Addendum #1
RFP 20-161-26
Website Design Services
October 30, 2019

QUESTIONS:

1. The RFP states that the project is expected to be completed by March 1, 2020 with contract signing slated for January 2020. Is that time frame flexible?

Yes. The dates included in that section are target dates that may be altered upon agreement between the Town and the selected vendor as needed.

2. The RFP states that the Town would own any “unique code”. While the Town would own all content and graphics, we require an exception on the code portion. Is that possible?

Yes, the Town will need to retain ownership of all content, but can make an exception on ownership of any “unique code.”

NOTIFICATIONS:

1. Section 3.1 Minimum Requirements shall be amended as follows:

   Please strike:

   3. The proposer shall have a staff of at least fifteen (15) full-time equivalent non-clerical personnel dedicated to providing Web design and support services.

   And replace with:

   3. Proposal must demonstrate the proposal has capacity to dedicate an appropriate amount of staff to provide web design and support to the Town of Burlington.

2. Section 2.1.2 “Non-Price Technical Proposal” shall be amended as follows:

   Please add under “Plan of Services:”