TOWN OF BURLINGTON, MA
BOARD OF SELECTMEN
MINUTES
General Session - 7:00 p.m.
Burlington Town Hall, Main Hearing Room

MONDAY, APRIL 25, 2016

Board of Selectmen Present: Daniel Grattan, Chairman; Christopher Hartling (to 8:25 p.m.), Vice-Chairman; Robert Hogan; Michael Runyan; Joseph Morandi
Also Present: John Petrin, Town Administrator

Pledge of Allegiance
The Chairman called the Board of Selectmen (BOS) meeting to order at 7:00 p.m. followed by the Pledge of Allegiance.

104 Recognition: Police Department
Chief Michael Kent presented three officers, Rameez Gandevia and Brian Hanafin and Patrick Lyons. Patrick recently graduated from the academy in the top ten percentile. The academy recognized instructors Officer Bernard Schipelliti, Lt. Tom Browne and Captain Gregory Skehan as the only instructors to receive the highest student ratings. Town Administrator John Petrin (TA Petrin) said Capt. Skehan recently passed the bar.

Chief Kent presented commendations to the following officers who were involved in a tragic Burlington event. Det. Sgt. Timothy McDonough, Sgt. Dan Hanafin, Sgt. Kevin Cooney, Det. All Gagne, Det. Jim Tigges, Officer Dan Houston, Officer Joe Papsedero and Canine Havoc, Officer Lynn Reynolds, Officer Sage Costa, Officer Scott Lauder, and Det. Tom Carlson.

Chief Kent said Det. Gary Burdick, who is a credit to the department, will be retiring after 32 years on the force, 16 as a detective.

T.A. Petrin said members of the department continue to receive high levels of training. The Selectmen congratulated the officers, and Selectman Hogan invited them to be part of the upcoming 9-11 ceremony at which time public safety officers will be recognized.

105 Discussion/Approval Sidewalks
John Sanchez, DPW Director and Tom Hayes, Town Engineer were present to continue the discussion on materials to be used for Bedford Street sidewalks. Mr. Sanchez said paving will commence shortly on Bedford Street from Cambridge Street to Terrace Hall Avenue. Mr. Hayes said paving from Terrace Hall Ave. to Middlesex Turnpike is scheduled to take place within a five year window.

In May 2015 Town Meeting voted to increase the request of $50,000 for sidewalk restoration to $100,000 and recommended that granite and cement be considered for Bedford Street. This amount has not yet been used, and an additional amount of $250,000 is being requested at the May 2016 Town Meeting for sidewalk upgrade on Bedford Street. The options discussed by the BOS were granite and cement, granite curbing with bituminous sidewalk, and...
bituminous edging and sidewalk. Bituminous is more economical up front, but does not last as long as cement. Discussion included considering granite and cement for sidewalks on major roads and bituminous for secondary roads.

Some members preferred to see more sidewalks installed using the more economical material. Selectman Hartling commented that Master Plan meeting discussions included preference quality vs. quantity. The funds for the project are currently in place if asphalt is used for the sidewalks. The additional $250,000 is predicated on upgrading the sidewalk material to granite and cement from Cambridge Street to Terrance Hall Ave.

The members preferred to approve the warrant article request of $250,000 and postpone further discussion on the material to be used until the next meeting.

**Motion:** Selectman Hartling moved to approve funding Article 9, Sidewalk Upgrade Bedford Street, in the amount of $250,000 and that a vote on materials to be used on the upcoming Bedford Street upgrade be postponed until the next meeting. Seconded by Selectman Hogan and approved. (5-0-0)

Present were Shari Ellis and Monte Pearson, Town Meeting and Land Use members who stated that the Land Use Committee is hopeful the BOS will have a sidewalk policy in place in time for the next May Town Meeting.

106 Discussion/Approval: DPW/Summer Water Restrictions

Mr. Sanchez was present seeking BOS approval for mandatory outdoor water restrictions for "odd/even" addresses in order to maintain a minimum recommended level at the reservoir from May 1 to October 31 from 5:00 p.m. to 9:00 a.m. Conditions include being allowed each day to water establishing lawns, public fields and parks. Hand-held hoses may be used each day to care for lawns and flowers and private wells may water each day.

**Motion:** Selectman Morandi moved to approve summer water restrictions effective May 1, 2016 to October 31, 2016 from 5:00 p.m. to 9:00 a.m. on odd/even days according to home address numbers per conditions as submitted by the Department of Public Works. Second by Selectman Hogan. (Approved 5-0-0)

107 Discussion/Approval Regular May Town Meeting

- Capital and Other Articles

**Article 7 Re: Establish & Fund Meadowbrook School Revolving Fund**

**Motion:** Selectman Morandi moved to approve Article 7 to establish a revolving account to accept Meadowbrook School lease payments in order to pay down the bond to repair the school’s HVAC system. Seconded by Selectman Runyan and approved. (5-0-0)

**Article 19 Re: Chapter 90 - $1,095,024**

**Motion:** Selectman Hogan moved to approve Article 19 to accept funds from the state for improvements to roadways known as Chapter 90 funds in the amount of $1,095,024. Seconded by Selectman Morandi and approved. (5-0-0)

**Article 20 Re: Transfer of Funds – Health Insurance - $300,000**

TA Petrin explained that this is the third year for the transfer of funds from the Health Insurance Trust Fund to the OPEB account.

**Motion:** Selectman Hogan moved to approve Article 20 to transfer $300,000 from the Health Insurance Trust Funds to the town’s OPEB Trust Fund. Seconded by Selectman Morandi and approved. (5-0-0)
Article 28 Re: Fourth of July Parade - $15,000

**Motion:** Selectman Hogan moved to approve Article 28 to transfer of $15,000 from Free Cash to be expended at the direction of the Board of Selectmen to pay the costs associated with the annual 4th of July parade. Seconded by Selectman Morandi and approved. (5-0-0)

Article 29 Re: Sewer Service Enterprise Fund Assessment - $5,159,626

**Motion:** Selectman Hogan moved to approve Article 29 to transfer $5,159,626 from the FY2017 Sewer Services Enterprise Estimated Revenue Account to the FY 2017 Sewer Services Enterprise Fund. Seconded by Selectman Hartling and approved. (5-0-0)

Article 30 - Acceptance of Traffic Control Easement Linear Retail

**Motion:** Selectman Hogan moved to approve Article 30 Acceptance of Traffic Control Easement Linear Retail for the installation and maintenance of signal poles and traffic lights on property owned by Linear Retail. Seconded by Selectman Runyan and approved. (5-0-0)

Article 31 - Acceptance of Traffic Control Easement NEEP

**Motion:** Selectman Hogan moved to approve Article 31 Acceptance of Traffic Control Easement NEEP for the installation and maintenance of signal poles and traffic lights on property owned by NEEP Investors Holdings LLC. Seconded by Selectman Runyan and approved. (5-0-0)

Article 33 Acceptance of Easement/15 South Avenue

**Motion:** Selectman Hogan moved to approve Article 33, Acceptance of Easement, 15 South Avenue. Seconded by Selectman Hartling and approved. (5-0-0)

108 Discussion/Approval

- **Special May Town Meeting**
- **Planning Board/MA Land Court/Appeal of Decision of Burlington Zoning Board of Appeals**

TA Petrin said no vote is required by the Board as the request for funding will not be going forward by Planning Board.

109 Approval: Minutes

1. January 6, 2016 Facilities

**Motion:** Selectman Hartling moved to approve the January 6, 2016 Facilities meeting minutes as submitted. Seconded by Selectman Morandi and approved. (5-0-0)

2. February 8, 2016, General Session

**Motion:** Selectman Hartling moved to approve the February 8, 2016 General Session minutes as submitted. Seconded by Selectman Morandi and approved. (5-0-0)

3. February 17, 2016 Facilities

**Motion:** Selectman Hartling moved to approve the February 17, 2016 Facilities meeting minutes as submitted. Seconded by Selectman Morandi and approved. (4-0-1 with Chairman Grattan abstaining)
4. February 22, 2016, General Session
Motion: Selectman Hartling moved to approve the February 22, 2016 General Session minutes as submitted. Seconded by Selectman Morandi and approved. (5-0-0)

5. March 14, 2016, General Session
Selectman Hogan commented that amendment may be needed that the discussion on the change of manager for Tuscan Kitchen may have been postponed.

Motion: Selectman Hartling moved to approve the March 14, 2016 General Session minutes with condition to amend as necessary if Tuscan Kitchen discussion was postponed. Seconded by Selectman Morandi and approved. (5-0-0)

110 Subcommittee Reports
Francis Wyman House: Selectman Runyan said the town would be celebrating the 350th anniversary of the Francis Wyman House and open houses and other events would be taking place May through September. In recognition of the 20th anniversary of the fire at this home, a Fire Department appreciation date has been set for July 9, 2016.

Alcohol Subcommittee: Selectman Hogan said the alcohol subcommittee met after the last meeting, and it was decided to not enter specific criteria and the policy will not be changed at this time.

Yard Waste: Selectman Morandi reminded residents that last day for yard waste pick up is May 16.

Landlocked Forest Project: Selectman Morandi said John Keeley, Conservation Director, was satisfied with the work being done by the Friends of Landlocked Forest to clear the meadow within that location.

Opioid Seminar: Selectman Hartling said the Burlington Police Department would be holding an opioid seminar on May 4 with a guest speaker being a former Patriot, Chris Sullivan. The importance of attending the seminar was discussed.

111 Town Administrator’s Report

112 Chairman’s Report
Chairman Grattan attended the trip to Disney with the Burlington High School Marching band and extended congratulations to the students and businesses for the fund raising efforts in order to attend the Main Street Parade and Disney's Cirque du Soleil at LaNouba Theater.

113 Old/New Business

Citizen’s Time

Adjourn General Session: 8:40 pm

Selectman Grattan asked for a roll call vote to enter into executive session at 8:40 p.m. in order to conduct strategy sessions with non-union personnel and to resume the general session for the sole purpose of adjourning with Selectman Hogan voting aye, Selectman Morandi voting aye, Selectman Hartling voting aye, Selectman Runyan voting aye, and Chairman Grattan voting aye.
BURLINGTON, MA BOARD OF SELECTMEN
DOCUMENTS REVIEWED AT MEETING – MONDAY, APRIL 25, 2016

Agenda
106 Recognition: Police Department -
107 Discussion/Approval: Sidewalks - Back up for article;
108 Approval: DPW/Summer Water Restrictions - 4/22/16 memo from j sanchez to j petrin re water restrictions; chart of usage
109 Discussion/Approval: Regular May Town Meeting: • Capital and Other Articles • Article 30 Acceptance of Traffic Control Easement Linear Retail; Article 31 Acceptance of Traffic Control Easement NEEP; • Article 33 Acceptance of Easement/ 15 South Avenue - email from john giorgio re approving articles 30, 31 and 33
110 Discussion/Approval: • Special May Town Meeting: • Planning Board/MA Land Court/Appeal of Decision of Burlington Zoning Board of Appeals - planning board signatures of vote to join as an additional plaintiff
112 Subcommittee Reports -
113 Town Administrator’s Report -
114 Chairman’s Report -
115 Old/New Business -
Citizen’s Time -