TOWN OF BURLINGTON, MA
BOARD OF SELECTMEN
MINUTES
General Session - 6:00 p.m.
Burlington Town Hall, Main Hearing Room

MONDAY JUNE 24, 2019

Board of Selectmen Present:  Joseph Morandi, Chairman; James Tigges, Vice-Chairman; Robert Hogan, Michael Runyan; Nicholas Priest
Also Present:  Paul Sagarino, Assistant Town Administrator

The Chairman called the Board of Selectmen (BOS) meeting to order followed by the Pledge of Allegiance.

Motion:  Chairman Morandi moved to go from regular session into executive session pursuant to G.L. c. 30A § 21(a)(3) to consider litigation in the matter of Herb Chambers Cambridge Street, LLC v. Planning Board for the Town of Burlington, Land Court 19 Misc 268 the public discussion of which an open session will have a detrimental impact on the litigating position of the Board and Chairman Morandi announced that the Board of Selectman would reconvene into regular session. Seconded by Selectman Hogan followed by a roll call vote with Chairman Morandi voting aye, Vice-Chairman Tigges voting aye; Selectman Hogan voting aye; Selectman Runyan voting aye; and Selectman Priest voting aye.

127 Recognition:  Selectmen
Chris Hartling was thanked for his six years of service as a Burlington Board of Selectman. He was able to accomplish many goals and he will be presented with a commemorative proclamation and clock.

128 Appointment:  Police Department
Chief Michael Kent, Police Department, was present recommending retiring officer Edward Mackey to a position as Special Police Officer effective July 5, 2019. Officer Mackey has been with the department for almost thirty-four years, and he was very well liked and has done a great job. Town Administrator Paul Sagarino (T.A. Sagarino) agreed with this recommendation and appointed Officer Edward Mackey to the position of Special Officer effective July 5, 2019, following his retirement and recommended the BOS waive the standard 15-day waiting period.

Motion:  Selectman Tigges moved to waive the standard 15-day waiting period. Seconded by Selectman Runyan and approved. (5-0-0)

129 Review/ Discussion
FY2018 Audit Exit / Powers & Sullivan
▪ Town of Burlington Comprehensive Annual Financial Report
▪ Town of Burlington Management Letter
▪ Town of Burlington Reports on Federal Award Programs
Jim Powers of Powers & Sullivan presented an overview of the FY ending June 30, 2018 Audit Exit which was comprised of the Comprehensive Annual Financial Report (CAFR), the Management Letter, and Reports on Federal Award Programs. The Audit Committee had held meetings to review the audit as it was being completed. Mr. Powers was satisfied with the assistance received from the town administrator, financial staff, department heads and other staff. The CAFR included a letter from the Town Administrator outlining the financial status of the town. Mr. Sullivan said the town continues to deal from a position of strength and addresses annually unfunded liability. Town Accountant John Danizio, Town Treasurer/Collector Brian Curtin are satisfied with the comments in the management letters. He added that the town still holds a AAA bond Burlington and is in a good place in the community. Chairman Morandi thanked the auditors and town staff members for their attendance at the audit meetings and for their cooperation.

130 Approval: Conservation Commission

Open Space and Recreation Plan

John Keeley, Conservation Director was present with Krista Moravec, Senior Planner at Horsley Witten Group, were present at the recommendation of the Open Space and Recreation Plan (OSRP) subcommittee and the Conservation Commission, seeking approval of the draft OSRP. This 2019 OSRP was prepared for the Town in order to provide goals and guidance for land use management and acquisition. On-line and paper surveys were completed to received as much detail as possible. The plan reviews open space, ball parks and other recreational areas. The action plan will now be for seven years. The committee was a good process. Members of the OSRP subcommittee were John Keeley, Conservation; Eileen Coleman, Conservation; Brendan Egan and Kelly Lehman, Parks and Recreation; Josh Morris and Elizabeth Bonventre, Planning Department; Chris Hanafin, ADA Coordinator; Jennifer O’Riorden, Conservation Commission member; Jack Kelly, Planning Board and Kristine Brown, Recreation Commission. At this time BOS support is being requested for the OSRP.

Motion: Selectman Hogan moved to approve to send a letter of support to the Conservation Commission for the Open Space and Recreation Plan with approval also given to allow the Town Administrator to sign for the Board of Selectman. Seconded by Selectman Tigges and approved. (5-0-0)

131 Review/ Green Communities Program

Approval: Town of Burlington Anti-Idling Policy

Town of Burlington Fuel Efficient Vehicle Policy

The BOS reviewed two policies which are being adopted as part of Burlington's entering into a Green Communities Program and is in compliance with the state's idling reduction regulation and law. Once adopted the policies will be placed on the Town's website and various social media pages. Central Maintenance had no objections. Being a member of a green community allows the town to receive certain grants. DPW was thanked for their work on this endeavor.

Town of Burlington Anti-Idling Policy

The objective of this policy is to eliminate unnecessary idling of vehicles in order to reduce the community's exposure to exhaust from gasoline and diesel engines and to educate and inform town employees and residents about the health and environmental effects of gasoline and diesel exhaust. The policy will aid in meeting Green Community goals.

Motion: Selectman Tigges moved to approve the Town of Burlington Anti-Idling Policy and if necessary to allow the Town Administrator to sign the policy on behalf of the Board of Selectmen. Seconded by Selectman Hogan and approved. (5-0-0)
Town of Burlington Fuel Efficient Vehicle Policy
The objective of this policy is to reduce the town's fuel consumption and energy costs, the Board of Selectmen and the School Committee are being asked to approve and adopt this policy to purchase only fuel-efficient vehicles, whenever available and practicable, in order to meet Green Community goals following the guidelines in the policy. The town is currently reviewing sites for electric car charging stations.

Motion: Selectman Tigges moved to approve the Town of Burlington Fuel Efficient Vehicle Policy as submitted and if necessary to allow the Town Administrator to sign on behalf of the board. Seconded by Selectman Priest and approved. (5-0-0)

132 Approval: Entertainment License
Del Frisco's Grille of Massachusetts LLC
dba Del Frisco's Grille
92 Middlesex Turnpike
Taylor Geotis, Manager for Del Frisco's, was present seeking BOS approval for a three-piece jazz/acoustical band on the outdoor patio. There are no residential homes in the area. Times and evenings were discussed with an agreement settled for 6:00pm-11:00pm on Thursdays, Fridays and Saturdays for a 6-month trial basis to be reviewed during the restaurant's annual license renewal period.

Motion: Selectman Priest moved to approve as discussed a three-piece jazz/acoustical band on the outdoor patio of Del Frisco's from 6:00 p.m. to 11:00 p.m. on Thursday, Friday, and Saturday. Seconded by Selectman Tigges and approved. (5-0-0)

133 Approval: Annual Procession on Wilmington Road
Sree Vijaya Kali Ashram
Procession of Temple Deities
85 Wilmington Road
Sivarama Putcha, Director of the Sree Vijaya Durga Kali Temple was present seeking BOS approval to hold their annual procession of temple deities. They are expecting approximately 50 people on Saturday, July 6, 2019 and the event will be held from approximately 4:30 to 5:30 p.m. The procession will start from 85 Wilmington Road, proceed down Wilmington Road, turn around in the area of LaCascia's Bakery and proceed back down Wilmington Road to the temple. There are no plans for a rain date.

Police support has been recommended because the group will be walking in parts of the street and will have a chariot, and Chief Kent reported that he would be requesting the bicycle unit to be present as usual. If they are not able to receive Police Support, they will handle the event in the parking lot.

Motion: Selectman Runyan moved to approve the annual procession of temple deities as requested. Seconded by Selectman Priest and approved. (5-0-0)

134 Approval: Support of Our Public Schools
Postponed.
Approval: Ambulance Rates

Present were Town Accountant John Danizio, Fire Chief Steve Yetman, and Deputy Fire Chief Mike Patterson seeking BOS approval to increase the ambulance billing rates in order to be more in line with neighboring communities. The current ambulance billing rates fall far below the average rates of other communities that provide either an Advanced Life Support or Basic Life Support transport service. Mr. Danizio reviewed the ambulance fee schedules and ambulance payer mix and abatement program. This decision is also being considered because of the state senate No. 655 relative to changes in billing. The BOS agreed that Burlington currently falls well below the threshold.

Motion: Selectman Hogan moved to increase the ambulance rates to 300% above the current 2019 Medicare Ambulance fee schedule as reviewed and discussed. Seconded by Selectman Tigges and approved. (4-0-1 with Selectman Runyan abstaining)

Approval: Boards & Committees

T.A. Sagarino asked for a vote to approve the list of appointments and re-appointments under the jurisdiction of the BOS. He also asked that the BOS waive the standard 15-day waiting period for those boards and commissions under his jurisdiction.

Board of Selectmen Appointments:
- Audit Committee
- Board of Appeals
- Cyber Security Committee

Motion: Selectman Hogan moved to re-appoint the Audit Committee as submitted and to waive the standard 15-day waiting period. Seconded by Selectman Tigges and approved. 5-0-0

Motion: Selectman Hogan moved to re-appoint the Board of Appeals members as submitted and to waive the standard 15-day waiting period. Seconded by Selectman Runyan and approved. (4-0-1 with Selectman Tigges abstaining)

T.A. Sagarino said that there are a great group of 7 appointees for the new Cyber Community Committee.

Motion: Selectman Hogan moved to appoint the seven new members as shown to the Cyber Security Committee and to waive the standard 15-day waiting period. Seconded by Selectman Tigges and approved. (5-0-0)

Town Administrator Appointments:
- Burlington Public Transit
- Board of Registrars
- Cemetery Oversight
- Conservation Commission
- Disability Access Commission
- DPW/Recreation Building
- Historical Commission
- Housing Partnership (1 opening)
- Rink Oversight
- Youth & Family Services (1 opening)
T.A. Sagarino re-appointed members to the following committees and requested the Board of Selectmen waive the standard 15-day waiting period: Burlington Public Transit, Board of Registrars, Cemetery Oversight, Conservation Commission, Disability Access Commission, DPW/Recreation Building, Historical Commission, Housing Partnership (1 opening), Rink Oversight.

**Motion:** Selectman Hogan moved to waive the standard 15-day waiting period for Burlington Public Transit, Board of Registrars, Cemetery Oversight, Conservation Commission, Disability Access Commission, DPW/Recreation Building, Historical Commission, Housing Partnership (1 opening), Rink Oversight. Seconded by Selectman Runyan and approved. (5-0-0)

**Youth & Family Services (1 opening).**

**Motion:** Selectman Runyan moved to waive the standard 15-day waiting period for re-appointments to Youth and Family Services. Seconded by Selectman Tigges and approved. (4-0-1 with Selectman Priest abstaining)

137  Approval:  Minutes

- May 6, 2019 Regular Session
- May 20, 2019 Regular Session

Selectman Hogan moved to approve the minutes of May 6, 2019 as submitted. Seconded by Selectman Tigges and approved. (4-0-1 with Chairman Morandi abstaining)

Selectman Hogan moved to approve the minutes of May 20, 2019 as submitted. Seconded by Selectman Tigges and approved. (5-0-0)

138  Subcommittee Reports

**Selectman Runyan** attended the Lahey Clinic 5K road race. It was well attended and well run. Lahey exceeded their goal.

The new Fire Station 2 will have an open house for the public on Saturday, June 29, 2019. Police Department is aware of potential parking issues.

Fireworks for the 4th of July will be held early on Sunday, June 30, 2019 and a band will be on the Common. The parade will be held at the 4th. A portion of Wilmington Road will be closed at 9:30 a.m.

The Selectmen are all interested in walking in the parade. Pleased to announce Joyce Deliysiannis for the Outstanding Citizen of the Year.

**Selectman Priest** attended the Recreation Department's Great American Camp out. It was an enjoyable event with games and movie and food provided.

He attended the recent Sculpture Park Committee meeting. The committee is thinking logically and are hopeful to come before the board.

Looking forward to the new Cyber Community Committee.

**Selectman Tigges** ribbon cutting at Fire Station 2 will be Wednesday, June 26, 019.

T.A. Sagarino and he have been invited to other towns to provide information on the small cell process.

**Selectman Hogan** Operation Home Ties will partner with the Marriott to unveil detailed portrait exhibit that honor the Massachusetts casualties of 9-11 called Massachusetts Remembers. Operation Home Ties portraits will also be on exhibit. The event will take place on July 7, 2019.
Chairman's Report
Chairman Morandi reminded all to remember those on motorcycles when driving.
September 29, 2019 The District in Burlington will be having a children's PM challenge. All funds go to cancer research. The District was thanked for putting on this event.

Town Administrator's Report
A ribbon cutting will take place at Fire Station 2 on Wednesday, June 26, 2019. An open house for the public will be Saturday, June 29, 2019.
There is an upcoming open police exam with a September deadline. This process has worked well with good candidates coming through.
The town is investigating grants and private funding for electric charging stations for town vehicles to be installed at municipal property.
A productive meeting was held regarding parking at the front of 61 Center Street. Selectmen Tigges, Pries, and Morandi attended along with department staff members and Planning Board. A plan will be brought back to the board in the near future.

Old/New Business
None.

Citizen's Time:
Present was Michael O'Neill of Kinney Avenue to express concerns of current conditions of loading and unloading vehicles and trash receptacle in the rear of the building and to request the BOS consider having an enforcement officer to enforce fines on properties after they receive their permits. Chairman Morandi spoke with the owner of the building and the owner has agreed to work on these issues. Selectman Hogan expressed an interest in ensuring enforcement takes place. Selectman Tigges recommended calling the Police Department when an issue is noted. T.A. Sagarino said the Traffic Safety Committee can review the issues in this area. Selectman Runyan agreed some of these issues are difficult to enforce.

ADJOURN

Motion: Selectman Hogan moved to adjourn at 7:45 p.m. Seconded by Selectman Tigges and approved. (5-0-0)