stay in the 3A District.

Motion: Selectman Hartling moved to support this warrant article and that the BOS recommend to Town Meeting the Home Rule Petition for Special Legislation Concerning Liquor Licenses. Seconded by Mr. Morandi and approved. (5-0-0)

219  Approval:  Water Ban
DPW Director John Sanchez gave an update on the drought and was present to request that the BOS 1) approve a full mandatory outdoor water use restriction and 2) that the town request a water emergency declaration from Mass DEP as a prerequisite to utilizing an emergency connection with the Town of Lexington (MWRA) for approximately 30 days, as necessary, in order to preserve stored water at the Mill Pond reservoir.

The restriction along with the connection with MWRA would provide sufficient water for the Town while maintaining an emergency reserve at the Mill Pond reservoir. Residents watering with wells remain unregulated but should place signs on their property and the department keeps a list of those with wells.

The BOS agreed to the submitted request and conditions, and Mr. Sanchez said the public would be informed by reverse 911, signage, newspapers, and BCAT.

Motion: Selectman Hogan moved to approve a full mandatory outdoor water use restriction. Seconded by Selectman Morandi and approved. (5-0-0)

Motion: Selectman Hogan moved to authorize that the town request a water emergency declaration from Mass DEP as a prerequisite to utilizing an emergency connection with the Town of Lexington (MWRA) in order to preserve stored water at the Mill Pond reservoir. Seconded by Selectman Runyan and approved. (5-0-0)

220  Approval:  Snow Plow Rates
Mr. Sanchez provided community comparison rates for snow plowing contracting and recommended that in order to remain competitive, the Town consider a small increase in the plowing rates for the 2016-2017 winter season. He said that the rates have only been increased twice in ten years.
The members commended the Department for the work they do throughout the year.

**Motion:** Selectman Hogan moved to approve an increase to the snow plow rates for contractors as recommended. Seconded by Selectman Hartling and approved. (5-0-0)

**221** Final Review/ 
Approval: Warrant Articles
All articles have been approved.

**Old/New Business:** None.

**Adjourn:**

**Motion:** Selectman Hogan moved to adjourn at 7:10 p.m. Seconded by Selectman Hartling and approved. (5-0-0)

Submitted by,

Betty McDonough
Recording Clerk
Agenda

GENERAL SESSION - Open Meeting

EXECUTIVE SESSION: Employee Union Contract Negotiations

Discussion/Approval: Employee Union Contract Negotiations

GENERAL SESSION - Continue Meeting

216 Approval: Contracts
   Burlington Municipal Employees' Association -
   Departments of Public Works -
   Burlington International Firefighters' Association -
   Burlington Police Command Officers -

217 Approval: Administrative & Professional Classification Plan - A&P class plan
   Administrative & Professional Compensation Plan - A & P comp plan
   Part-Time Plan - PT plan

218 Discussion/Approval: Liquor Licenses Warrant Article - map of area

219 Approval: Water Ban - 9/21/16 memo from JS to JP re full mandatory outdoor water use restriction and info on town bylaws re water conservation

220 Approval: Snow Plow Rates 9/23/16 memo from JS to JP re contracting rates, comparison data to surrounding communities and snow and ice control proposed rates for upcoming season.

221 Final Review/Approval: Warrant Articles - warrant article and backup

Old/New Business