FILING INSTRUCTIONS

It is recommended that you call 781-270-1645 prior to filing an application to arrange a submission appointment with the Senior Planner
Upon completion of the application, file the following with the Planning Department:

• Completed original application (ALL PAGES).
• Six folded paper copies ofthc current approved plan of record (no larger than 24 x 36),
redlined on all affected pages to show proposed change(s), and any other supporting
documentation required.
• One set of submittal material and plans must also be in electronic pdf fom1at. All electronic
plans must be stamped by the Engineer.
• Application Fee (Check or Money Order made payable to The Town of Burlington)
The Planning Department will stamp the application "received", issue a receipt for the fee and assign a meeting date at which time this matter will be scheduled to be discussed by the Planning Board.

Planning Department:
Application & Fee Received By (Stamp/Initial):

Receipt# --r-\ _L +- \ �~�.�.�.�,�.�,�.� . �.�.�.�.�.�,�_ �~� r__., j ___. J _

Amount: JJ 'SOu. CD

Minor Engineering Change
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