GENERAL SESSION
The Chairman called the Board of Selectmen (BOS) meeting to order followed by the Pledge of Allegiance.

001 Appointments: Police
Chief Michael Kent was present to recommend the appointment of Dodie Feldman to replace retiring June Connelly. Ms. Feldman has a Masters in Criminal Justice and has past experience as a dispatcher. Town Administrator John Petrin (T.A. Petrin) thanked June Connelly for her dedicated service to the Town and agreed with Chief Kent's recommendation and appointed Dodie Feldman to the position of Police Dispatcher with a starting date of January 22, 2019 and recommended the BOS waive the standard fifteen-day waiting period.

Motion: Selectman Tigges moved to waive the standard fifteen-day waiting period for the appointment of Dodie Feldman as Police Dispatcher. Seconded by Selectman Morandi and approved. (5-0-0)

Police
Chief Kent recommended Thomas Zarro be appointed as a Police Officer. Mr. Zarro has a degree in criminology and put himself through the Lowell Police Academy. He worked as an intern in the Billerica Police Department. T.A. Petrin agreed with this recommendation and appointed Thomas Zarro to the position of Police Officer with a starting date of January 22, 2019 and recommended the BOS waive the standard fifteen-day waiting period.

Motion: Selectman Tigges moved to waive the standard fifteen-day waiting period for the appointment of Thomas Zarro as a Police Officer. Seconded by Selectman Morandi and approved. (5-0-0)

002 Appointment: Building Department Interim Inspector of Buildings
Sr. Building Inspector Andrew Ungerson was present. T.A. Petrin appointed Mr. Ungerson to the position of Interim Building Inspector immediately following the retirement on February 8, 2019 of John Clancy, Inspector of Buildings. Mr. Ungerson has been a building inspector in the Town for thirty years and is a great employee. This position will be solidified in the near future. It was recommended the BOS waive the standard fifteen-day waiting period.
Motion: Selectman Morandi move to waive the standard fifteen-day waiting period for the appointment of Andrew Ungerson to the position of Interim Building Inspector. Seconded by Selectman Tigges and approved. (5-0-0)

003 Appointments: Scholarship Fund Committee
A bylaw was passed at the September 2018 Town Meeting to create a Scholarship Fund Committee to review scholarship requests related to the Town's tax bill check off system. Their first meeting will be in January and it is expected they will meet three or four times a year revolving around the award cycle. The bylaw requires that the BOS appoint no fewer than five individuals. The School Committee will appoint a representative of the schools as part of the committee. Six qualified BOS candidates submitted applications and all were placed as members. Appointments will take place every three years.

Motion: Selectman Hogan moved to appoint Kent Moffat, William Boiven, Sheila Fitzpatrick, Jennifer Kosses, Gina Leary, and Rosalyn Minassiam. Seconded by Selectman Morandi and approved. (5-0-0)

004 Appointment: Board of Health Policy / Community Representative
Institutional Biosafety for Sarepta Therapeutics, Inc. 55 Network Drive
Jay Carima, EHS Lead for Sarepta, was present seeking BOS approval to appoint James Harrison per Board of Health (BOH) regulations to the position of community representative for Sarepta Therapeutics, Inc., 55 Network Drive, as recommended by the BOH. Mr. Harrison is currently the community representative for EMD Millipore and is a former member of the BOH and currently has more than twenty years in the field of environmental health and safety. Mr. Carima described the business and steps taken for safety at Sarepta. Chairman Hartling stated that Burlington is seeking to be as welcome as possible to life sciences businesses.

Motion: Selectman Hogan moved to approve James Harrison as the Community Representative Institutional Biosafety Committee for Sarepta Therapeutics, Inc. located at 55 Network Drive. Seconded by Selectman Morandi and approved. (5-0-0)

005 Approval: National Grid Moratorium
Chairman Hartling said that the board has been informed that National Grid has welcomed back the regular, highly trained workforce and under consideration of this information, he recommended the BOS take a vote to consider lifting the current moratorium that was put in place at a special meeting held on September 17, 2018.

Motion: Selectman Hogan moved to lift the moratorium for work being done by National Grid. Seconded by Selectman Tigges and approved. (5-0-0)

T.A. Petrin said the lifting of this moratorium does not include the Town's winter moratorium whereby no street openings permits are issued November 15-April 1, except in emergency.

006 Hearing: All Alcohol License Violation
Total Wine, 34 Cambridge Street
Hearing opened and continued to February 11, 2019.

Motion: Selectman Hogan moved that the hearing for the all alcohol violation at Total Wine, 34 Cambridge Street, be continued to February 11, 2019. Seconded by Selectman Morandi and approved. (5-0-0)
Entry Doors:
Effective Monday, January 21, 2019 all entry doors to the Senior Center will be unlocked at the 61 Center Street. Handicapped parking spaces will be restored to the right side of the building when the weather improves. The Disability Access Commission will review spaces for the handicapped to ensure compliance.

Motion: Selectman Hogan moved that all doors to the Senior Center at the Human Services Building be unlocked by Monday, January 21, 2019 and that the handicapped parking spaces be restored as discussed. Seconded by Selectman Tigges and approved. (5-0-0)

Parking Lot:
The BOS reviewed Engineering's diagram for the parking lot with 54 spaces to be located at the front of 61 Center Street. The plan has been reviewed by the COA Director, and DPW. The lot will be used by both 61 Center Street and the Grand View Farm. The plans will be going before the Planning Board and the Board of Health. There will be one egress at the site. If approved, the bids will be accepted with the work expected to be completed by September of 2019. Funds have been set aside as part of the Human Services Building project. Selectman Runyan is pleased with the removal of one of the front entrances.

Motion: Selectman Morandi moved to approve the parking lot construction plan for 61 Center Street. Seconded by Selectman Runyan and approved. (5-0-0)

Approval: Parking Lot Construction
Human Services Building 61 Center Street

008 Approval: Police Command Contract
T.A. Petrin said the Police Command Contract for the dates of July 1, 2016 through June 30, 2019 has been successfully negotiated at 2.5% increase for each year and will go before Town Meeting for approval in January 2019. Chief Kent and Joanne Faust, Director of Human Services and T.A. Petrin were present for each of the sessions.

Motion: Chairman Hartling moved to approve the Memorandum of Understanding for the Police Command Contract as presented. Seconded by Selectman Morandi and approved. (4-0-1 with Selectman Tigges abstaining)

Approval: January 28, 2019 Town Meeting Warrant

Article 2: Life Science Amendment
Motion: Selectman Tigges moved to support and approve Article 2, Life Science Amendment. Seconded by Selectman Runyan and approved. (5-0-0)

Article 3: Fund the Burlington Police Command Officers' Contract
Approved (#008).

Article 4: Fund the Burlington International Firefighters Association Contract
Hold.

Article 5: Water Funds Transfer
Article 6: Replenish Reserve Fund
Article 7: Transfer from Free Cash to Stabilization Fund
Motion: Selectman Morandi moved to approve Article 5: Water Funds Transfer, Article 6: Replenish Reserve Fund, Article 7: Transfer from Free Cash to Stabilization Fund, and Article 8: Alteration of Public Way Mooney Road. Seconded by Selectman Runyan and approved. (5-0-0)

Article 8: Alteration of Public Way Mooney Road
This article is to correct past errors in plot lot lines. Chairman Hartling read the article into the record.

Motion: Selectman Runyan moved to support and approve Article 8, the alteration of Public Way Mooney Road. Seconded by Selectman Morandi and approved. (5-0-0)

010 Subcommittee Reports
Selectman Tigges said the Small Cell Committee met in December. The policy has been approved by the BOS, and they are now forming a subcommittee to work on design standards and application. The next meeting of the full committee is January 23, 2019.

He attended a climate summit at Merrimack College with respect to green communities. Representatives will be coming before the BOS to give a presentation and discuss Burlington's opportunity to carry the green designation.

Selectman Runyan said Bingo is back at the Senior Center on Thursdays. Many are volunteering to assist including Representative Ken Gordon. All the volunteers were thanked.

A fund raiser was held recently to raise funds for the 4th of July and businesses and the public are thanked for donations.

Selectman Hogan commented on discouraging verbal bullying taking place on Town social media.

Selectman Morandi said the deer hunting season is over with some success and there were no issues.

011 Town Administrator’s Report
Affordable housing issue still being addressed on the 154-160 Cambridge Street site.

012 Chairman’s Report:
Chairman Hartling commented on a letter received from the Planning Board regarding a daycare facility wishing to locate within a residential property on Sears Street. The Planning Board voted to support acquisition of any parts of the property at this location to be used as part of the town campus. Discussions will continue with the Planning Board.

013 Old/New Business: None.

Adjourn:
Motion: Selectman Morandi moved to adjourn at 8:00 p.m. Seconded by Selectman Runyan and approved. (5-0-0)

Submitted by,

Betty McDonough
Recording Clerk