TOWN OF BURLINGTON, MA
BOARD OF HEALTH
MINUTES
Main Meeting Room, Town Hall

TUESDAY, January 22 2019

Board Members Present:  Wayne Saltsman, MD, PhD; Chairman, Ed Weiner, PhD, Vice Chairman; Libby Walendziewicz, RN, MSN; Maribeth Welch,  David McSweeney

Board Members Not Present:  None

Staff Members Present:  Susan Lumenello, REHS/RS, CHMM, Director of Public Health; Christine Mathis, Environmental Engineer; Samantha Hardy, Associate Health Inspector

Dr. Wayne Saltsman called the Board of Health meeting to order at 7:00 pm followed by the Pledge of Allegiance.

Open Meeting/Pledge of Allegiance

Approval of Minutes:  None

Citizen’s Time:  None

Chairman’s Report:  None

Subcommittee Reports:  None

Applications

• Application for Site Plan Approval – 61 Center Street, Town of Burlington

Thomas Hayes & Timothy Mazzone, Burlington DPW were present on behalf of the Town of Burlington. The Town of Burlington is proposing to reconstruct the parking lot on 61 Center Street and build a new parking area in the grass lawn in front of the building. The applicant will upgrade the stormwater system to include two new catch basins and underground infiltrators. A site map was presented that displayed the transformation of the lot allowing for 54 new parking spaces. The design includes sidewalks, drainage, and lighting; resulting in 15,000 SF of additional pavement. Dr. Saltsman inquired about the changes in the flow of entrance and exit and Mr. Hayes described the entrance and exit driveways. Tom Hayes confirmed that the Town has read and understood the 12 conditions put forth.
**Motion:** Dr. Sweeney moved to approve the application for Site Plan Approval, 61 Center Street. Seconded by Ms. Walendziewicz and approved. (5-0-0)

**Discussion**

- **Proposed Life Science Amendment to Zoning Bylaw**

Kirstin Kassner, Planning Director & Jack Kelly, Planning Board were present to discuss the Planning Board proposal for amendments to the zoning bylaws with regards to life science. Ms. Mathis stated that the Planning Board would like to revise an existing zoning bylaw to highlight life science and biotechnology in Burlington. The bylaw outlines when special permits are required.

Ms. Kassner thanked Dr. Weiner for appearing on the Planning Board panel on the discussion of Life Science. There were over 45 people in the room and over 200 views on Facebook for the panel discussion. The amendment is being proposed to address dimensional and parking criteria for life sciences, define life sciences, and amend floor area ratios to allow for a greater density. Ms. Kassner met with the Building and Board of Health staff to ensure that Board of Health oversight of life science remains.

Dr. Saltsman asked about Biosafety Level 4. Ms. Kassner stated that Biosafety Level 4 moved from the definition to the use and Biosafety Level 4 and remains prohibited in Burlington.

Dr. Weiner thanked Board of Health staff to prepared for the Life Science Forum. He stated that, as far as the Board of Health goes, this amendment creates minimal changes. He further stated that the Board of Health still has an integral part in working with the Planning Board on approving life sciences in Burlington. Dr. Weiner and Susan Lumenello recommended that the Board of Health support the Planning Board to support the amendments. Jack Kelly stated that the Planning Board voted unanimously to support the amendments before Town Meeting.

**Motion:** Dr. Weiner moved formerly support the Life Science Amendment to the Zoning Bylaw - Seconded by Mr. McSweeney and approved. (5-0-0)

- **Olivia Virgin, Board of Health Intern**

Ms. Virgin conducted a presentation on her project for the Board of Health. Ms. Virgin created a database on the businesses registered through the local Hazardous Material Bylaw that can be accessed by Board of Health staff through google drive. The database includes information on the types of chemicals stored, potential health hazards, and maps of storage locations.

- **FY2020, BOH Proposed Budget**

Ms. Lumenello provided an overview of the proposed FY20 Board of Health budget. Major budget drivers included increases in Salaries (0.41 %), Contracted Services (1.26%), and Mosquito Control (1.22%). Ms.
Lumenello also described the proposed Board of Health warrant article for the purchase of an all wheel drive vehicle for the BOH at a cost of $24, 500. In addition, the Board of Health would like to request that the expenditure limit for the Board of Health Revolving Account be increased from $20,000 to $30,000.

**Motion:** Ms. Walendziewicz moved to approve the FY20 Board of Health budget. Seconded by Dr. Weiner and approved. (5-0-0).

**Staff Reports**

- **Environmental Engineer**
  Ms. Mathis requested that residents do not discharge sump pump water into the streets, sidewalk and neighboring properties. She explained that sump pump water should be infiltrated on the property from which it was generated. There is information posted on the Board of Health website regarding the discharge of sump pump water. The Board of Health will issue order letters to any resident who is in violation.

  **Motion:** Mr. McSweeney moved to approve the Environmental Engineer’s report Seconded by Dr. Weiner and approved. (5-0-0)

- **Associate Health Inspector**
  Ms. Hardy stated that she has been working with the Director and the Town’s Emergency Management Director on the Town’s Shelter Plan and upcoming Shelter Drill.

  **Motion:** Ms. Walendziewicz moved to approve the Associate Health Inspector’s Report. Seconded by Ms. Welch and approved. (5-0-0)

- **Director of Public Health**
  Ms. Lumenello stated that the BOH Sub Committee on the proposed Animal Regulations is scheduled for January 23, 2019. In addition, Samantha Hardy and the Director met with the Animal Control Officer who has no objections to the proposed regulations.

  Sarah Courtemanche has been chosen by the interview committee for the position of full time Administrative Assistant for the Board of Health. The Director would like Sarah to begin work on February 7, 2019.

  Ms. Welch enquired about the Wellness Plan. Ms. Lumenello stated that all schools are required to have a Wellness Plan. Ms. Lumenello and Christine Paulik, BOH Nurse are part of the School’s Wellness Committee. Dr. Weiner asked about vaping. Ms. Lumenello stated that this is an increasing problem and is providing resources to the Wellness Committee.

  **Motion:** Ms. Welch moved to approve the hiring of the full time Administrative Assistant position.
Seconded by Mr. McSweeney and approved (5-0-0).

**Motion:** Dr. Weiner moved to approve the Director’s Report. Seconded by Ms. Welch and approved. (5-0-0)

Dr. Saltsman stated that flu is peaking and everyone should follow proper protocols to avoid getting the flu.

Dr. Saltsman moved to adjourn at 7:56 pm. Seconded by Mr. McSweeney and approved. (4-0-0)

Sincerely,

Manisha Parwani
Recording Clerk
BURLINGTON, MA BOARD OF HEALTH

DOCUMENTS REVIEWED AT MEETING – TUESDAY, JANUARY 8, 2019

➢ Agenda
➢ Applications
  ○ Applications for Site Plan Approval and Special Permits
    ■ 61 Center Street, Town of Burlington, Site Map
➢ Discussion
  ○ Proposed Life Science Amendment to Zoning Bylaw
    ■ Zoning By Law Articles
    ■ Article 4.2.0 Principal Use Regulation Schedules
  ○ FY2020, BOH Proposed Budget
    ■ FY 2020 BUDGET COVERS HEET
    ■ SIO•BOARD OF HEALTH, FY2020
➢ Staff Reports
  ○ Environmental Engineer
  ○ Associate Health Inspector’s Report
  ○ Director of Public Health