TOWN OF BURLINGTON, MA  
BOARD OF SELECTMEN  
MINUTES  
General Session - 7:00 p.m.  
Burlington Town Hall, Main Hearing Room  

MONDAY, MAY 23, 2016  

Board of Selectmen Present:  Daniel Grattan, Chairman; Christopher Hartling, Vice-Chairman; Michael Runyan; Joseph Morandi  
Not Present:  Robert Hogan  
Also Present:  John Petrin, Town Administrator  

Pledge of Allegiance:  
The Chairman called the Board of Selectmen (BOS) meeting to order at 7:00 p.m. followed by the Pledge of Allegiance and a moment of silence to remember Auburn Police Officer Arnold Tarantino who recently died in the line of duty as well as deceased veterans. Memorial Day will be held Monday, May 30. The flag raising is at 8:00 a.m. and the ceremony at Chestnut Hill Cemetery is at 10:00 a.m.  

124 Approval:  
MWRA Phase 9 I/I Sewer Bonds  
Town Treasurer Brian Curtin was present seeking BOS approval for funding distribution of the Phase 9 I/I of the MWRA local financing assistance and loan agreements. The MWRA will provide a five year note in the amount of $918,000 with 0% interest of which $235,000 shall be in the form of a grant leaving $683,000 as the town's portion of responsibility. John Sanchez, Director of Public Works, said there is no cost to taxpayers as it is covered through developer/contractor fees.  

Motion:  Selectman Hartling moved to approve the funding request for MWRA Phase 9 I/I Sewer Bonds. Seconded by Selectman Morandi and approved. (4-0-0)  

125 Approval:  
Handicapped Parking Fine Funds Disability Access Commission  
Funding for:  
• Handicap Parking Sawhorses  
• Francis Wyman Classroom Garden  
• Recreational Therapist  
Disability Access Commission co-chair, Maura Mazzocca, was present representing the Disability Access Commission to request funds to be used from the Handicapped Parking Fine Fund.  
• Handicap Parking Sawhorses:  $150 to reimburse Eagle Scout candidate Matt Jankowski to cover out of pocket expenses for material and supplies for handicapped parking sawhorses to be used at town events.  
• Francis Wyman Classroom Garden:  $500 to build raised garden beds in the community garden at the Francis Wyman Elementary School to allow students in wheelchairs ease of access to the gardens.  

BOARD OF SELECTMEN:  
DANIEL GRATTAN, CHAIRMAN  •  CHRISTOPHER HARTLING, VICE CHAIRMAN  •  ROBERT HOGAN  •  MICHAEL RUNYAN  •  JOSEPH MORANDI
• Recreational Therapist: $30,000 for FY17 to help fund the salary of the Recreation Department’s Certified Recreational Therapy Specialist position. The original recommendation from administration was FY17 $30,000, FY18 $20,000 and FY 19 $10,000. At this time the Disability Access Commission has agreed to $30,000 for FY 17 and to revisit the request for FY 18 during the next budget year. Benefits will be paid by the town.

Motion: Selectman Runyan moved to approve $150 for reimbursement for the sawhorses, $500 for the raised gardens at the Francis Wyman School and $30,000 for the Certified Recreational Therapy Specialist salary for FY17. Seconded by Selectman Morandi and approved (4-0-0)

126 Presentations: Proclamations:
• Francis Wyman House
• Eagle Scout Court of Honor

• Francis Wyman House: Michael Tredeau, Burlington Historical Commission, was present with John Wyman, President of the Wyman Association. Mr. Tredeau explained the upcoming events at historic locations in town on June 11 and July 9 as part of the recognition of the 350th anniversary of the oldest existing homestead in Burlington, the Francis Wyman House. On these dates there will be open houses at the Francis Wyman House, Grandview Farm, the Historical Museum, the colonial cemetery, the Congregational Church, and the West School. Mr. Wyman presented a Cat's Meow wooden replica of the house to the Town to add to the town's existing collection. Selectman Runyan commented that it was also the 20th anniversary of the house fire that took place at this location and presented the proclamation to the guests.

• Eagle Scout Court of Honor:
Selectman Grattan recognized Eagle Scouts Shinji Geoffrey Coram, Ameen William Jamal-Eddine, and Daniel John McCarthy. Selectman Hartling said he attended the Eagle Scout Court of Honor event at which time a proclamation from the Selectmen was presented to each for their years as scouts. He thanked the scouts and parents and commented on the work done on their individual projects.

127 Approval: Lahey Health Cancer Walk & Run/Annual 5K
Present were Community Relations Manager Michelle Snyder, and Director of Special Events Christina Stanley to update the BOS on the Lahey 5K taking place on June 25, 2016 on the Burlington High School Campus. Participants will sign in at 6:30 a.m., the 5K starts at 8:00 a.m. and concludes at approximately 10:30 a.m. Permission has been received to use the school grounds and letters sent to businesses adjacent to the route. They will continue to work with the Police Department. Parking will be at Lahey with shuttle busses to the school being provided. At this time 460 people have registered, and their goal is to raise $280,000 for cancer research. The members noted that the event is well run.

Motion: Selectman Hartling moved to approve the Lahey Health Cancer Walk & Run Annual 5K event. Seconded by Selectman Morandi and approved. (4-0-0)

128 Approval: Burlington Public Transit System
Proposed Fare Increase
Present with Mr. Sanchez was Burlington Transit Coordinator Patti Robichaud. Mr. Sanchez explained that the Americans with Disabilities Act requires that the "Ride" fare be no more than two times the regular adult fare. The MBTA is increasing the "Ride" fare and to meet federal guidelines, the adult fare for the town transit is required to increase as well. The Burlington Public Transit Advisory Committee voted to recommend the adult fare be increased
from $2.50 to $3.00 effective July 1, 2016. Ms. Robichaud was recognized for the work she does to help serve the community in this capacity.

**Motion:** Selectman Runyan moved to approve the Burlington Public Transit System's proposed adult fare increase from $2.50 to $3.00. Seconded by Selectman Morandi and approved. (4-0-0)

129 **Approval:**

Lahey Hospital & Medical Center  
Street Light Directional Signage

Boyd Morrison, Gamble Design, was present with Larry Cardarelli, retired Director of Facilities, representing Lahey Clinic seeking BOS approval to install offsite hospital directional signs on light posts along Burlington Mall Road. There will be two signs in each direction and the signs will be installed so that they do not penetrate or do physical damage to the light structure. The BOS reviewed the submitted plans, and T.A. Petrin recommended comments be received from DPW.

**Motion:** Selectman Morandi moved to approve the Lahey Hospital & Medical Center Street Signage with the condition that the plans be reviewed and approved by DPW. Seconded by Selectman Hartling and approved. (4-0-0)

130 **Public Hearing:**

Approval/Earth Moving Permit  
154-160 Cambridge Street  
(Formerly Building 19 1/2)

The applicant requested this public hearing be opened and continued to June 13, 2016.

**Motion:** Selectman Hartling moved to open the public hearing and to continue the public hearing until June 13, 2016. Seconded by Selectman Morandi and approved. (4-0-0)

131 **Cont'd. Hearing:**

(Cont'd from 5/9)

All Alcohol License/Change of Manager  
Pyramid Burlington Management LLC  
d/b/a Boston Burlington Marriott Hotel  
One Burlington Mall Road

Mark Young was present seeking BOS approval of the change of manager application for the Marriott Hotel on Burlington Mall Road. Mr. Young said he has reviewed and is fully aware of the town's rules and regulations. The members were satisfied with his resume. Mr. Young said he has been in the restaurant business all his working life and has previously been a manager of record and there were never any issues.

**Motion:** Selectman Runyan moved to approve the All Alcohol License Change of Manager to Mark Young at Pyramid Burlington Management LLC d/b/a Boston Burlington Marriott Hotel, One Burlington Mall Road. Seconded by Selectman Morandi and approved. (4-0-0)

132 **Hearing:**

Burlington Forty Niners/d/b/a Knights of Columbus  
Change of Manager and  
Change of Officers & Directors  
8 Blanchard Road

Michael Judge, President and manager of record, was present. At the December 14, 2015 BOS meeting Mr. Judge was approved as the new manager. The ABCC returned the application as they had no record of the change in officers and directors as listed with the Department of Revenue. Mr. Judge put together a new application for a change of manager
as well as new officer/director for BOS and ABCC approval. Mr. Judge discussed his background with the Knights and said the outfit is maintaining their hours of operation.

**Motion:** Selectman Runyan moved to approve the request for a change of manager and change of officers and directors for the Burlington Forty Niners/d/b/a Knights of Columbus at 8 Blanchard Road. Seconded by Selectman Hartling and approved. (4-0-0)

133 **Cont’d Public Hearing** (Cont’d from 4/11)  
**Approval/Application for Wine & Malt License**  
Gasoline Retailers, Inc. d/b/a Burlington Mobil  
173 Bedford Street

The applicant requested to continue this public hearing to June 13, 2016.

**Motion:** Selectman Hartling moved to continue the application for Wine & Malt License for Gasoline Retailers, Inc. d/b/a Burlington Mobil, 173 Bedford Street. Seconded by Selectman Morandi and approved. (4-0-0)

134 **Approval:**  
Regional Housing Services

T.A. Petrin explained that in June 2014 the town entered into an agreement with the towns of Acton, Bedford, Concord, Lexington, Sudbury and Weston to share regional housing services. This service was continued on July 1, 2015, and the agreement was now before the BOS for annual renewal effective July 1, 2016. The cost of the service is supported by fees received from community housing groups.

**Motion:** Selectman Runyan moved to approve to continue the Regional Housing Services agreement with an effective date of July 1, 2016. Seconded by Selectman Morandi and approved. (4-0-0)

135 **Final Review:**  
May Town Meeting Warrant [Closed]

Town Meeting was completed and the Warrant closed. The departments will now move forward with their respective warrant articles. All thanked the administration, departments, committees and staff for their work on the warrant process. Many meetings were held on the warrant, including facilities, allowing ample opportunity to view the process.

136 **Discussion:**  
Fire Station Building Committee

Chairman Grattan thanked T.A. Petrin, Paul Sagarino, John Sanchez, Tom Hayes and staff for the fine work done on the plans for the facilities. More planning is required for Fire Station 2. Discussions continue regarding the formation of a fire station building committee.

137 **Approval:**  
Grant of Easement/15 South Avenue

**Motion:** Selectman Morandi moved to accept the Grant of Easement for 15 South Avenue. Seconded by Selectman Hartling and approved. (4-0-0)

**Subcommittee Reports**

**Selectman Runyan** said the 4th of July committee continues their work to retain and seek sponsors for donations and volunteering. A fund raiser for the fireworks will be held at Kings Bowl. The parade will be on July 4 at 11:00 a.m.

**Selectman Morandi** said yard waste pick up ended on May 20 but will resume on June 27 and end on July 1, 2016.
Selectman Hartling said he recently attended the Burlington Police Department’s/Burlington High School’s opioid seminar. The Selectmen’s office was well represented. This event will air on BCAT.

138 Town Administrator's Report

139 Chairman's Report
Chairman Grattan said that Tuscan Kitchen is sponsoring a breakfast for veterans on June 2 at the Grandview Farm.

140 Old/New Business
Set Date/Strategic Planning Session
Monday, July 25, 2016 was selected as the date to hold a strategic planning session.

Citizen's Time

Adjourn
Motion: Selectman Hartling moved to adjourn at 8:15 p.m. Seconded by Selectman Morandi and approved. (4-0-0)

Submitted by,
Betty McDonough
Recording Clerk
BURLINGTON, MA BOARD OF SELECTMEN
DOCUMENTS REVIEWED AT MEETING – MONDAY, May 23, 2016

Agenda
124 Approval: MWRA Phase 0 I/I Sewer Bonds - 5/20/16 memo from brian curtin to bos re signatures required; 5/2/16 ltr to brian white, engineering re mwra phase 9 i/i local financial assistance program May 2016 funding distribution
125 Approval: Handicapped Parking Fine Funds Disability Access Commission 4/26/16 ltr from DAC to BOS re Funding requests for Handicap Parking Sawhorses, Francis Wyman Classroom Garden, Recreational Therapist Presentations: Proclamations:  • Francis Wyman House - proclamation for guest and guest presentation to town (cat's meow wood sculpture of the Francis Wyman house); Eagle Scout program and proclamation for scouts: Shinji Geoffrey Coram; Ameen William Jamal-Eddine and Daniel John McCarthy
126 Approval: Lahey Health Cancer Walk & Run/Annual 5K - 4/28/18 email from michelle snyder to betty re meeting; 10/5/16 minutes re tentative date for the run and group requesting group return to present to bos in 4-6 weeks
127 Approval: Burlington Public Transit System/Proposed Fare Increase - 4/27/16 memo from john sanchez to john petrin re rate increase description
128 Approval: Lahey Hospital & Medical Center/Street Light Directional Signage - 5/18/16 email from boyd morrison to betty for bos re placement of lahey emergency room directional signs along burl mall rd; 2 pages of plans for the sign
129 Public Hearing: Approval/Earth Moving Permit/ 154-160 Cambridge Street (Formerly Building 19 1/2) - public hearing notice published 5/9/16; 5/4/16 memo from jp to staff distribution re earth placed at the site and staff responses; 4/19/16 ltr from riemer braunstein re earth moving and request for permit; 1/13/16 email from mark vaughan to kristin kassner re earth movement to 19 1/2 site; site plan showing location of pile of fill; site plan
130 Cont'd. Hearing (from 5/9): All Alcohol License/Change of Manager/Pyramid Burlington - Management LLC/d/b/a Boston Burlington Marriott Hotel/One Burlington Mall Road - 4/18/16 ltr from demakis law to betty re submission of application; petition for change of license; manager application; resume of mark young; personal information form; passport; certificate of authorization
131 Hearing: Burlington Forty Niners/Change of Manager and/Change of Officers & Directors/8 Blanchard Road - "cover note" that change of manager declined by abcc awaiting info on new officers and directors and that info received from applicant; form 43 that was returned with no action dated by abcc 1/26/16; 2nd form 43 ready to resubmit after bos approval; petition for change of license; personal information form; affidavit; manager application; certificate of birth; tips card; another "cover note" for change of officers and directors; certificate of good standing; application for retail alcoholic beverage license; petition for transfer of ownership; affidavit; personal information form; cori request form; annual report for 2015; name and addresses of directors
132 Cont'd Public Hearing (from 4/11): Approval/Application for Wine & Malt License/Gasoline Retailers, Inc. d/b/a Burlington Mobil/ 173 Bedford Street - 4/14/16 ltr from jp to mark vaughan that public hearing was opened with no testimony taken; 4/10/16 memo from Chief Kent; 4/28/16 email from John Clancy to BCM; 5/16/16 email from planning; 4/15/16 email from resident; 3/21/16 ltr from Riemer to JP re petition for license; application for retail license; applicant's statement; exhibit A certificate of vote; secretary's certificate; statement of change of supplemental information from Mass site; commonwealth of mass certification from secretary of the commonwealth; personal information forms, passports and licenses, manager application, resumes, summary of real estate value; articles of organization; rent schedule
133 Approval: Regional Housing Services - amendment to the agreement for regional housing services office; membership fee schedule chart for FY 16
Final Review: -
Discussion: Fire Station Building Committee -
Approval: Grant of Easement/15 South Avenue - 5/19/16 email from JP to Kopelman re owners request; documents for grant of easement, description of right of way easement
Subcommittee Reports -
Town Administrator's Report -
Chairman's Report -
Old/New Business: Set Date/Strategic Planning Session -
Citizen's Time -