Board of Selectmen Present: Christopher Hartling, Chairman; Joseph Morandi, Vice-Chairman; Robert Hogan; James Tigges
Not present: Michael Runyan
Also Present: John Petrin, Town Administrator

GENERAL SESSION
Pledge of Allegiance
The Chairman called the Board of Selectmen (BOS) meeting to order at 6:00 p.m. followed by the Pledge of Allegiance.

113 Recognition: Council on Aging
Marge McDonald was present with Carol Parker who was selected as volunteer of the year in recognition of all of the work she does to assist the seniors. Also present was Ellie Hutchinson who was presented with a Lifetime Achievement Award by the Council on Aging for her tireless, ongoing efforts to ensure the seniors are satisfied at the center. Town Administrator John Petrin (T.A. Petrin) and the BOS congratulated these special volunteers with Selectman Hogan adding that Mrs. Hutchinson also assisted in the past in the Veterans office.

114 Recognition: Accounting
Certificate for Excellence in Financial Reporting
Postponed.

Recognition: Accreditation - Police Department
T.A. Petrin, who serves on the Massachusetts Police Accreditation Commission and is the MMA representative for that commission announced that the Burlington Police Department recently earned full re-accreditation from the Massachusetts Police Accreditation Commission. The process includes policy review and a voluntary internal review/assessment process to meet standards of best practice and the program involves a thorough investigation of the agency for compliance of standard followed by an external peer review for assessment of awards. He recognized Lt. Thomas Browne for his involvement with the assessment of other departments.

Recognition: Northeastern Massachusetts Law Enforcement Council (NEMLEC)
Letters of recognition were read by Chief Michael Kent for Officer Harry Sawyer, Deputy Chief Thomas Duffy, Officer Charles Ferguson, and Sergeant Timothy McDonough for their work with NEMLEC, a consortium of police departments. Chief Kent described NEMLEC and these officers' involvement in this organization stating that each have served with NEMLEC for more than 20 years. The BOS congratulated the officers and thanked other members of the department for attending.
Appointments: Police

Chief Kent recommended the appointment of Laura Custance of Burlington to the open Administrative Assistant position. T.A. Petrin agreed with the recommendation and appointed Ms. Custance to this position and recommended the BOS waive the standard fifteen-day waiting period. The members congratulated and welcomed Ms. Custance.

Motion: Selectman Hogan moved to waive the standard fifteen-day waiting period as requested. Seconded by Selectman Morandi and approved. (4-0-0)

Chief Kent next recommended the appointment of Michael Julce as a full time Police Officer. He holds a Masters in Criminal Justice. T.A. Petrin agreed with this recommendation and appointed Michael Julce as a full time Police Officer and recommended the BOS waive the standard fifteen-day waiting period. The BOS congratulated and welcomed Mr. Julce. He will be attending the Plymouth Training Academy starting June 5.

Motion: Selectman Hogan moved to waive the standard fifteen-day waiting period as requested. Seconded by Selectman Morandi and approved. (4-0-0)

Public Hearing: Transfer All Alcoholic License

Attorney Mark Vaughan was present representing the applicant Friendly Toast with co-owner Scott Pulver seeking BOS approval to transfer the All Alcohol License from Rainforest Café, Inc. to Toasted Brothers Burl LLC d/b/a The Friendly Toast, 75 Middlesex Turnpike, Burlington Mall. Attorney Vaughan described The Friendly Toast as a full service, family friendly restaurant. There will be seating for 120 in the approximately 3,250 s.f. of tenant space. He described the interior layout modifications which had been approved by the Building Department.

Also present was incoming manager Staci Pinard who submitted a letter stating she has read and understands the Town's Alcohol and Serving policies. She is TIPs certified and has been working in the restaurant business since 2012. She served as manager at the Friendly Toast in Boston.

Comments from the public included Christina Stanley from Lahey Health stating that this will be a great addition for Burlington. There were no more comments from the public.

Motion: Selectman Morandi moved to close the public hearing. Seconded by Selectman Tigges and approved. (4-0-0)

Motion: Selectman Morandi moved to approve the transfer of the All Alcohol License from Rainforest Cafe, Inc. to Toasted Brothers Burl LLC d/b/a The Friendly Toast, 75 Middlesex Turnpike, Burlington Mall with the license changing location within the mall. Seconded by Selectman Tigges and approved. (4-0-0)

Motion: Selectman Hogan moved to approve Staci Pinard as the manager of the new restaurant The Friendly Toast, 75 Middlesex Turnpike, Burlington Mall. Seconded by Selectman Morandi and approved. (4-0-0)
Mr. Pulver said they expect to open in October and training commences within the next 30 days.

117 Appointment: Library Trustees
Present was Adam Woodbury who said he is pleased to be considered for the position of Library Trustee. There is an opening that was not filled during the recent Town election. When there is an opening, the combines into one board to fill the seat. Five members of the Library Trustees present were Steve Wasserman, Chair; Paula Bernard, Geri Degurski, Ann Way, and Rob Neufeld. Mr. Woodbury has been to meetings and the Trustees were satisfied with recommending him for the appointment. The BOS commented on Mr. Woodbury’s enthusiasm. A roll call was taken.

Motion: Chairman Hartling moved to appoint Adam Woodbury to the position of Library Trustee. Selectman Hogan seconded the motion.

Trustee Paula Bernard – yay; Trustee Geri Degurski – yay; Trustee Ann Way – yay; Trustee Rob Neufeld – yay; Trustee Steve Wasserman – yay
Selectman Hogan – yay; Selectman Tigges – yay; Vice-Chair Morandi; Chairman Hartling – yay

The motion passed (9-0-0)

Lori Hodgson, Library Director, is retiring in the near future and she was recognized for her fifteen years of service to the town.

Appointment: Board of Appeals Alternate
Edward Mikolinski will not be seeking reappointment in July 2017. Following a brief discussion the members were satisfied that long-time alternate David Kelly was well qualified and experienced to be appointed to this full member position. It was agreed to appoint Mr. Kelly to finish out the remainder of the vacated seat through 2019 followed by another five years.

Motion: Selectman Tigges moved that effective July 1, 2017 David Kelly be appointed to the position of full Board of Appeals member to finish the term of the vacated full member position followed by an additional five years. Seconded by Selectman Hogan and approved. (4-0-0)

119 Update/Approval: Lahey Hospital/Lahey Hospital Community Cancer Walk & Run /Annual 5K
Members of Lahey’s Special Events Kristina Stanley and Michelle Snyder, Lahey were present seeking BOS approval for Lahey’s annual 5K cancer walk on June 24, 2017 which starts at Burlington High. Registration is 6:00am and the 5K steps off from the high school at 8:00. The entire event will be over by 10:30 a.m. Chairman Hartling said the event is very well run. Selectmen Tigges asked about safety in the area of Bedford and Cambridge Street. Ms. Stanley explained that the area is coned off and there is police detail present to assist the participants. He recommended contacting DPW for sawhorses. Ms. Stanley agreed.
Parking for the event will be at 25 Mall Road and a transportation service will bring people to the high school and back again. Ms. Stanley said they will report back to the BOS on how much was raised and will forward a short video from a previous event.

**Motion:** Selectman Morandi moved to approve the Lahey Hospital/Lahey Hospital Community Cancer Walk & Run Annual 5K. Seconded by Selectman Hogan and approved. (4-0-0)

### Appointment:

**120** Community Representative

**Institutional Biosafety Committee for**

EMD Millipore Corporation/400 Wheeler Road

**Appointment by Board of Selectmen**

Christine Mathis, Environmental Engineer was present. Per the Board of Health's Regulations for the Use of Recombinant DNA Technology, their board recommends an institutional biosafety committee community representative and the Board of Selectmen appoint the representative. Ms. Mathis presented the name of James Harrison as their recommendation. Selectmen Hogan said he and Mr. Harrison were serving on the Board of Health when the policy was adopted and he also agrees with this recommendation.

**Motion:** Selectman Hogan moved to approve James Harrison as the Community Representative, Institutional Biosafety Committee for EMD Millipore Corporation, 400 Wheeler Road. Seconded by Selectman Morandi and approved. (4-0-0)

### Approval:

**121** Post-Graduation All-Night Party for Burlington High School

Kings Bowl Coverage for Police Detail

The graduation committee submitted their annual request for BOS approval to allow funds for two police detail coverage for seven hours each for the post-graduation all-night party for Burlington High School being held at Kings Bowl on Saturday, June 24, 2017. The Police Department had no issues with this request. Chairman Hartling thanked Kings Bowl for allowing the use of their location. Present was Carolyn Conti, volunteer, thanked the BOS for the police support.

**Motion:** Selectman Morandi moved to approve the Post Graduation All Night Party for Burlington High School at Kings Bowl covered by police detail with 2 officers for 7 hours on June 4, 2017 with funds to be covered by the Board of Selectmen's Office. Seconded by Selectman Hogan and approved. (4-0-0)

### Approval:

**122** Block Party/James Street

The applicant was not present and the BOS recommended this be postponed until the next meeting with the applicant being present.

### Signatures:

**123** Grant of Release of Easement

As Approved at Town Meeting

14 Luther Road

The Grant of Release of Easement was approved at Town Meeting and now requires approval to sign final documents.

**Motion:** Selectman Morandi moved to approve and sign the Grant of Release of Easement, 14 Luther Road as approved at Town Meeting. Seconded by Selectman Tigges and approved.
Approval:  Color Vibe Event  
Burlington Mall/75 Middlesex Turnpike  

Burlington Mall Manager Matt Bourassa was present representing Color Vibe 5K, a lively "colorful" family event. Color Vibe is seeking BOS approval to hold the event on the mall property on Sunday, June 25. Mall management staff will be present at the event. There were noise complaints two years in a row from the nearby Mall Road neighborhood. Mr. Bourassa explained that they moved the location from the Lord and Taylor area to between Crate & Barrel and Macy's abutting Rt 95 with the mall being a buffer to that neighborhood. They will keep everything corralled in that area before the race. Announcements (with no base) will commence at 7:00 a.m. with the music being cranked up at the start of the race at 8:00 a.m. The group is partnering with the Burlington Education Foundation. The members appreciated the effort made to address the issues. Chairman Hartling was satisfied that concerns had been addressed satisfactorily.

Motion: Selectman Morandi moved to approve the Color Vibe Event being held at the Burlington Mall, 75 Middlesex Turnpike on Sunday, June 25, 2017. Seconded by Selectmen Tigges and approved. (4-0-0)

Update: Water  
T.A. Petrin reviewed current discussions being held on Town water issues and described wells that were required to be closed because of changes in the State's measurable levels and how these closures affect the amount of water that can be produced which created issues during last summer's drought. The water is safe but conversations need to be held on future options.

Review: May Town Meeting  
Town Meeting ran for three nights and the FY2018 budget and other items were approved. All were thanked in their involvement with Town Meeting.

Subcommittee Reports: None.

Town Administrator's Report: None.

Chairman's Report  
The Memorial Day Ceremony will be held on Monday May 29, 2017 with an 8:00 a.m. flag raising on the Town Common and a 10:00 ceremony at Chestnut Hill Cemetery.

Old/New Business: None.

Citizen's Time: No one spoke.

Adjourn:  
Motion: Selectman Morandi moved to adjourn at 7:37 p.m. Seconded by Selectman Hogan and approved. (4-0-0)

Submitted by,  
Betty McDonough, Recording Clerk
BURLINGTON, MA BOARD OF SELECTMEN
DOCUMENTS REVIEWED AT MEETING – MONDAY, MAY 22, 2017

Agenda

113 Recognition: Council on Aging

114 Recognition: Accounting/Certificate for Excellence in Financial Reporting - town and department certificates; summary of grading; ltr to town from government finance officers association;

115 Appointments: Police - 4/27/17 memo from mkent to jpetrin re michael julce ft police officer; 5/16/17 ltr from mkent to jpetrin re laura custance as admin ass; resume

116 Public Hearing (New): Transfer All Alcoholic License/From Rainforest Café, Inc. To: Toasted Brothers Burl LLC d/b/a The Friendly Toast 75 Middlesex Turnpike, Burlington Mall - menus, public hearing notice; 5/16/17 memo from jpetrin to staff and staff responses; floor plan; lla review form; 5/3/17 ltr from riemer to jpetrin re license transfer; application for a retail alc bev license; resume for manager; ltr from manager of understanding town's liq regs; birth certif; drive lic; tips; beneficial interest forms; owners consent; state corp records; 3/21/17 ltr consent to use similar name; lease terms;

117 Appointment: Library Trustees - 4/25/17 ltr frm adam woodbury applicant

118 Appointment: Board of Appeals Alternate

119 Update/Approval: Lahey Hospital/Lahey Hospital Community Cancer Walk & Run /Annual 5K - 5/18/17 email from k stanley re parking plans; staff emails; map route

120 Appointment: Community Representative Institutional Biosafety Committee for EMD Millipore Corporation/400 Wheeler Road Appointment by Board of Selectmen - 5/12/17 memo from cmathis re community rep selection and rdna regulations; 5/3/17 ltr from millipore to c mathis re rep; rep resume

121 Approval: Post-Graduation All-Night Party for Burlington High School Kings Bowl Coverage for Police Detail - note of explan to bos; police no objections; 4/16/17 emal from deb mungillo requesting detail and confirming presence at meeting

122 Approval: Block Party/James Street - 5/17 email from mkent recommendation; 5/17/17 email from syetman conditions; event form; map

123 Signatures: Grant of Release of Easement As Approved at Town Meeting 14 Luther Road - partial release of easement final docs; site plan; 3/30/17 email from bmoss re reviewed the release

124 Approval: Color Vibe Event Burlington Mall/75 Middlesex Turnpike - 5/17/17 email from mkent satisfied; map showing new location

125 Update: Water

126 Review: May Town Meeting

127 Subcommittee Reports

128 Town Administrator's Report

129 Chairman's Report

130 Old/New Business

Citizen's Time