



**Town of Burlington  
Planning Board  
25 Center Street, Burlington MA 01803  
Phone: 781-270-1645**

[http://www.burlington.org/community\\_development/planning.php](http://www.burlington.org/community_development/planning.php)

**FORM V  
APPLICATION FOR A MINOR ENGINEERING CHANGE**

To: The Planning Board  
Town of Burlington, Massachusetts

Date: 5/30/18

The undersigned hereby respectfully requests, pursuant to Section 3 of the Burlington Planning Board's Rules & Regulations, that the Planning Board approve as a "Minor Engineering Change" the following modifications to the property located at:

Address: 20 Second Avenue

Map and Parcel: 45 / 17-2 & 23 for which there is an approved **Site Plan** on file with the Planning Board which is:

Entitled: Multi-Family Phase II Residential Development

Submitted By: Nordblom Development Company

Prepared By: BSC Group, Inc.

Dated 6/3/2015, and Revised to N/A

Endorsed by the Planning Board on 8/6/2015

**Proposed Change(s)**

Please list proposed change(s) below. Include a statement supporting the basis for a "Minor Engineering Change". Attach additional pages as needed as well as redlined plans illustrating the proposed change(s). All pages of the plan that are affected must be redlined with proposed change(s).

Proposed addition of eleven parallel parking spaces along the north access drive in order to provide additional tenant parking with associated landscaped retaining walls.

Inclusion of pervious paver edge that will collect stormwater runoff from the additional parking spaces. Stormwater will be directed through the pervious pavers to a gravel infiltration trench to provide groundwater recharge prior to discharge to the existing stormwater system.

See Attached Plan Set for additional information.

**Please Print**

**Applicant Name:** Todd Nordblom

Company: Nordblom Development Comany

Mailing Address: 71 Third Avenue, Burlington MA

Phone: 781-238-4842 EMAIL: TNordblom@nordblom.com

**Property Owner** (if same as applicant ,write "same")

**Name:** N.W. Building 2 Trust c/o Nordblom Development Company

Company: Same as Applicant

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ EMAIL: \_\_\_\_\_

Signature \_\_\_\_\_

**Designer/ Architect/ Engineer Name:** Katie Moniz

Company: BSC Group, Inc.

Mailing Address: 803 Summer Street, Boston MA 02127

Phone: 617-896-4371 EMAIL: kmoniz@bscgroup.com

**Attorney / Legal Representative Name:** \_\_\_\_\_

Company: Riemer & Braunstein, LLC.

Mailing Address: 7 New England Executive Park

Phone: \_\_\_\_\_ EMAIL: \_\_\_\_\_

I, the applicant, am fully aware that if the Planning Board grants approval for said minor engineering change(s), I will be responsible for updating the record mylar on file with the Planning Board to show all approved minor engineering change(s) and submitting the revised mylar and CAD file(s) to the Planning Board with the required number of prints of said plan as is specified in the Board's decision.

Applicant (Signature) Katie T. Moniz (on behalf of Applicant)


**FILING INSTRUCTIONS**

It is recommended that you call 781-270-1645 prior to filing an application to arrange a submission appointment with the Senior Planner

Upon completion of the application, file the following with the Planning Department:

- Completed original application (ALL PAGES).
- Six folded paper copies of the current approved plan of record (**no larger than 24 x 36**), redlined on **all affected pages** to show proposed change(s), and any other supporting documentation required.
- One set of submittal material and plans must also be in electronic pdf format. All electronic plans must be stamped by the Engineer.
- Application Fee (Check or Money Order made payable to The Town of Burlington)

The Planning Department will stamp the application “received”, issue a receipt for the fee and assign a meeting date at which time this matter will be scheduled to be discussed by the Planning Board.

<b>Planning Department:</b> Application & Fee Received By (Stamp/Initial):	
Receipt#	<u>143267</u>
Amount:	<u>\$500.00</u>
Rcv'd By:	<u>J. Gelinas</u>
	

**To:** Planning Board  
Town of Burlington, Massachusetts  
25 Center Street  
Burlington, MA 01803

**Date:** May 30, 2018  
**Proj. No.:** 23158.27  
**Project:** Multi-Family Phase II  
Residential Development  
20 Second Avenue

**We are sending you:**

- Attached
  Under Separate Cover

**Via:**

- Overnight Delivery
  Picked Up By Recipient  
 Messenger
  Direct From Printer

Delivery Tracking No.: \_\_\_\_\_

- Regular Mail
  Taxi  
 Other: \_\_\_\_\_

**The following item(s):**

- Change Order
  Drawings
  Prints
  Samples  
 Copy of Letter
  Photocopies
  Reports
  Specifications  
 Digital Media
  Plans
  Other: \_\_\_\_\_

No. of Copies	Drawing No.	Date or Revision	Description
1		5/25/2018	Check for Minor Engineering Change
1		5/30/2018	Minor Engineering Change Application
9		5/30/2018	Layout and Materials Plan
9		5/30/2018	Grading Plan
9		5/30/2018	Drainage Plan
9		5/30/2018	Watershed Exhibit

**This information is:**

- For Your Information
  No Exceptions Taken
  Resubmit \_\_\_\_\_ copies for approval  
 Unchecked
  Furnish as Corrected
  Return \_\_\_\_\_ corrected prints  
 Preliminary
  Rejected
  Submit \_\_\_\_\_ copies for distribution  
 Revised Plans
  Revise & Resubmit
  Final Plans  
 Sent for Your Review & Comment

**Remarks:** Please see attached Minor Engineering Change for Multi-Family Housing Phase II at Northwest Park.

**Signed:** \_\_\_\_\_

**From:** Katie Moniz, P.E.

Note: If enclosures are not as noted, please contact us immediately.