



**Town of Burlington
Planning Board
25 Center Street, Burlington MA 01803
Phone: 781-270-1645**

http://www.burlington.org/community_development/planning.php

**FORM V
APPLICATION FOR A MINOR ENGINEERING CHANGE**

To: The Planning Board
Town of Burlington, Massachusetts

Date: January 13, 2017

The undersigned hereby respectfully requests, pursuant to Section 3 of the Burlington Planning Board's Rules & Regulations, that the Planning Board approve as a "Minor Engineering Change" the following modifications to the property located at:

Address: Burlington Summit, 400-600 Wheeler Road, Burlington, MA

Map and Parcel: 56-20-0, 56-20-2 & 56-19-0 for which there is an approved **Site Plan** on file with the Planning Board which is:

Entitled: Burlington Summit, 400-600 Wheeler Road, Burlington, MA

Submitted By: Burlington January 1998 Realty Trust c/o The Gutierrez Company

Prepared By: Symmes Maini & McKee Associates, Inc. (SMMA)

Dated May 7, 2014, and Revised to December 18, 2015

Endorsed by the Planning Board on January 21, 2016

Proposed Change(s)

Please list proposed change(s) below. Include a statement supporting the basis for a "Minor Engineering Change". Attach additional pages as needed as well as redlined plans illustrating the proposed change(s). All pages of the plan that are affected must be redlined with proposed change(s).

This MEC includes the phase II site plans for the 400-600 Wheeler Road Site Plan (600 Wheeler) and is
consistent with the approved plan with the addition of the the pedestrian amenities (trails, paths, seating
& fitness area), minor layout and utility changes and the land-banking of future parking to preserve
additional open space.

Please Print

Applicant Name: Scott Weiss

Company: The Gutierrez Company

Mailing Address: 200 Wheeler Road, Burlington, MA 01803

Phone: (781) 272-7000 EMAIL: sweiss@gutierrezco.com

Property Owner (if same as applicant ,write "same") **Name**

: Gloria Gutierrez, Trustee

Company: Burlington January 1998 Realty Trust

Mailing Address: c/o The Gutierrez Company, 200 Wheeler Road, Burlington, MA 01803

Phone: (781) 272-7000 EMAIL: sweiss@gutierrezco.com

Signature 

Designer/ Architect/ Engineer Name: Jennifer Howe, PE, LEED AP

Company: Symmes Maini & McKee Associates

Mailing Address: 1000 Massachusetts Avenue, Cambridge, MA 02138

Phone: (617) 520-9494 EMAIL: jhowe@smma.com

Attorney / Legal Representative Name: _____

Company: _____

Mailing Address: _____

Phone: _____ EMAIL: _____

I, the applicant, am fully aware that if the Planning Board grants approval for said minor engineering change(s), I will be responsible for updating the record mylar on file with the Planning Board to show all approved minor engineering change(s) and submitting the revised mylar and CAD file(s) to the Planning Board with the required number of prints of said plan as is specified in the Board's decision.

Applicant (Signature) _____

FILING INSTRUCTIONS

It is recommended that you call 781-270-1645 prior to filing an application to arrange a submission appointment with the Senior Planner

Upon completion of the application, file the following with the Planning Department:

- Completed original application (ALL PAGES).
- Six folded paper copies of the current approved plan of record (**no larger than 24 x 36**), redlined on **all affected pages** to show proposed change(s), and any other supporting documentation required.
- One set of submittal material and plans must also be in electronic pdf format. All electronic plans must be stamped by the Engineer.
- Application Fee (Check or Money Order made payable to The Town of Burlington)

The Planning Department will stamp the application “received”, issue a receipt for the fee and assign a meeting date at which time this matter will be scheduled to be discussed by the Planning Board.

Planning Department:

Application & Fee Received By (Stamp/Initial):

Receipt# _____

Amount: _____

Rcv'd By: Jennifer Gelin

