TOWN OF BURLINGTON, MA
BOARD OF HEALTH
MINUTES
Minute
Main Meeting Room, Town Hall

TUESDAY, DECEMBER 12, 2017

Board Members Present: Wayne Saltsman, MD, PhD; Ed Weiner, PhD, Vice Chairman; David McSweeney; Libby Walendziewicz, RN, MSN; Maribeth Welch
Staff Members Present: Susan Lumenello, REHS/RS, CHMM, Director of Public Health; Christine Mathis, Environmental Engineer; Marlene Johnson, RS, Health Agent; Sylvia Musoke RN, Supervising Nurse

Dr. Saltsman called the Board of Health (BOH) meeting to order at 7:00 pm followed by the Pledge of Allegiance

Approval of Minutes

• July 11, 2017
  Motion: Mr. McSweeney moved to approve the minutes as submitted. Seconded by Ms. Welch. Approved (5-0-0)

• October 10, 2017
  Motion: Ms. Walendziewicz moved to approve the minutes as submitted. Seconded by Ms. Welch. Approved (4-0-1)

Citizen's Time: No one spoke.

Chairman's Report: The Chairman, Vice Chairman, and Director were invited and attended a meeting of the Water Committee. The Chairman noted that the Board of Health does not oversee water production.

Subcommittee Reports: None.

Variances

• India Food Market, 207 D Cambridge St. – external grease interceptor
  The variance request was continued because the applicant was not present.

• Archer Hotel, 18 3rd Avenue - time as a public health control
  Present were Mr. Albert Kowalczykowski and Mr. Scott Newman to request to use time as a public health control for some European style and continental breakfast items, including hollandaise sauce. The applicant stated they have received a copy of the conditions established by the BOH. The Chairman pointed out that the requester did not provide a menu as usual and is concerned about the hollandaise sauce. He asked them to provide information about their experience and a more detailed explanation.
  Mr. Kowalczykowski, the General Manager of the Archer Hotel, said he has been in the hotel business since 1999 and
has vast experience with the food items intended to be offered to the guests. He said the Archer Hotel has 147 rooms, is going to have a full service restaurant and bar on a 155 square feet area. They will be serving house breakfast, continental breakfast with baked goods and bagels and european pastries like croissants. The restaurant will be open to the public on March 1, 2018.

The Vice Chairman said the BOH will be in to check the logs and expects the Archer Hotel to follow the rules. He remarked that there has never been a problem in Burlington with utilizing time as a public health control and welcomed them to Burlington.

**Motion:** Dr. Weiner made a motion to approve the variance. Second by Ms. Walendziewicz, and approved (5-0-0)

**Discussion**

- **BOH Intern**

Dr. Saltsman asked the BOH Intern to introduce herself and present the results of the project she designed and developed. Jennifer Martin, RN, BOH Intern, introduced herself. She has experience working in a trauma clinic in NY State and currently works at Lahey Hospital in Burlington. She realized that one third of the Town’s population are citizens 65 years old or older and developed a project named “It’s Never Too Late To Live A Healthy Life” to make the elderly population aware of the risks and prevention of heart disease, stroke, and diabetes.

The goal of the intern’s project was to improve the health of elderly citizens by providing them with information and tools to stay healthy. The program materials were displayed at the Burlington Council of Aging.

The Chairman congratulated and thanked Jennifer Martin, RN for being an intern at the Burlington BOH.

- **2018 BOH Meeting Schedule**

**Motion:** Dr. Weiner moved to approve the 2018 BOH meeting schedule as presented. Second by David McSweeney. Approved (5-0-0)

**Staff Reports**

- **Environmental Engineer Report**

As requested by the Chairman, Christine Mathis introduced herself and explained to the citizens what her duties and responsibilities are as part of the staff of the BOH.

She has an undergraduate degree in Chemical Engineering from Northeastern University and a master’s in Environmental Engineering from Worcester Polytechnic Institute. She has been working for the Burlington BOH for the last five years. Christine’s responsibilities are to review environmental issues associated with various development and redevelopment projects in town. Other duties include reviewing demolition/renovation applications and inspecting buildings that are going to be demolished/renovated. Also, to review and make sure all new projects follow and respect the environmental laws.

Past practices for the disposal of hazardous materials resulted in many areas of town where soil and groundwater were contaminated. Although many areas have been successfully remediated, some remain active clean-up sites. Ms. Mathis monitors the progress of remediation at these remaining clean-up sites as well as any new sites that result due to spills or releases. In the 1990’s, the town enacted a Control of Toxic and Hazardous Materials bylaw. This bylaw requires all
companies that store, use or generate hazardous materials and hazardous waste to register with the Board of Health. Currently, there are approximately 125 such companies registered and Ms. Mathis conducts an annual environmental compliance inspection of each of these companies. Ms. Mathis also oversees two annual household hazardous materials disposal events where town residents can properly dispose of household hazardous waste.

**Motion:** Ms. Welch moved to accept the Environmental Engineering report as submitted. Seconded by Ms. Walendziewicz and approved (5-0-0)

- **Health Agent Report**
  
  There were two sales of tobacco to minors. One at the Burlington Mobil on 173 Bedford Road and one at H Mart, the first violation in the past 24 months for both stores. Both establishments were fined $50.00 dollars. The Chairman said this is an event that should not have happened. He asked the citizens for their support on protecting our youth. The Vice Chairman said one probable cause for this event is that the towns surrounding Burlington do not sell tobacco to people between 18-21 years old so this attracts young customers into Burlington. The Chairman asked the Director if a board in town could advocate for a warrant article to change the age to purchase tobacco. The Director explained that the Board of Health has a regulation that could be changed and explained the steps to be taken to do that. Director said they would have time to do this by the 2/13/18 meeting.

**Motion:** Dr. Weiner moved to approve the Health Agent’s report as submitted. Seconded by Ms. Welch seconded and approved (5-0-0)

- **Supervising Nurse’s Report**
  
  There are still pediatric flu vaccinations available and the season is not over yet. In January, the nurse will be conducting the first training session of “Until Help Arrives” to prepare the citizens to assist the injured until first responders arrive. The nurse will begin the bladder cancer screening for firefighters. Last year’s participation was 24 out of 28 firefighters.

**Motion:** Ms. Walendziewicz moved to accept the Supervising Nurse Report as submitted. Seconded by Mr. McSweeney and approved (5-0-0)

- **Director of Public Health’s Report**
  
  On October 28 the flu clinic/EDS Drill was held at the High School. The drill was supported by the Public Health Emergency Preparedness grant. The Director discussed the After Action Report. A plan of improvement was identified and areas for improvement included following incident command and parking.

  Susan Lumenello informed the community about “Until Help Arrives” training on January 3rd, 2018. In addition, on January 11 there will be a training on Human Trafficking at the Police Department from 6:30 to 8:30 pm. Also, on February 6th, 2018 there will be a training conducted by the MA Office on Disabilities for preparing people with disabilities for emergency situations. Each participant will be supplied with an emergency preparedness kit.
Motion: David McSweeney moved to approve the Director of Public Health’s report as submitted. Seconded by Ms. Walendziewicz and approved (5-0-0)

Adjourn

Motion: Dr. Saltsman moved to adjourn. Seconded by Dr. Weiner. Approved (5-0-0)

As this is the last meeting of 2017, the Chairman wished the community happy holidays.

Submitted by,

Sonia Borda
Recording Clerk